

Summary - May 19th, 2026

Employee Relations - 6:30pm
Public Hearing- Rezone #545 - 6:45pm

<u>Bill</u>	<u>Status</u>	<u>Title</u>	<u>Sponsor</u>	<u>Committee Meeting</u>
COUNCIL BEGINS				
CAUCUS BEGINS				
26-093	Caucus Only	To authorize the Public Works Director to execute a Property Donation with West Creek Conservancy to accept the donation of real property known as Richland County Permanent Parcel No.'s 037-28-500-14-000 and 037-28-500-07-000.	Davis-Weese	
26-094	Vote	The following ordinance enacted by the City of Mansfield of Richland County, Ohio, hereinafter referred to as the City, in the matter of the stated described project. Whereas, the State has identified the need for the described project: Asphalt Concrete Overlay with Repairs on SR 314 and SR 545 in Richland county. SR 314 from SLM 0.00 (Morrow county line) to 3.018 (Ontario south corporation limit) and SR 545 from SLM 2.111 (5th Ave) to 10.508 (SR96) are included in this project. This project will also include bridge maintenance and guardrail replacement. SR 545 (SB lane only) is within the city of Mansfield corporation limits within the following SLMs: 2.111 to 2.115, 3.306 to 3.658, 3.847 to 4.062, 4.157 to 4.190, 4.255 to 4.477 This project is currently scheduled to be constructed in the SUMMER OF 2027. NOW THEREFORE, be it ordained by the City of Mansfield of Richland County, Ohio. Being in the public interest, the City gives consent to the Director of Transportation to complete the above described project.	Diaz	
26-095	Vote	Adopt Richland County 2026 Multi-Hazard Mitigation Plan as approved by FEMA Region V and the State of Ohio Emergency Management Agency, and declaring an emergency.	All Members of Council	
26-096	Vote	ACCEPTING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF MANSFIELD, OHIO, PURSUANT TO AN ANNEXATION PETITION FILED WITH AND GRANTED BY THE BOARD OF COUNTY COMMISSIONERS OF RICHLAND COUNTY, OHIO, AS PROVIDED FOR IN OHIO REVISED CODE SECTION 709.023, AND DECLARING AN EMERGENCY.	Mount	

26-097	Vote	Amending the Zoning Districts Map of the City of Mansfield, Ohio (Ordinance #04-208) to rezone 15 parcels located at and around 2011 Lucas Road, Mansfield, Ohio from Zoning Classification: Madison Township Zoning, Industrial District, to the City of Mansfield B-2, General Business District Classification, and Zoning Classification: Mifflin Township R-1, Residential District, to the City of Mansfield B-2, General Business District Classification, and declaring an emergency.	Mount	
26-098	Vote	Authorizing the Public Works Director to accept and appropriate a donation from NOPEC in an amount of up to Forty-Five Thousand and 00/100 Dollars (\$45,000.00), and declaring an emergency.	Davis-Weese	
26-099	Caucus Only	Authorizing the Safety Service Director to enter into contract with Burgess Ambulance Sales, Inc., of 527 Wooster Rd., Loudonville, Ohio 44842, not to exceed the amount of One Hundred Forty Thousand Three Hundred Ninety-One Dollars and 00/100 (\$140,391.00) to perform a remount of the current Rescue Squad (R5) Vehicle, a Ford E450 for the Mansfield Fire Department.	Meier	
26-100	Vote	Granting a license to Ben Schrock, of 2991 County Road, 529, Loudonville, Ohio 44842, to tap into the City water and sanitary sewer systems at his own expense, and declaring an emergency.	Miranda	
26-101	Vote	Upgrading wages, salaries, fringe benefits and terms of employment for certain employees of the City, repealing ordinances, and declaring an emergency.	Meier	Employee Relations 6:30

NEXT MEETING: Tuesday, June 2nd, 2026 7:00pm Council to follow

BY: MRS. DAVIS-WEESE

To authorize the Public Works Director to execute a Property Donation with West Creek Conservancy to accept the donation of real property known as Richland County Permanent Parcel No.'s 037-28-500-14-000 and 037-28-500-07-000.

WHEREAS, the City of Mansfield, Ohio, a municipal corporation and political subdivision organized and existing under the laws of the State of Ohio (the "Municipality"), is authorized under the Constitution and laws of the State of Ohio to acquire, own, and hold interests in real property for public purposes and municipal uses, including but not limited to public works, transportation, utilities, parks, stormwater management, conservation, and other governmental purposes.

WHEREAS, certain real property located in Richland County, State of Ohio, more particularly identified for tax and assessment purposes as Richland County Permanent Parcel Identification Numbers 037-28-500-14-000 and 037-28-500-07-000 (collectively, the "Property"), has been offered to the Municipality as a voluntary donation by West Creek Conservancy (the "Donor"), the record owner or owners of the Property.

WHEREAS, the Municipality has determined that the Property is suitable and desirable for present and/or future public purposes, which may include, without limitation, transportation, roadway, right-of-way, public works infrastructure, stormwater/drainage improvements, utilities, public access, conservation, and other municipal facilities, improvements, and uses that promote the public health, safety, welfare, and convenience of the residents of the Municipality and the general public.

WHEREAS, the Municipality desires and intends to accept the donation of the Property, subject to satisfactory completion of customary due diligence and title review, and to memorialize the terms and conditions of such donation in a written Property Donation Agreement (the "Donation Agreement") between the Municipality and the Donor, in order to clearly establish the rights, obligations, representations, and warranties of the parties with respect to the conveyance of the Property.

WHEREAS, the Municipality has established the office of the Municipal Public Works Director (the "Public Works Director"), who is charged with responsibility for planning, supervising, managing, and implementing municipal public works, infrastructure, and related property acquisitions and conveyances. The Public Works Director is the appropriate municipal official to negotiate and execute, on behalf of the Municipality, the Donation Agreement and all documents related to the acquisition and acceptance of the Property, subject to the terms and conditions of this Resolution.

WHEREAS, in order to efficiently and effectively proceed with the acceptance of the donated Property and to ensure timely coordination with public works planning, engineering, construction, and maintenance activities, the governing body of the Municipality deems it

necessary, appropriate, and in the best interest of the Municipality and its citizens to authorize the Public Works Director to finalize, execute, and deliver the Donation Agreement and all ancillary documents on behalf of the Municipality, subject to the parameters, limitations, and conditions set forth in this Resolution.

WHEREAS, after due consideration of the proposed donation, the anticipated uses of the Property, and the recommendations of municipal staff, the governing body of the Municipality hereby finds and determines that: (a) acceptance of the Property as a voluntary donation will serve a valid public and municipal purpose; (b) the contemplated acquisition is in the best interest of the Municipality and its residents; and (c) it is appropriate to authorize the Public Works Director to negotiate, approve as to business terms (subject to legal review), execute, and deliver the Donation Agreement and related instruments.

WHEREAS, the governing body further finds that it is necessary and prudent that the acceptance of the Property be conditioned upon: (a) confirmation of the Donor's good and marketable title to the Property, free of unacceptable liens and encumbrances; (b) review and approval of title evidence by the Municipality's legal counsel; (c) the Municipality's satisfaction, in its sole discretion, with the environmental condition of the Property; and (d) inclusion within the Donation Agreement of donor representations, warranties, and indemnification provisions reasonably necessary to protect the Municipality.

WHEREAS, pursuant to the Municipality's charter, ordinances, and applicable provisions of the Ohio Code, the governing body of the Municipality is authorized to take official action by resolution to approve and authorize acquisitions of real property and to delegate authority to designated officers and employees of the Municipality to execute contracts, agreements, deeds, and other instruments relating thereto.

WHEREAS, the governing body intends by this Resolution to (a) approve in principle the acceptance of the Property as a donation from the Donor, subject to the terms and conditions set forth herein; (b) authorize the Public Works Director to finalize and execute the Donation Agreement and all associated conveyance and closing documents; and (c) delegate to the appropriate municipal officers the authority to take all other actions necessary or desirable to consummate the acquisition and acceptance of the Property.

**NOW, THEREFORE, BE IT RESOLUTION BY THE COUNCIL OF THE
CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. The City Council of the Municipality hereby approves, in principle and subject to the terms and conditions of this Resolution, the voluntary donation to the Municipality of the real property located in Richland County, Ohio, identified as Richland County Permanent Parcel Identification Numbers 037-28-500-14-000 and 037-28-500-07-000, together with all improvements thereon, rights, privileges, easements, and appurtenances thereto belonging, as more particularly described in one or more legal descriptions to be attached to the Donation Agreement and the applicable deed or deeds of conveyance.

SECTION 2. The City Council of Mansfield, Ohio hereby expressly finds and determines that:

- i. The acquisition and acceptance of the Property by donation is for a public and municipal purpose and will serve the public interest, including, without limitation, potential use for transportation, right-of-way, utilities, drainage and stormwater facilities, public works infrastructure, and other lawful public uses as may be determined by the Municipality.
- ii. The acceptance of the Property as a donation is consistent with, and authorized by, the applicable provisions of the Ohio Constitution, the Ohio Revised Code, and the charter and ordinances of the Municipality.

SECTION 3. The City Council of Mansfield, Ohio hereby authorizes the preparation, negotiation, finalization, and execution of a Property Donation Agreement between the Municipality and the Donor, subject to the following requirements:

- i. The Donation Agreement shall be in such form as is approved by the Public Works Director and by the Municipality's legal counsel as to legal form and sufficiency, consistent with the provisions of this Resolution.
- ii. Without limiting the generality of the foregoing, the Donation Agreement shall include, at a minimum:
 - a. Identification of the Donor as the record owner or owners of the Property, and the Municipality as the recipient of the Property.
 - b. A full and accurate description of the Property, including reference to Richland County Permanent Parcel Identification Numbers 037-28-500-14-000 and 037-28-500-07-000, and one or more metes and bounds legal descriptions or platted descriptions, which shall be attached as exhibits to the Donation Agreement and to any deed or deeds conveying the Property.
 - c. A clear statement that the conveyance of the Property is a voluntary donation, without monetary consideration, and that the Donor, after being advised of the right to receive just compensation in the event of acquisition by eminent domain and of the right to an appraisal, knowingly and voluntarily waives any such rights with respect to the donation.
 - d. Representations and warranties of the Donor customary in real property donation transactions, including, without limitation, representations that:
 - i. The Donor has full right, power, and authority to enter into the Donation Agreement and to donate and convey the Property to the Municipality.

- ii. The Donor holds good and marketable fee simple title to the Property, subject only to such easements, covenants, restrictions, rights-of-way, and other matters of record as are approved by the Municipality.
 - iii. There are no undisclosed liens, encumbrances, options, rights of first refusal, or other adverse claims affecting the Property.
 - iv. The Donor is not a party to any pending or threatened litigation, administrative proceeding, or condemnation relating to the Property that has not been disclosed to the Municipality.
 - v. To the Donor's knowledge and without duty of further inquiry, the Donor has not caused or permitted, and is not aware of, any release, disposal, storage, or presence of hazardous substances, petroleum products, or other environmental contamination on, under, or migrating from the Property in violation of applicable law.
- e. Conditions precedent for the benefit of the Municipality to the acceptance of the donation and closing of the conveyance, including, without limitation:
 - i. The Municipality's receipt and review of such title evidence as the Municipality may require (including, without limitation, title commitment, title abstract, or other appropriate evidence of title) and the Municipality's determination, in its sole discretion, that title to the Property is satisfactory or can be made satisfactory to the Municipality.
 - ii. The Municipality's right, but not obligation, to obtain a survey of the Property, and to require correction of any encroachments or other material survey defects on terms acceptable to the Municipality.
 - iii. The Municipality's right, but not obligation, to conduct such environmental inquiries, assessments, or investigations with respect to the Property as the Municipality deems appropriate, and the Municipality's determination, in its sole discretion, that the environmental condition of the Property is acceptable.
 - iv. The absence, as of the closing date, of any material change in the condition, use, or title status of the Property that would adversely affect the Municipality's intended or potential use of the Property, as determined by the Municipality in its sole discretion.
- f. A requirement that the Donor shall convey the Property to the Municipality by one or more duly executed and recordable special warranty deeds or other deeds acceptable to the Municipality, in recordable form, together with any affidavits, certifications, or other instruments reasonably required by the Municipality's legal counsel or the title insurer.

- g. A requirement that the Donor shall convey the Property to the Municipality by one or more duly executed and recordable special warranty deeds or other deeds acceptable to the Municipality, in recordable form, together with any affidavits, certifications, or other instruments reasonably required by the Municipality's legal counsel or the title insurer.
- h. Provisions, to the extent permitted by law, requiring the Donor to indemnify, defend, and hold harmless the Municipality and its officers, employees, and agents from and against specified claims, losses, damages, liabilities, costs, and expenses arising out of:
 - i. Any breach of the Donor's representations, warranties, or covenants contained in the Donation Agreement or in any conveyance instruments or closing documents.
 - ii. Any pre-closing environmental conditions or violations attributable to acts or omissions of the Donor or its agents on or affecting the Property, to the extent permitted by law.
- i. A provision clarifying that, unless otherwise expressly agreed by the Municipality and approved by the governing body, the Municipality shall not be obligated to use the Property for any particular purpose or in any specific manner, and shall retain full discretion, consistent with applicable law, to determine the present and future uses of the Property for public purposes.
- j. Provisions establishing the closing date or procedure, the place and manner of closing, and the date upon which possession of the Property shall be delivered to the Municipality, subject to any permitted tenancies or existing rights approved by the Municipality.
- k. Provisions allocating responsibility between the Donor and the Municipality for closing costs, recording and filing fees, documentary taxes, title insurance premiums, survey costs, and other transaction expenses, as negotiated by the Public Works Director and approved by the Municipality in accordance with applicable law and policy.
- l. Standard contract provisions including, as appropriate, governing law (State of Ohio), notices, assignment restrictions, severability, counterparts, amendment requirements, and entire agreement clauses.

SECTION 4. Subject to the requirements of this Resolution, the Public Works Director is hereby authorized and directed, on behalf of the Municipality:

- i. To negotiate, finalize, and approve the business terms of the Donation Agreement with the Donor, consistent with the parameters set forth herein and subject to review and

approval as to legal form and sufficiency by the Municipality's legal counsel.

- ii. To execute and deliver, in the name and on behalf of the Municipality, the Donation Agreement, in substantially the form approved by the Public Works Director and the Municipality's legal counsel, with such modifications, additions, deletions, and completions as the Public Works Director may approve, such approval to be conclusively evidenced by the Public Works Director's execution thereof.
- iii. To execute and deliver, in the name and on behalf of the Municipality, any and all deeds, affidavits, closing statements, certificates, estoppels, and other instruments and documents as may be necessary or desirable to effectuate the acceptance of the Property by the Municipality, provided that such documents are consistent with the intent and purposes of this Resolution and are approved as to legal form and sufficiency by the Municipality's legal counsel.
- iv. To take such further actions, and to approve, execute, and deliver such further instruments and documents, as the Public Works Director, in consultation with the Municipality's legal counsel and other appropriate municipal officers and staff, may deem necessary or appropriate to carry out the intent of this Resolution and to consummate the donation and acceptance of the Property.

SECTION 5. The authority granted to the Public Works Director by this Resolution is expressly subject to the following limitations and conditions:

- i. All actions taken by the Public Works Director pursuant to this Resolution shall be consistent with applicable law, the Municipality's charter and ordinances, and any applicable municipal policies and procedures relating to the acquisition of real property.
- ii. Nothing in this Resolution shall obligate the Municipality to accept the Property if, in the judgment of the Public Works Director, the Municipality's legal counsel, or the governing body, it is not in the best interest of the Municipality to proceed, whether due to title, environmental, financial, or other concerns.
- iii. If, during negotiations, material deviations from the parameters or conditions set forth in this Resolution become necessary or are proposed, the Public Works Director may, in his or her discretion, suspend negotiations and refer the matter back to the governing body for further direction and, if necessary, additional or amended authorization.

SECTION 6. Upon satisfaction or waiver (to the extent permitted by law) of the conditions set forth in the Donation Agreement and upon delivery of one or more properly executed deeds conveying title to the Property to the Municipality:

- i. The Property shall be deemed accepted by the Municipality as a donation, and the Municipality shall hold title to the Property for such public and municipal purposes as may be determined by the governing body from time to time, consistent with applicable

CONSENT LEGISLATION

Ordinance/Resolution No. 26-094
PID No. 124021
Project Name RIC SR 0314/0545 00.00/02.111

The following Ordinance enacted by the City of Mansfield of Richland County, Ohio,
(Ordinance/Resolution)
hereinafter referred to as the City, in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the State has identified the need for the described project:

Asphalt Concrete Overlay with Repairs on SR 314 and SR 545 in Richland county. SR 314 from SLM 0.00 (Morrow county line) to 3.018 (Ontario south corporation limit) and SR 545 from SLM 2.111 (5th Ave) to 10.508 (SR 96) are included in this project. This project will also include bridge maintenance and guardrail replacement. SR 545 (SB lane only) is within the city of Mansfield corporation limits within the following SLMs:

2.111 to 2.115, 3.306 to 3.658, 3.847 to 4.062, 4.157 to 4.190, 4.255 to 4.477

This project is currently scheduled to be constructed in the SUMMER OF 2027.

NOW THEREFORE, be it ordained by the City of Mansfield of Richland County, Ohio.

SECTION II - Consent Statement

Being in the public interest, the City gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The City shall cooperate with the Director of Transportation in the above described project as follows:

- 1) *The City gives consent for the above improvement,*
- 2) *No funds are required from the City except that the City agrees to assume and bear one hundred percent (100%) of the total cost for added construction items requested by the City and not necessary for the improvement as determined by the State and the Federal Highway Administration.*

SECTION IV - Maintenance

Upon completion of the described Project, and unless otherwise agreed, the City shall:

- 1) *Provide adequate maintenance for the described Project in accordance with all applicable state and federal law;*
- 2) *Provide ample financial provisions, as necessary, for the maintenance of the described project;*
- 3) *Maintain the right-of-way, keeping it free of obstructions; and hold said right-of-way inviolate for public highway purposes.*

SECTION V – Utilities and Right-of-Way Statement

If City owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation; with exceptions due to an easement, etc.

SECTION VI - Authority to Sign

The Public Works Director of said City of Mansfield is hereby empowered on behalf
(Contractual Agent)

of the City of Mansfield to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: _____, 202____.
(Date)

Attested: _____ (Clerk) _____ (Officer of City- title)

Attested: _____ (Title) _____ (Mayor)

This Ordinance is hereby declared to be an emergency measure to expedite the highway
(Ordinance/Resolution) project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law. The City of Mansfield Charter and Muncipal Code requires an affirmative vote of two-thirds of all members elected to Council to be passed as an Emergency Ordinance.

President of Council

Date

CERTIFICATE OF COPY
STATE OF OHIO
City of Mansfield of *Richland County*, Ohio

I, _____, as Clerk of the *City of Mansfield* of *Richland County*, Ohio,

Do hereby certify that the foregoing is a true and correct copy of _____ adopted by
(Ordinance/Resolution)
the legislative Authority of the said *City of Mansfield* on this ____ day of _____, 202__,

that the publication of such _____ has been made and certified of record according to
(Ordinance/Resolution)

law; that no proceedings looking to a referendum upon such _____ have been taken;
(Ordinance/Resolution)

and that such _____ and certificate of publication thereof are of record in
(Ordinance/Resolution)

_____, Page _____.
(Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this ____ day of _____, 202__,

(SEAL)
(If Applicable)

Clerk Signature
City of Mansfield of *Richland County*, Ohio.

The foregoing is accepted as a basis for proceeding with the project herein described.

For the *City of Mansfield* of *Richland County*, Ohio

Attest: _____, Date _____
Contractual Officer

BILL #26-095

ORDINANCE # _____

BY: ALL MEMBERS OF COUNCIL

Adopt Richland County 2026 Multi-Hazard Mitigation Plan as approved by FEMA Region V and the State of Ohio Emergency Management Agency, and declaring an emergency.

WHEREAS, the Richland County Emergency Management Agency has developed a Federally Approved Multi-Jurisdictional Hazard Mitigation Plan that includes all hazards to which Richland County and its municipalities are susceptible as per Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and

WHEREAS, the City of Mansfield has been assessed for its susceptibility to all hazards, and

WHEREAS, a list of all critical facilities and other assets in the City of Mansfield that could be affected by hazard events has been generated, and

WHEREAS, the estimated potential losses that the City of Mansfield assets could incur during a hazard event have been calculated, and

WHEREAS, goals, objectives, and strategies to mitigate against the hazards that have been identified in the County, including the City of Mansfield, have been developed, and

WHEREAS, Richland County’s stakeholders have agreed to periodically review and update the Multi-Jurisdictional Hazard Mitigation Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the City Council of the City of Mansfield hereby adopts the plan to implement the actions prescribed in the Federally Approved Multi-Jurisdictional Hazard Mitigation Plan.

SECTION 2. That in order to adopt the 2026 Richland County Hazard Mitigation Plan in order to reduce potential risks and hazards, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

Caucus	<u>19 May 2026</u>		
1 st Reading	<u>19 May 2026</u>		
2 nd Reading	<u>19 May 2026</u>		
PASSED	<u>19 May 2026</u>	SIGNED	<u>/s/ Phillip E. Scott</u> President of Council
ATTEST	<u>/s/ Delaine Weiner</u> Clerk of Council	APPROVED	<u>/s/ Jodie Perry</u> Mayor

APPROVED AS TO FORM: Roeliff E. Harper, Esq.
Law Director
City of Mansfield, Ohio

BY: MS. MOUNT

ACCEPTING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF MANSFIELD, OHIO, PURSUANT TO AN ANNEXATION PETITION FILED WITH AND GRANTED BY THE BOARD OF COUNTY COMMISSIONERS OF RICHLAND COUNTY, OHIO, AS PROVIDED FOR IN OHIO REVISED CODE SECTION 709.023, AND DECLARING AN EMERGENCY.

WHEREAS, on March 6, 2026, a petition was filed with the Board of County Commissioners of Richland County, Ohio pursuant to Ohio Revised Code 709.21 and 709.023, for the annexation of 110.757 +/- acres of territory in Madison Township to the City of Mansfield, Ohio and 1.781 +/- acres of territory in Mifflin Township to the City of Mansfield, Ohio, which petition was signed by 100% of the property owners of the territory sought be annexed, a copy of which petition and accompanying map/legal description is attached hereto as Exhibit A; and

WHEREAS, pursuant to Ohio Revised Code 709.023(C), the City of Mansfield adopted Resolution No. 26-055 on March 17, 2026, which Resolution indicates the type and scope of services the City of Mansfield, Ohio will provide to the territory upon annexation to the City, and addressed any buffer requirements (“Services Resolution”), which Services Resolution was timely filed with the Richland County Board of Commissioners; and

WHEREAS, pursuant to Ohio Revised Code 709.023(D), the City of Mansfield adopted Resolution No. 26-056 on March 17, 2026, which Resolution consented to the proposed annexation and which Resolution was timely filed with the Richland County Board of Commissioners; and

WHEREAS, on March 19, 2026, the Richland County Board of Commissioners approved the proposed annexation; and

WHEREAS, a certified copy of the annexation proceedings was provided by Richland County to the Clerk of Council of the City of Mansfield, Ohio on March 19, 2026; and

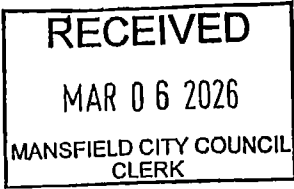
WHEREAS, pursuant to Ohio Revised Code 709.04, the Clerk of City Council has placed before City Council the resolution of the Richland County Board of Commissioners granting the petition, as well as the annexation petition and accompanying map/plat and legal description at this next regular meeting following the expiration of sixty (60) days from receipt by the Clerk of the same; and

WHEREAS, City Council is authorized under Ohio Revised Code 709.04 to accept or reject the Petition for annexation at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO, WITH A MAJORITY OF DULY ELECTED MEMBERS THEREOF CONCURRING AS FOLLOWS:

SECTION 1. The proposed annexation of 110.757 +/- acres of territory from Madison Township, Richland County, Ohio to the City of Mansfield, Ohio and 1.781 +/- acres of territory from Mifflin Township, Richland County, Ohio to the City of Mansfield, Ohio, a petition for which was filed with the Board of Commissioners, Richland County, Ohio on March 6, 2026 and approved by the Board of County Commissioners on March 19, 2026, is hereby accepted. The petition and accompanying map/plat and legal description are attached hereto as Exhibit A, which graphically depicts and describes the territory that is the subject of the annexation.

SECTION 2. The Clerk of City Council is hereby authorized and directed, pursuant to Ohio Revised Code 709.06, to make three (3) copies of this Resolution, to each of which shall be attached: a copy of the annexation petition and accompanying map/plat/legal description; the transcript of the proceedings of the Richland County Board of Commissioners; and all other resolutions and/or ordinances relating to the annexation, with a certificate as to the correctness of each of the three (3) copies,



RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

RECEIVED
MAR 06 2026
MAYOR'S OFFICE

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Delaine Weiner
Clerk of Mansfield City Council
30 North Diamond Street
Mansfield, OH 44902

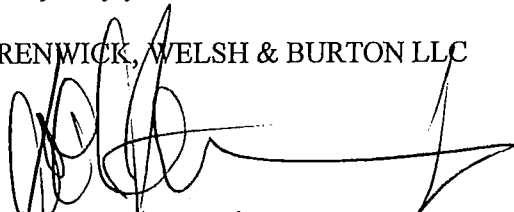
Re: Notice of Petition to Annex 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, at the Interstate 71/State Route 39 Interchange to the City of Mansfield

Dear Clerk of Council:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, Richland County, Ohio Probate Court Case No. 20181375, has filed an annexation petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p. .m. to annex same to the City of Mansfield, Ohio. Enclosed for your information is a copy of the Petition and all attachments and documents accompanying said Petition as filed.

Very truly yours,

RENWICK, WELSH & BURTON LLC



John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

**PETITION FOR ANNEXATION
ON APPLICATION OF OWNER OF REAL ESTATE
(O.R.C. 709.023)**

To: Board of Commissioners of Richland County, Ohio
50 Park Avenue East
Mansfield, Ohio 44902

The undersigned, being the sole owner of real estate in the territory, hereby petitions under Section 709.023 of the Ohio Revised Code for the annexation of the following territory to the City of Mansfield, Richland County, Ohio from Madison Township and Mifflin Township.

The territory sought to be annexed contains 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal description attached hereto as Exhibit A and made a part hereof, which territory is adjacent and contiguous with the City of Mansfield. There is a total of one (1) owner of real estate in the territory sought to be annexed.

Attached hereto as Exhibit B and made a part hereof is an accurate map showing the boundaries of the territory sought to be annexed, marked "Annexation Plat."

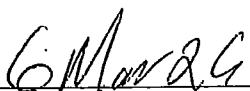
Please take notice that, simultaneously with the filing of this Petition, the agent for the Petitioner is also filing a list of the name and mailing address of the owner of the parcels sought to be annexed and their permanent parcel numbers and the names and mailing addresses of the owners of all parcels adjacent to and directly across the road from the parcels sought to be annexed and their permanent parcel numbers.

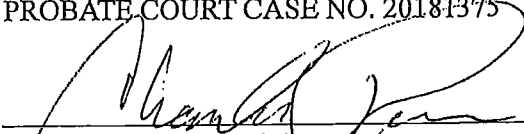
John D. Studenmund of 58 W. Third Street, Suite B, Mansfield, Ohio 44902, is appointed agent for the Petitioner as required by Section 709.02(C)(3) of the Ohio Revised Code, with full power to amend, increase or decrease the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition, without further express consent of the Petitioner. The Petitioner has been authorized to execute this Petition by the Richland County, Ohio Probate Court, attached to and made part of this Petition as Exhibit C.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

Respectfully submitted,

CHARLES E. ROSS, ADMINISTRATOR
OF THE ESTATE OF PETER G. ROSS
RICHLAND COUNTY, OHIO
PROBATE COURT CASE NO. 20181375


Date: Signature obtained


Charles E. Ross, Administrator

ANNEXATION PLAT TO THE CITY OF MANSFIELD
 TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER
 OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST
 AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER
 OF SECTION 31 (MIFFLIN TOWNSHIP)
 TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

SITUATED IN THE TOWNSHIPS OF MADISON AND MIFFLIN, COUNTY OF RICHLAND, STATE OF OHIO AND BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36 (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST AND PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP) TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FOR THE SAME AT A POINT BEING THE INTERSECTION OF THE CENTERLINE OF STATE ROUTE 39 WITH THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 36, ALSO BEING THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 25 AND BEING A POINT ON THE NORTHEAST CORNER OF A PARCEL COMEYED TO ODESSA BELL BELL & MAURY DAY LETTER BY DEED VOLUME 189, PAGE 400;

THENCE SOUTHWESTERLY 132.22 FEET ALONG THE CENTERLINE OF STATE ROUTE 39 AND A WESTERLY LINE OF SMO BELL AND LETTER PARCEL TO A POINT SMO BELL ALSO BEING ON THE NORTHEAST CORNER OF A PARCEL COMEYED TO ODESSA BELL BELL & MAURY DAY LETTER BY DEED VOLUME 189, PAGE 400 AND BEING THE PLACE OF BEGINNING FOR THE PARCEL HEREN DESCRIBED;

THENCE THE FOLLOWING TWENTY SIX COURSES:

1. NORTHWESTERLY 69.37 FEET ALONG A SOUTHWESTERLY LINE OF SMO BELL AND LETTER PARCEL AND SMO LIMITED ACCESS RIGHT OF WAY TO A POINT;
2. SOUTHWESTERLY 676.92 FEET ALONG SMO LIMITED ACCESS RIGHT OF WAY TO A POINT;
3. SOUTHWESTERLY 425.04 FEET ALONG SMO LIMITED ACCESS RIGHT OF WAY TO A POINT BEING THE INTERSECTION OF SMO RIGHT OF WAY WITH THE LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71;
4. NORTHWESTERLY 586.34 FEET ALONG SMO LIMITED ACCESS RIGHT OF WAY TO A POINT;
5. NORTHWESTERLY 446.15 FEET CONTINUING ALONG SMO LIMITED ACCESS RIGHT OF WAY TO A POINT BEING ON A WESTERLY LINE OF A PARCEL COMEYED TO WALTER F. KAUZ BY OFFICIAL RECORD VOLUME 2606, PAGE 407;
6. SOUTHWESTERLY 124.51 FEET ALONG A WESTERLY LINE OF SMO KAUZ PARCEL AND CROSSING THROUGH SMO LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71 TO A POINT;
7. SOUTHERLY 102.32 FEET CONTINUING ALONG A WESTERLY LINE OF SMO KAUZ PARCEL AND TRANSERSING THROUGH SMO LIMITED ACCESS RIGHT OF WAY TO A POINT;
8. SOUTHWESTERLY 354.51 FEET CONTINUING ALONG A WESTERLY LINE OF SMO KAUZ PARCEL AND PASSING THROUGH THE SOUTHERLY LINE OF SMO LIMITED ACCESS RIGHT OF WAY LINE TO A POINT;

9. EASTERLY 200.25 FEET ALONG A SOUTHERLY LINE OF SMO KAUZ PARCEL TO POINT BEING ON A WEST LINE OF A PARCEL COMEYED TO SHELLEY L. AND ROBERT D. CALDWELL SURV. BY OFFICIAL RECORD VOLUME 3023, PAGE 4948, SMO POINT ALSO BEING ON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 36;
10. SOUTHERLY 113.06 FEET ALONG SMO SECTION LINE AND CROSSING THROUGH THE NORTHERLY RIGHT OF WAY LINE OF AFOREMENTIONED STATE ROUTE 39 TO A POINT BEING ON THE CENTERLINE, SMO POINT ALSO BEING THE SOUTHWEST CORNER OF A PARCEL COMEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 298, PAGE 701;
11. SOUTHWESTERLY 391.03 FEET ALONG SMO CENTERLINE OF STATE ROUTE 39 AND THE SOUTH LINE OF SMO STATE OF OHIO PARCEL AND THE SOUTHERLY LINE OF A PARCEL COMEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 298, PAGE 703 TO A POINT BEING ON A NORTHWEST CORNER OF A STATE OF OHIO PARCEL COMEYED BY OFFICIAL RECORD VOLUME 253, PAGE 695;
12. SOUTHWESTERLY 587.45 FEET ALONG THE NORTHWESTERLY LINE OF SMO STATE OF OHIO PARCEL COMEYED BY OFFICIAL RECORD VOLUME 253, PAGE 695 AND CROSSING THROUGH THE SOUTHERLY RIGHT OF WAY LINE OF SMO STATE ROUTE 39, THEN CONTINUING ALONG THE NORTHWESTERLY LINE OF A PARCEL COMEYED TO MAURY H. BOYD BY OFFICIAL RECORD VOLUME 1669, PAGE 339 TO A POINT;
13. SOUTHWESTERLY 671.79 FEET CONTINUING ALONG SMO NORTHWESTERLY LINE OF THE BOYD PARCEL TO A POINT BEING ON THE NORTHERLY RIGHT OF WAY OF THE PENNSYLVANIA LINES, LLC BY OFFICIAL RECORD VOLUME 801, PAGE 593;
14. NORTHWESTERLY 2518.43 FEET ALONG SMO NORTHERLY RIGHT OF WAY TO A POINT BEING THE SOUTHWEST CORNER OF A PARCEL COMEYED TO CLARA E. ZIMMER AND BARBARA J. TUCKER CO. TRUSTEES, ETC COMEYED BY OFFICIAL RECORD VOLUME 2342, PAGE 244;
15. NORTHWESTERLY 421.68 FEET ALONG AN EASTERLY LINE OF SMO ZIMMER AND TUCKER PARCEL TO A POINT;
16. NORTHWESTERLY 210.30 FEET CONTINUING ALONG AN EASTERLY LINE OF SMO ZIMMER AND TUCKER PARCEL TO A POINT;
17. NORTHWESTERLY 584.22 FEET CONTINUING ALONG AN EASTERLY LINE OF SMO ZIMMER AND TUCKER PARCEL TO A POINT;
18. NORTHWESTERLY 801.51 FEET CONTINUING ALONG AN EASTERLY LINE OF SMO ZIMMER AND TUCKER PARCEL TO A POINT;

19. NORTHWESTERLY 116.32 FEET ALONG THE NORTHWESTERLY LINE OF SMO ZIMMER AND TUCKER PARCEL TO A POINT ON THE NORTHEAST CORNER OF A PARCEL COMEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 253, PAGE 693;
20. SOUTHWESTERLY 63.67 FEET ALONG A NORTHWESTERLY LINE OF SMO ZIMMER AND TUCKER PARCEL TO A POINT BEING THE SOUTHERLY CORNER OF SMO STATE OF OHIO PARCEL;
21. NORTHWESTERLY 64.17 FEET ALONG THE SOUTHERLY LINE OF SMO STATE OF OHIO PARCEL AND TRANSERSING THROUGH SITES ROAD RIGHT OF WAY TO A POINT ON AN EASTERLY LINE OF AFOREMENTIONED CHATLAIN PARCEL;
22. NORTHWESTERLY 362.79 FEET ALONG AN EASTERLY LINE OF SMO CHATLAIN PARCEL TO A POINT;
23. NORTHWESTERLY 200.80 FEET CONTINUING ALONG AN EASTERLY LINE OF SMO CHATLAIN PARCEL TO A POINT;
24. NORTHWESTERLY 152.07 FEET CONTINUING ALONG AN EASTERLY LINE OF SMO CHATLAIN PARCEL TO A POINT;
25. NORTHWESTERLY 95.00 FEET CONTINUING ALONG A NORTHWESTERLY LINE OF SMO CHATLAIN PARCEL TO A POINT ON THE AFOREMENTIONED CENTERLINE OF STATE ROUTE 39;
26. NORTHWESTERLY 2.43 FEET TO THE PLACE OF BEGINNING AND CONTAINING 112.539 ACRES, MORE OR LESS OF WHICH 81.357 ACRES IS LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 36, 17.40 ACRES IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 36, 0.337 ACRES IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 31 AND 1.450 ACRES IS LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 31 AND SUBJECT TO ALL LEGAL HIGHWAYS, EASEMENTS, LEASES, AND USE RESTRICTIONS OF RECORD.

DEEDS REFERRED TO ARE RECORDED IN THE RICHLAND COUNTY RECORDER'S OFFICE.
 THIS DESCRIPTION WAS PREPARED FROM INFORMATION OF RECORD AND NOT BY FIELD SURVEY. THIS DESCRIPTION IS NOT INTENDED TO BE USED TO TRANSFER REAL ESTATE.

SURVEY MADE AT THE REQUEST OF
 CITY OF MANSFIELD

DATE	10/27/21
BY	KEM
FOR	CITY OF MANSFIELD
SHEET	2 OF 2

STATE OF OHIO
 K.E. MCCARTNEY & ASSOCIATES
 ENGINEERS-PLANNERS-SURVEYORS

ANNEXATION PLAT TO THE CITY OF MANSFIELD
 TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER
 OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST
 AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER
 OF SECTION 31 (MIFFLIN TOWNSHIP)
 TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

TAX MAP OFFICE APPROVAL
 I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED.
 DATE _____

AUDITOR'S TRANSFER
 I HEREBY CERTIFY THAT THIS LAND HAS TRANSFERRED
 ON THIS DAY OF _____, 20____.

COUNTY RECORDER
 FILED FOR RECORD ON THIS DAY OF _____, 20____.
 AT _____ DAY OF _____, 20____.
 IN PLAT VOLUME _____ PAGE _____

RICHMOND COUNTY RECORDER
 RICHMOND COUNTY APPROVAL
 I HEREBY CERTIFY THAT THE DESCRIPTION OF THE PETITION
 CONCLUDES WITH THE DESCRIPTION ON THE PLAT.

COUNTY ENGINEER
 COUNTY ENGINEERS APPROVAL
 I HEREBY CERTIFY THAT THE ABOVE PLAT WAS DULY APPROVED
 BY THE BOARD OF COMMISSIONERS, RICHMOND COUNTY, STATE
 OF OHIO, AT ITS REGULAR MEETING HELD ON THE
 DAY OF _____, 20____, RECORDED IN COMMISSIONERS'
 JOURNAL VOLUME _____ PAGE _____

CITY ENGINEER
 CITY ENGINEERS APPROVAL
 I HEREBY CERTIFY THAT THE DESCRIPTION OF THE PETITION
 CONCLUDES WITH THE DESCRIPTION ON THE PLAT.

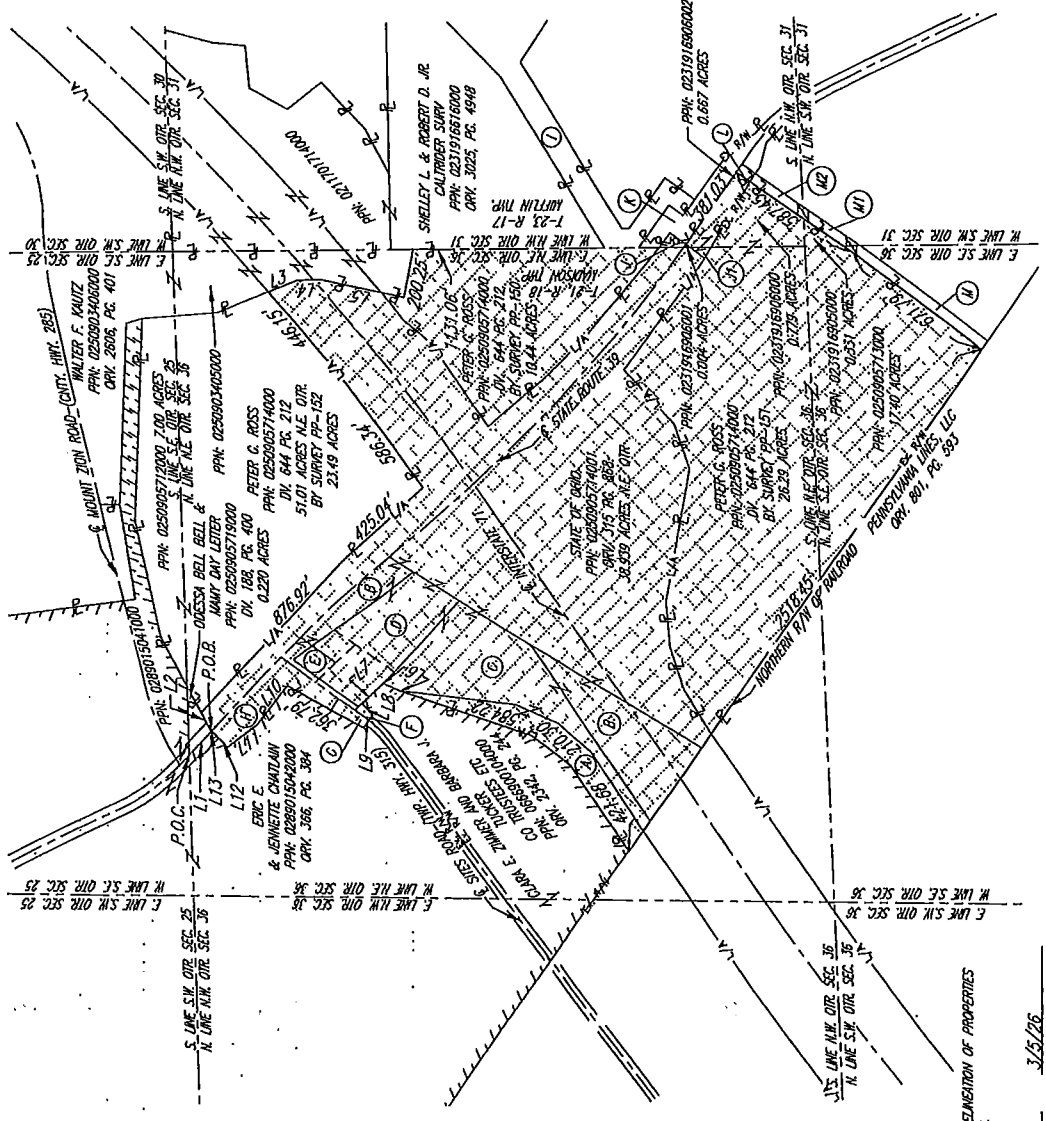
CITY OF MANSFIELD ACCEPTANCE
 I HEREBY CERTIFY THE COUNCIL OF THE CITY OF MANSFIELD, OHIO,
 IN REGULAR SESSION THIS _____ DAY OF _____
 PASSED RESOLUTION NO. _____ TO EXTEND
 THE CORPORATION LIMITS OF SAID CITY AS INDICATED ON THIS PLAT.

CLERK OF COUNCIL

ANNEXATION MADE AT THE REQUEST OF
 CITY OF MANSFIELD

DATE OF RECORD _____
 SHEET 1 OF 2

PREPARED BY
KEM
 K.E. McCARTNEY & ASSOCIATES
 ENGINEERS-PLANNERS-SURVEYORS



- (A) STATE OF OHIO
PPN: 0250007516007
ORV: 482, PG. 576
2.222 ACRES
- (B) STATE OF OHIO
PPN: NOT ASSIGNED
ORV: 358, PG. 370
0.981 ACRES &
3.444 ACRES
- (C) STATE OF OHIO
PPN: 0250007516001
ORV: 253, PG. 691
5.146 ACRES
- (D) STATE OF OHIO
PPN: 0250007010000
ORV: 463, PG. 197
3.797 ACRES
- (E) STATE OF OHIO
PPN: 0250002871000
ORV: 230, PG. 697
0.481 ACRE
- (F) STATE OF OHIO
PPN: 0250007516002
ORV: 253, PG. 693
0.050 ACRE
- (G) STATE OF OHIO
PPN: 025000117002
ORV: 313, PG. 424
1.355 ACRES
- (H) STATE OF OHIO
PPN: 025000274002
ORV: 313, PG. 866
0.047 ACRE
- (I) HUNTER CALDWELL
PPN: 0231916616006
ORV: 3003, PG. 3695
- (J) STATE OF OHIO
PPN: 0231916616003
ORV: 298, PG. 702
- (K) STATE OF OHIO
PPN: 0250003405000
ORV: 188, PG. 400
- (L) MARY M. BOYD
PPN: 0231916807002
ORV: 253, PG. 695
- (M) MARY M. BOYD
PPN: 0250004606000
M1-PPN: 0231916806000
M2-PPN: 0231916807000
ORV: 188B, PG. 338

LOT	ACRES
L1	1.3229
L2	69.37
L3	124.57
L4	702.39
L5	354.57
L6	80.57
L7	176.39
L8	63.67
L9	64.17
L10	200.80
L11	152.07
L12	95.00
L13	2.43

MADISON TOWNSHIP
 N.E. SEC. 36 = 93.57 ACRES
 S.E. SEC. 36 = 17.40 ACRES
 110.97 TOTAL ACRES

MIFFLIN TOWNSHIP
 S.W. SEC. 31 = 0.331 ACRE
 N.W. SEC. 31 = 1.450 ACRES
 1.781 TOTAL ACRES

112.538 TOTAL ACRES

LEGEND

EXISTING CITY OF MANSFIELD

PROPOSED ANNEXATION AREA
 112.538 TOTAL ACRES

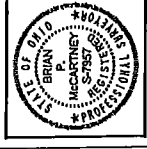
EX. CORPORATION LINE

SCALE IN FEET
 0 500' 1000'
 1" = 500'

I HEREBY CERTIFY THIS PLAT TO BE A TRUE DELINEATION OF PROPERTIES
 TO BE ANNEXED BASED ON DEEDS OF RECORD.

3/5/26
 DATE

BRAND R. MCCARTNEY, P.E. 6108, P.S. 7857



2025/1/19
C

IN THE COMMON PLEAS COURT OF RICHLAND COUNTY, OHIO
PROBATE DIVISION
HON. KELLY L. BADNELL

FILED

ESTATE OF PETER G. ROSS

FEB 19 2026

, DECEASED

CASE NO. 20181375

RICHLAND COUNTY
COURT OF COMMON PLEAS
PROBATE DIVISION

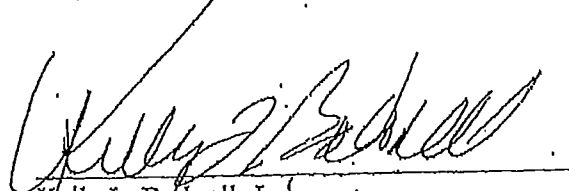
**JUDGMENT ENTRY APPROVING SALE, AUTHORIZING THE
ADMINISTRATOR TO SEEK LEGAL ANNEXATION OF REAL PROPERTY
AND ORDERING QUARTERLY STATUS REPORTS**

This matter came before the Court upon a Motion to Approve Sale and Authority of Administrator to Seek Legal Annexation of Real Property filed by attorney Joseph P. Kearns, Jr., on behalf of Charles E. Ross, administrator of the estate.

The Court finds that all heirs have consented to the sale of all real estate by filing consents with this Court on June 7, 2023. The Court further finds that pursuant to O.R.C. 2127.011, the sale price is in excess of at least eighty percent of the appraised value, that the administrator has the authority to sell the real property and the authority to proceed to seek legal annexation of the real property so long as it is for the benefit of the estate.

THEREFORE, IT IS HEREBY ORDERED, ADJUDGED, AND DECREED that the sale is approved and that Charles E. Ross, Administrator of the Estate of Peter G. Ross is authorized to pursue legal annexation of the real property so long as it continues to benefit the estate.

IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the Administrator shall inform the Court by filing quarterly Status Reports until the conclusion of the estate.



Kelly L. Badnell, Judge

February 19, 2026
Date

List of Owners to Adjacent Territory to be Annexed

Eric E. & Jennette Chatlain
1477 Lucas Road
Mansfield, OH 44903
PPN# 028-90-150-41-000; 028-90-150-42-000

Walter F. Kautz
1630 Mt. Zion Rd.
Mansfield, OH 44903
PPN# 025-09-034-06-000; 025-09-034-05-000

Hunter Caltrider
1563 Lucas Rd.
Mansfield, OH 44903
PPN# 023-19-166-16-006

Margie M. & Eric P. Haus, Trustees
1731 Chew Rd.
Mansfield, OH 44903
PPN# 025-09-046-04-000

Thomas F. & Carol Ann Moritz
1070 Marianna Dr.
Mansfield, OH 44903
PPN# 025-09-046-05-000; 025-09-046-03-000

Sharon L. Sturgell & Carla M. Lee
787 Sites Rd.
Mansfield, OH 44903
PPN# 025-09-032-11-000

Shelley L. & Robert D. Jr. Caltrider
894 Wallace Rd.
Mansfield, OH 44903
PPN# 023-19-166-16-000

Clara E. Zimmer & Barbara J. Tucker, Co-Trustees
3502 St. Rt. 39
Lucas, OH 44843
PPN# 066-69-001-04-000

Nauny M. Boyd
980 Moritz Lane
Mansfield, OH 44903
PPN# 023-19-168-06-000; 023-19-168-07-000; 025-09-046-06-000

David L. & Melissa A. Bavender, Co-Trustees
731 Mountainview Drive
Westerville, OH 43081
PPN# 023-19-166-03-000

List of Parcels to be Annexed

Madison Township

Charles E. Ross, Administrator of the Estate of Peter G. Ross:

10.44 acres and 26.29 acres split PPN 025-09-057-14-000
17.4 acres PPN 025-09-057-13-000

State of Ohio:

38.939 acres PPN 025-09-057-14-001
0.047 acres PPN 025-09-057-14-002
2.222 acres PPN 025-09-075-16-003
5.146 acres PPN 025-09-075-16-001
3.797 acres PPN 025-09-057-01-000
0.481 acres PPN 025-09-028-11-000
0.050 acres PPN 025-09-075-16-002
0.164 acres PPN 025-09-011-17-001
1.356 acres PPN 025-09-011-17-002
3.444 acres PPN Not Assigned
0.981 acres PPN Not Assigned

Mifflin Township

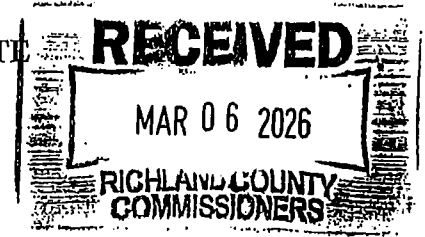
Charles E. Ross, Administrator of the Estate of Peter G. Ross:

0.331 acres PPN 023-19-169-05-000
0.779 acres PPN 023-19-169-06-000

State of Ohio:

0.667 acres PPN 023-19-169-06-002
0.004 acres PPN 023-19-169-06-001

**PETITION FOR ANNEXATION
ON APPLICATION OF OWNER OF REAL ESTATE
(O.R.C. 709.023)**



To: Board of Commissioners of Richland County, Ohio
50 Park Avenue East
Mansfield, Ohio 44902

The undersigned, being the sole owner of real estate in the territory, hereby petitions under Section 709.023 of the Ohio Revised Code for the annexation of the following territory to the City of Mansfield, Richland County, Ohio from Madison Township and Mifflin Township.

The territory sought to be annexed contains 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal description attached hereto as Exhibit A and made a part hereof, which territory is adjacent and contiguous with the City of Mansfield. There is a total of one (1) owner of real estate in the territory sought to be annexed.

Attached hereto as Exhibit B and made a part hereof is an accurate map showing the boundaries of the territory sought to be annexed, marked "Annexation Plat."

Please take notice that, simultaneously with the filing of this Petition, the agent for the Petitioner is also filing a list of the name and mailing address of the owner of the parcels sought to be annexed and their permanent parcel numbers and the names and mailing addresses of the owners of all parcels adjacent to and directly across the road from the parcels sought to be annexed and their permanent parcel numbers.

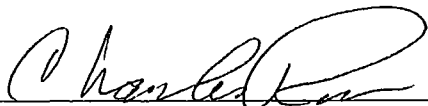
John D. Studenmund of 58 W. Third Street, Suite B, Mansfield, Ohio 44902, is appointed agent for the Petitioner as required by Section 709.02(C)(3) of the Ohio Revised Code, with full power to amend, increase or decrease the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition, without further express consent of the Petitioner. The Petitioner has been authorized to execute this Petition by the Richland County, Ohio Probate Court, attached to and made part of this Petition as Exhibit C.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

Respectfully submitted,

CHARLES E. ROSS, ADMINISTRATOR
OF THE ESTATE OF PETER G. ROSS
RICHLAND COUNTY, OHIO
PROBATE COURT CASE NO. 20181375

6 Mar 2026
Date: Signature obtained


Charles E. Ross, Administrator

ANNEXATION PLAT TO THE CITY OF MANSFIELD
 TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER
 OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST
 AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER
 OF SECTION 31 (MIFFLIN TOWNSHIP)
 TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST



1. NORTHEASTERLY 68.37 FEET ALONG A SOUTHEASTERLY LINE OF SAID BELL AND LETTER PARCEL AND SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
2. SOUTHWESTERLY 678.92 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
3. SOUTHWESTERLY 425.04 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING THE INTERSECTION OF SAID RIGHT OF WAY WITH THE LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71;
4. NORTHWESTERLY 598.34 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
5. NORTHWESTERLY 446.15 FEET CONTINUING ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING ON A WESTERN LINE OF A PARCEL CONVEYED TO WALTER F. KAUZ BY OFFICIAL RECORD VOLUME 2006, PAGE 401;
6. SOUTHWESTERLY 124.51 FEET ALONG A WESTERN LINE OF SAID KAUZ PARCEL AND CROSSING THROUGH SAID LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71 TO A POINT;
7. SOUTHERLY 102.32 FEET CONTINUING ALONG A WESTERN LINE OF SAID KAUZ PARCEL AND TRaversing THROUGH SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
8. SOUTHWESTERLY 334.51 FEET CONTINUING ALONG A WESTERN LINE OF SAID KAUZ PARCEL AND PASSING THROUGH THE SOUTHERLY LINE OF SAID LIMITED ACCESS RIGHT OF WAY LINE TO A POINT;
9. EASTERLY 200.25 FEET ALONG A SOUTHERLY LINE OF SAID KAUZ PARCEL TO POINT BEING ON A WEST LINE OF A PARCEL CONVEYED TO SHELLEY L. AND ROBERT D. CALROUSE SNEY BY OFFICIAL RECORD VOLUME 3025, PAGE 140, SAID POINT ALSO BEING ON THE EAST LINE OF THE NORTHWEST QUARTER OF SECTION 36;
10. SOUTHERLY 1131.06 FEET ALONG SAID SECTION LINE AND CROSSING THROUGH THE NORTHERLY RIGHT OF WAY LINE OF A PARCEL CONVEYED TO A POINT BEING ON THE CENTERLINE SAID POINT ALSO BEING THE INTERSECTION OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 236, PAGE 701;
11. SOUTHWESTERLY 361.03 FEET ALONG SAID CENTERLINE OF STATE ROUTE 39 AND THE SOUTH LINE OF SAID STATE OF OHIO PARCEL AND THE SOUTHERLY LINE OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 288, PAGE 103 TO A POINT BEING ON A NORTHWEST CORNER OF A STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 251, PAGE 655;
12. SOUTHWESTERLY 587.45 FEET ALONG THE NORTHWESTERLY LINE OF SAID STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 251, PAGE 655 AND CROSSING THROUGH THE SOUTHERLY RIGHT OF WAY LINE OF SAID STATE ROUTE 39, THEN CONTINUING ALONG THE NORTHWESTERLY LINE OF A PARCEL CONVEYED TO WALTER F. KAUZ BY OFFICIAL RECORD VOLUME 1899, PAGE 139 TO A POINT;
13. SOUTHWESTERLY 671.79 FEET CONTINUING ALONG SAID NORTHWESTERLY LINE OF THE BOND PARCEL TO A POINT BEING ON THE NORTHERLY RIGHT OF WAY OF THE PENNSYLVANIA LINES, LLC BY OFFICIAL RECORD VOLUME 801, PAGE 533;
14. NORTHWESTERLY 2516.45 FEET ALONG SAID NORTHERLY RIGHT OF WAY TO A POINT BEING THE SOUTHWEST CORNER OF A PARCEL CONVEYED TO CLARA E. ZIMMER AND BARBARA L. TUCKER CO. TRUSTEES, ETC CONVEYED BY OFFICIAL RECORD VOLUME 2312, PAGE 244;
15. NORTHWESTERLY 421.68 FEET ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
16. NORTHWESTERLY 210.30 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
17. NORTHWESTERLY 584.22 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
18. NORTHWESTERLY 80.51 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
19. NORTHWESTERLY 116.32 FEET ALONG THE NORTHWESTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT ON THE NORTHEAST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 251, PAGE 653;
20. SOUTHWESTERLY 616.57 FEET ALONG A NORTHWESTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT BEING THE SOUTHERLY CORNER OF SAID STATE OF OHIO PARCEL;
21. NORTHWESTERLY 64.17 FEET ALONG THE SOUTHERLY LINE OF SAID STATE OF OHIO PARCEL AND TRaversing THROUGH SAID ROAD RIGHT OF WAY TO A POINT ON AN EASTERLY LINE OF A PARCEL CONVEYED TO CHADLUM PARCEL;
22. NORTHWESTERLY 362.79 FEET ALONG AN EASTERLY LINE OF SAID CHADLUM PARCEL TO A POINT;
23. NORTHWESTERLY 200.80 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHADLUM PARCEL TO A POINT;
24. NORTHWESTERLY 132.07 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHADLUM PARCEL TO A POINT;
25. NORTHWESTERLY 93.00 FEET CONTINUING ALONG A NORTHWESTERLY LINE OF SAID CHADLUM PARCEL TO A POINT ON THE ABBANDONED CENTERLINE OF STATE ROUTE 35;
26. NORTHWESTERLY 2.43 FEET TO THE PLACE OF BEGINNING AND CONTINUING 112.538 ACRES, MORE OR LESS OF WHICH 93.357 ACRES IS LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 36, 17.40 ACRES IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 36, 0.331 ACRES IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 31 AND 1.469 ACRES IS LOCATED WITHIN THE NORTHWEST QUARTER OF SECTION 31 AND SUBJECT TO ALL LEGAL HOINKS, EASEMENTS, LEASES, AND USE RESTRICTIONS OF RECORD.

DEEDS REFERRED TO ARE RECORDED IN THE RICHLAND COUNTY RECORDER'S OFFICE. THIS DESCRIPTION WAS PREPARED FROM INFORMATION OF RECORD AND NOT BY FIELD SURVEY. THIS DESCRIPTION IS NOT INTENDED TO BE USED TO TRANSFER REAL ESTATE.

SHEET MADE AT THE REQUEST OF
 CITY OF MADISON

DATE	BY	SCALE	SHEET
10/12/06	KEM	AS SHOWN	2 OF 2

KEM
 K.E. MCGARTNEY & ASSOCIATES
 ENGINEERS, PLANNERS, SURVEYORS

1019 Parkside Avenue
 Columbus, OH 43260
 614.291.1100
 614.291.1101
 614.291.1102



IN THE COMMON PLEAS COURT OF RICHLAND COUNTY, OHIO
PROBATE DIVISION
HON. KELLY L. BADNELL

FILED

ESTATE OF PETER G. ROSS _____, DECEASED
FEB 19 2026

CASE NO. 20181375 _____

RICHLAND COUNTY
COURT OF COMMON PLEAS
PROBATE DIVISION

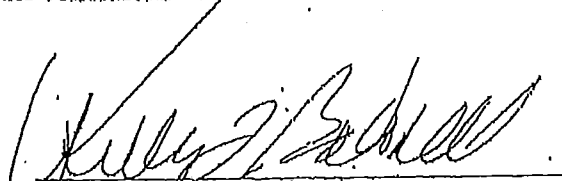
**JUDGMENT ENTRY APPROVING SALE, AUTHORIZING THE
ADMINISTRATOR TO SEEK LEGAL ANNEXATION OF REAL PROPERTY
AND ORDERING QUARTERLY STATUS REPORTS**

This matter came before the Court upon a Motion to Approve Sale and Authority of Administrator to Seek Legal Annexation of Real Property filed by attorney Joseph P. Kearns, Jr., on behalf of Charles E. Ross, administrator of the estate.

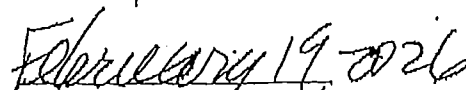
The Court finds that all heirs have consented to the sale of all real estate by filing consents with this Court on June 7, 2023. The Court further finds that pursuant to O.R.C. 2127.011, the sale price is in excess of at least eighty percent of the appraised value, that the administrator has the authority to sell the real property and the authority to proceed to seek legal annexation of the real property so long as it is for the benefit of the estate.

THEREFORE, IT IS HEREBY ORDERED, ADJUDGED, AND DECREED that the sale is approved and that Charles E. Ross, Administrator of the Estate of Peter G. Ross is authorized to pursue legal annexation of the real property so long as it continues to benefit the estate.

IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the Administrator shall inform the Court by filing quarterly Status Reports until the conclusion of the estate.



Kelly L. Badnell, Judge



Date

List of Parcels to be Annexed

Madison Township

Charles E. Ross, Administrator of the Estate of Peter G. Ross:

10.44 acres and 26.29 acres split PPN 025-09-057-14-000
17.4 acres PPN 025-09-057-13-000

State of Ohio:

38.939 acres PPN 025-09-057-14-001
0.047 acres PPN 025-09-057-14-002
2.222 acres PPN 025-09-075-16-003
5.146 acres PPN 025-09-075-16-001
3.797 acres PPN 025-09-057-01-000
0.481 acres PPN 025-09-028-11-000
0.050 acres PPN 025-09-075-16-002
0.164 acres PPN 025-09-011-17-001
1.356 acres PPN 025-09-011-17-002
3.444 acres PPN Not Assigned
0.981 acres PPN Not Assigned

Mifflin Township

Charles E. Ross, Administrator of the Estate of Peter G. Ross:

0.331 acres PPN 023-19-169-05-000
0.779 acres PPN 023-19-169-06-000

State of Ohio:

0.667 acres PPN 023-19-169-06-002
0.004 acres PPN 023-19-169-06-001

List of Owners to Adjacent Territory to be Annexed

Eric E. & Jennette Chatlain
1477 Lucas Road
Mansfield, OH 44903
PPN# 028-90-150-41-000; 028-90-150-42-000

Walter F. Kautz
1630 Mt. Zion Rd.
Mansfield, OH 44903
PPN# 025-09-034-06-000; 025-09-034-05-000

Hunter Caltrider
1563 Lucas Rd.
Mansfield, OH 44903
PPN# 023-19-166-16-006

Margie M. & Eric P. Haus, Trustees
1731 Chew Rd.
Mansfield, OH 44903
PPN# 025-09-046-04-000

Thomas F. & Carol Ann Moritz
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Mansfield, OH 44903
PPN# 025-09-046-05-000; 025-09-046-03-000

Sharon L. Sturgell & Carla M. Lee
787 Sites Rd.
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PPN# 025-09-032-11-000

Shelley L. & Robert D. Jr. Caltrider
894 Wallace Rd.
Mansfield, OH 44903
PPN# 023-19-166-16-000

Clara E. Zimmer & Barbara J. Tucker, Co-Trustees
3502 St. Rt. 39
Lucas, OH 44843
PPN# 066-69-001-04-000

Nauny M. Boyd
980 Moritz Lane
Mansfield, OH 44903
PPN# 023-19-168-06-000; 023-19-168-07-000; 025-09-046-06-000

David L. & Melissa A. Bavender, Co-Trustees
731 Mountainview Drive
Westerville, OH 43081
PPN# 023-19-166-03-000

EXHIBIT "B"
Appendix N

**Technical Checklist for
Expedited Type 2 Annexations
ORC 709.023**

**Petitions Submitted By All Property Owners
With or Without Consent of Municipality & Township(s)**

Petition Number _____

Name of Agent John D. Studenmund

Agent's Address 58 W. Third St.; Suite B
Mansfield, OH 44902

Agent's Phone # (419) 522-2889

Agent's Fax # (419) 525-4666

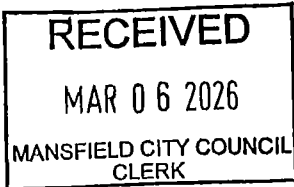
Agent's E-mail rwb@rwblawoffice.com

Municipality to Which Annexation Is Proposed City of Mansfield

Township(s) Included In Proposed Annexation Madison and Mifflin

Other County Included In Annexation N/A.

No	Technical Requirement	Yes	No	Comments/Explanation/Notes
1	Deposit received. (ORC 709.014 (A))			
2	Fees received. (ORC 709.014 (A))			
3	Petition asks board to follow ORC 709.023. (ORC 709.021 (A) & ORC 709.023 (A))			



RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

RECEIVED
MAR 06 2026
MAYOR'S OFFICE

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Delaine Weiner
Clerk of Mansfield City Council
30 North Diamond Street
Mansfield, OH 44902

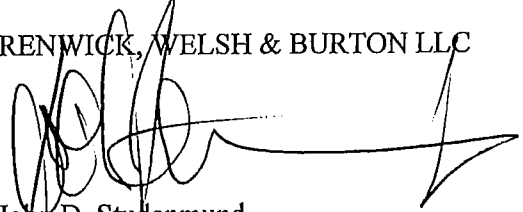
**Re: Notice of Petition to Annex 110.757 acres of territory in Madison Township
and 1.781 acres of territory in Mifflin Township, more or less, at the
Interstate 71/State Route 39 Interchange to the City of Mansfield**

Dear Clerk of Council:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, Richland County, Ohio Probate Court Case No. 20181375, has filed an annexation petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p. .m. to annex same to the City of Mansfield, Ohio. Enclosed for your information is a copy of the Petition and all attachments and documents accompanying said Petition as filed.

Very truly yours,

RENWICK, WELSH & BURTON LLC



John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

**PETITION FOR ANNEXATION
ON APPLICATION OF OWNER OF REAL ESTATE
(O.R.C. 709.023)**

To: Board of Commissioners of Richland County, Ohio
50 Park Avenue East
Mansfield, Ohio 44902

The undersigned, being the sole owner of real estate in the territory, hereby petitions under Section 709.023 of the Ohio Revised Code for the annexation of the following territory to the City of Mansfield, Richland County, Ohio from Madison Township and Mifflin Township.

The territory sought to be annexed contains 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal description attached hereto as Exhibit A and made a part hereof, which territory is adjacent and contiguous with the City of Mansfield. There is a total of one (1) owner of real estate in the territory sought to be annexed.

Attached hereto as Exhibit B and made a part hereof is an accurate map showing the boundaries of the territory sought to be annexed, marked "Annexation Plat."


Please take notice that, simultaneously with the filing of this Petition, the agent for the Petitioner is also filing a list of the name and mailing address of the owner of the parcels sought to be annexed and their permanent parcel numbers and the names and mailing addresses of the owners of all parcels adjacent to and directly across the road from the parcels sought to be annexed and their permanent parcel numbers.

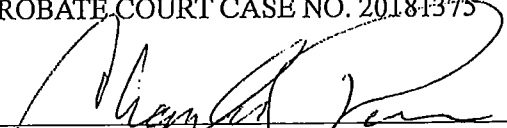
John D. Studenmund of 58 W. Third Street, Suite B, Mansfield, Ohio 44902, is appointed agent for the Petitioner as required by Section 709.02(C)(3) of the Ohio Revised Code, with full power to amend, increase or decrease the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition, without further express consent of the Petitioner. The Petitioner has been authorized to execute this Petition by the Richland County, Ohio Probate Court, attached to and made part of this Petition as Exhibit C.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

Respectfully submitted,

CHARLES E. ROSS, ADMINISTRATOR
OF THE ESTATE OF PETER G. ROSS
RICHLAND COUNTY, OHIO
PROBATE COURT CASE NO. 2018-1375


Date: Signature obtained


Charles E. Ross, Administrator

ANNEXATION PLAT TO THE CITY OF MANSFIELD

TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP)

TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

STATED IN THE TOWNSHIPS OF MADISON AND MIFFLIN, COUNTY OF RICHLAND, STATE OF OHIO AND BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36 (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST, AND PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP) TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FOR THE SAME AT A POINT BEING THE INTERSECTION OF THE CENTERLINE OF STATE ROUTE 39 WITH THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 36, ALSO BEING THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 25, AND BEING A POINT ON THE NORTHEAST CORNER OF A PARCEL CONVEYED TO GREGORY BELL BELL & MANY DAY LETTER BY DEED VOLUME 168, PAGE 400;

THENCE SOUTHWESTERLY, 132.22 FEET ALONG THE CENTERLINE OF STATE ROUTE 39 AND A WESTERLY LINE OF SAID BELL AND LETTER PARCEL TO A POINT; SAID POINT ALSO BEING ON THE NORTHERLY LIMITED ACCESS RIGHT OF WAY LINE OF STATE ROUTE 39 AND BEING A NORTHEAST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 315, PAGE 688 AND BEING THE PLACE OF BEGINNING FOR THE PARCEL HEREBY DESCRIBED;

THENCE, THE FOLLOWING TWENTY SIX COURSES:

1. NORTHWESTERLY, 89.37 FEET ALONG A SOUTHWESTERLY LINE OF SAID BELL AND LETTER PARCEL AND SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
2. SOUTHWESTERLY, 876.92 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
3. SOUTHWESTERLY, 425.04 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING THE INTERSECTION OF SAID RIGHT OF WAY WITH THE LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71;
4. NORTHWESTERLY, 586.34 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
5. NORTHWESTERLY, 446.15 FEET CONTINUING ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING ON A WESTERLY LINE OF A PARCEL CONVEYED TO WALTER F. KAUTZ BY OFFICIAL RECORD VOLUME 2606, PAGE 401;
6. SOUTHWESTERLY, 129.51 FEET ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND CROSSING THROUGH SAID LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71 TO A POINT;
7. SOUTHERLY, 102.32 FEET CONTINUING ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND TRaversing THROUGH SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
8. SOUTHWESTERLY, 354.51 FEET CONTINUING ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND PASSING THROUGH THE SOUTHERLY LINE OF SAID LIMITED ACCESS RIGHT OF WAY LINE TO A POINT;

9. EASTERLY, 200.25 FEET ALONG A SOUTHERLY LINE OF SAID KAUTZ PARCEL TO POINT BEING ON A WEST LINE OF A PARCEL CONVEYED TO SHELLEY L. AND ROBERT D. CALDWELL SURV. BY OFFICIAL RECORD VOLUME 3025, PAGE 4948, SAID POINT ALSO BEING ON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 36;

10. SOUTHERLY, 1131.06 FEET ALONG SAID SECTION LINE AND CROSSING THROUGH THE NORTHERLY RIGHT OF WAY LINE OF AFOREMENTIONED STATE ROUTE 39 TO A POINT BEING ON THE CENTERLINE, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 299, PAGE 701;

11. SOUTHWESTERLY, 391.03 FEET ALONG SAID CENTERLINE OF STATE ROUTE 39 AND THE SOUTH LINE OF SAID STATE OF OHIO PARCEL, AND THE SOUTHERLY LINE OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 299, PAGE 703 TO A POINT BEING ON A NORTHWEST CORNER OF A STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 253, PAGE 695;

12. SOUTHWESTERLY, 597.43 FEET ALONG THE NORTHWESTERLY LINE OF SAID STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 253, PAGE 695 AND CROSSING THROUGH THE SOUTHERLY RIGHT OF WAY LINE OF SAID STATE ROUTE 39, THEN CONTINUING ALONG THE NORTHWESTERLY LINE OF A PARCEL CONVEYED TO MAUNY M. BOTO BY OFFICIAL RECORD VOLUME 1689, PAGE 338 TO A POINT;

13. SOUTHWESTERLY, 671.79 FEET CONTINUING ALONG SAID NORTHWESTERLY LINE OF THE BOTO PARCEL TO A POINT BEING ON THE NORTHERLY RIGHT OF WAY OF THE PENNSYLVANIA LINES, LLC BY OFFICIAL RECORD VOLUME 801, PAGE 593;

14. NORTHWESTERLY, 2578.45 FEET ALONG SAID NORTHERLY RIGHT OF WAY TO A POINT BEING THE SOUTHWEST CORNER OF A PARCEL CONVEYED TO CLARA E. ZIMMER AND BARBARA J. TUCKER CO. TRUSTEES, ETC. CONVEYED BY OFFICIAL RECORD VOLUME 2342, PAGE 244;

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19. NORTHWESTERLY, 116.32 FEET ALONG THE NORTHEAST CORNER OF SAID ZIMMER AND TUCKER PARCEL TO A POINT ON THE NORTHEAST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 253, PAGE 695;

20. SOUTHWESTERLY, 63.67 FEET ALONG A NORTHWESTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT BEING THE NORTHERLY CORNER OF SAID STATE OF OHIO PARCEL;

21. NORTHWESTERLY, 64.17 FEET ALONG THE SOUTHERLY LINE OF SAID STATE OF OHIO PARCEL, AND TRaversing THROUGH SAID ROAD RIGHT OF WAY TO A POINT ON AN EASTERLY LINE OF AFOREMENTIONED CHATZLAIN PARCEL;

22. NORTHWESTERLY, 362.79 FEET ALONG AN EASTERLY LINE OF SAID CHATZLAIN PARCEL TO A POINT;

23. NORTHWESTERLY, 200.80 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHATZLAIN PARCEL TO A POINT;

24. NORTHWESTERLY, 152.07 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHATZLAIN PARCEL TO A POINT;

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SURVEY MADE AT THE REQUEST OF
CITY OF MANSFIELD

DATE	NOV 20 2018	SHEET	2 OF 2
JOB NO.	1808 AC SURV		

Prepared by: KEM WOODS
 11111 Mansfield Blvd
 Mansfield, OH 44880
 Tel: (419) 334-1111
 Fax: (419) 334-1111

KEM WOODS
K.E. MCCARTNEY & ASSOCIATES
 ENGINEERS - PLANNERS - SURVEYORS



IN THE COMMON PLEAS COURT OF RICHLAND COUNTY, OHIO.
PROBATE DIVISION
HON. KELLY L. BADNEL

FILED

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CASE NO. 20181375

RICHLAND COUNTY
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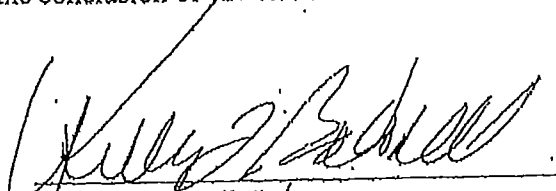
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Kelly L. Badnell, Judge

February 19, 2026
Date

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0.164 acres PPN 025-09-011-17-001
1.356 acres PPN 025-09-011-17-002
3.444 acres PPN Not Assigned
0.981 acres PPN Not Assigned

Mifflin Township

Charles E. Ross, Administrator of the Estate of Peter G. Ross:

0.331 acres PPN 023-19-169-05-000
0.779 acres PPN 023-19-169-06-000

State of Ohio:

0.667 acres PPN 023-19-169-06-002
0.004 acres PPN 023-19-169-06-001

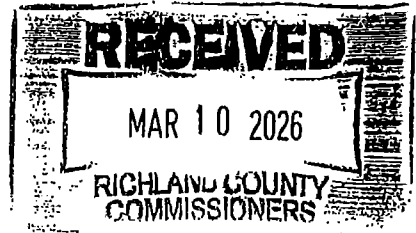
RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 – 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 10, 2026



Board of Commissioners of
Richland County, Ohio
50 Park Avenue East
Mansfield, OH 44902

Re: Service on Petition for Annexation

Dear Commissioners:

Attached hereto are the Affidavits of Service for the Annexation Petition to the Townships, as well as a copy of the proof of mailing to the adjacent property owners.

Very truly yours,

RENWICK, WELSH & BURTON LLC

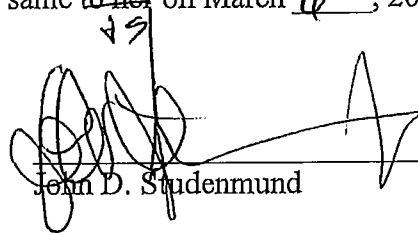

John D. Studenmund

JDS/bb
Encl.

AFFIDAVIT OF SERVICE OF
NOTICE OF ANNEXATION PETITION

STATE OF OHIO)
) SS:
COUNTY OF RICHLAND)

Now comes the undersigned, and upon being duly cautioned and sworn, states that he personally served a true copy of the attached Notice of the filing of the Petition for Annexation, together with a copy of the Petition and all attachments thereto, upon Deborah Switzer, Mifflin Township Fiscal Officer, by personally delivering same to her on March 6, 2026 at 2:04 o'clock p. m.

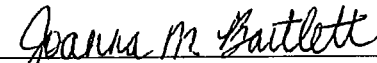


John D. Studenmund

Sworn to before me and signed in my presence this 6th day of March, 2026.



JOANNA M. BARTLETT
Notary Public, State of Ohio
My Commission Expires Mar. 5, 2028



Joanna M. Bartlett, Notary Public

3/6/2026 Dave Markel 2:04pm
accepted doc's
Mifflin TD

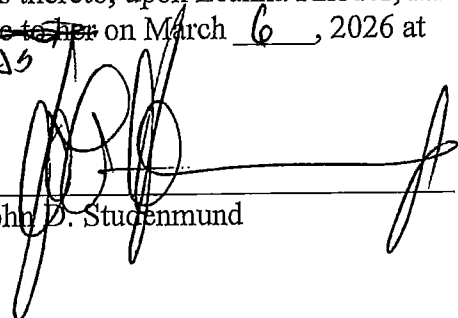
Fiscal officer not in office

3/9/26 8:20A.M. Deb Switzer called
confirmed receipt

AFFIDAVIT OF SERVICE OF
NOTICE OF ANNEXATION PETITION

STATE OF OHIO)
) SS:
COUNTY OF RICHLAND)

Now comes the undersigned, and upon being duly cautioned and sworn, states that he personally served a true copy of the attached Notice of the filing of the Petition for Annexation, together with a copy of the Petition and all attachments thereto, upon Leanna Rhodes, Madison Township Fiscal Officer, by personally delivering ~~same to her~~ on March 6, 2026 at 1:50 o'clock 6. m.

JS


John D. Studenmund

Sworn to before me and signed in my presence this 6th day of March, 2026.



JOANNA M. BARTLETT
Notary Public, State of Ohio
My Commission Expires Mar. 5, 2028

Joanna M. Bartlett
Joanna M. Bartlett, Notary Public

3/6/26 1:50pm copy in Mail slot on bldg.

office NOT open

3/9/26 8:23AM confirmed receipt by Leanna Rhodes

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Eric E. & Jennette Chatlain
1477 Lucas Road
Mansfield, OH 44903

PPN# 028-90-150-41-000; 028-90-150-42-000

**Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and
a Territory of 1.781 Acres in Mifflin Township
Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield**

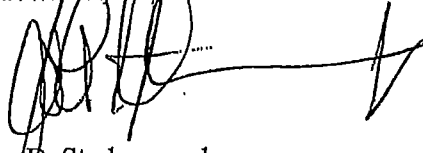
Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p.m.

That statute requires the agent for the Petitioner to notify the owners of property adjacent to the territory proposed for annexation or adjacent to a road that is adjacent to that territory and located directly across that road from the territory by letter addressed to their mailing address. According to the records in the Richland County Auditor's Office, you own property which is adjacent to the territory sought to be annexed to the City of Mansfield. Enclosed for your information is a copy of the Petition and all attachments and documents accompanying said Petition as filed.

Very truly yours,

RENWICK, WELSH & BURTON LLC



John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889



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58 West Third Street, Suite B
Mansfield, Ohio 44902

Eric E. & Jennette Chatlain
477 Lucas Road
Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Walter F. Kautz
1630 Mt. Zion Rd.
Mansfield, OH 44903

PPN# 025-09-034-06-000; 025-09-034-05-000

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and
a Territory of 1.781 Acres in Mifflin Township
Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p.m.

That statute requires the agent for the Petitioner to notify the owners of property adjacent to the territory proposed for annexation or adjacent to a road that is adjacent to that territory and located directly across that road from the territory by letter addressed to their mailing address. According to the records in the Richland County Auditor's Office, you own property which is adjacent to the territory sought to be annexed to the City of Mansfield. Enclosed for your information is a copy of the Petition and all attachments and documents accompanying said Petition as filed.

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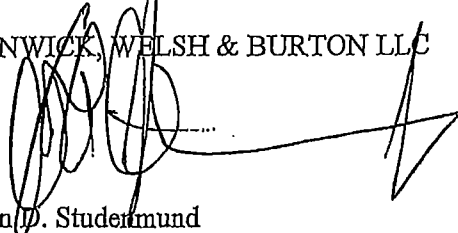
Renwick, Welsh & Burton LLC
58 West Third Street, Suite B
Mansfield, Ohio 44902

Walter F. Kautz
1630 Mt. Zion Rd.
Mansfield, OH 44903

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Very truly yours,

RENWICK, WELSH & BURTON LLC


John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Hunter Caltrider
1563 Lucas Rd.
Mansfield, OH 44903

PPN# 023-19-166-16-006

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and a Territory of 1.781 Acres in Mifflin Township Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

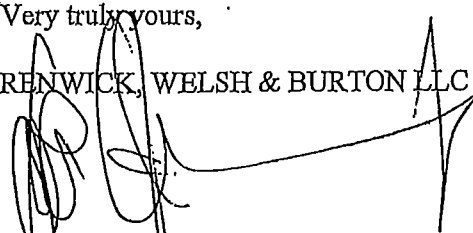
Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p.m.

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Very truly yours,

RENWICK, WELSH & BURTON LLC


John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

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58 West Third Street, Suite B
Mansfield, Ohio 44902

Hunter Caltrider
1563 Lucas Rd.
Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Margie M. & Eric P. Haus, Co-Trustees
1731 Chew Rd.
Mansfield, OH 44903

PPN# 025-09-046-04-000

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and a Territory of 1.781 Acres in Mifflin Township Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

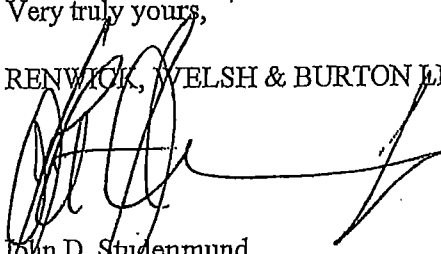
Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p.m.

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Very truly yours,

RENWICK, WELSH & BURTON LLC


John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

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58 West Third Street, Suite B
Mansfield, Ohio 44902

Margie M. & Eric P. Haus, Co-Trustees
1731 Chew Rd.
Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Thomas F. & Carol Ann Moritz
1070 Marianna Dr.
Mansfield, OH 44903

PPN# 025-09-046-05-000; 025-09-046-03-000

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and a Territory of 1.781 Acres in Mifflin Township Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

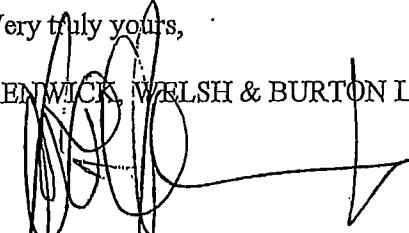
Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles B. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p.m.

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Very truly yours,

RENWICK, WELSH & BURTON LLC


John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

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58 West Third Street, Suite B
Mansfield, Ohio 44902

Thomas & Carol Ann Moritz
1070 Marianna Dr.
Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Sharon L. Sturgell & Carla M. Lee
787 Sites Rd.
Mansfield, OH 44903

PPN# 025-09-032-11-000

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and
a Territory of 1.781 Acres in Mifflin Township
Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

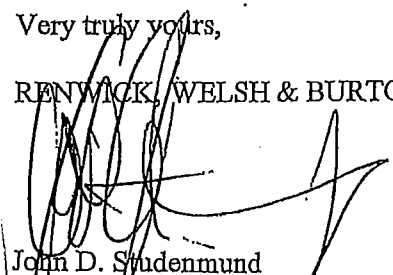
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Very truly yours,

RENWICK, WELSH & BURTON LLC


John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

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58 West Third Street, Suite B
Mansfield, Ohio 44902

Sharon L. Sturgell & Carla M. Lee
87 Sites Rd.
Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902
TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Shelley L. Caltrider & Robert D. Caltrider, Jr.
894 Wallace Rd.
Mansfield, OH 44903

PPN# 023-19-166-03-000

**Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and
a Territory of 1.781 Acres in Mifflin Township
Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield**

Dear Sir or Madam:

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Very truly yours,

RENWICK, WELSH & BURTON LLC

John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889



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Renwick, Welsh & Burton LLC
58 West Third Street, Suite B
Mansfield, Ohio 44902

Shelley L. & Robert D. Jr. Caltrider
894 Wallace Rd.
Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Clara E. Zimmer & Barbara J. Tucker, Co-Trustees
3502 State Route 39
Lucas, OH 44843

PPN# 066-69-001-04-000

**Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and
a Territory of 1.781 Acres in Mifflin Township
Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield**

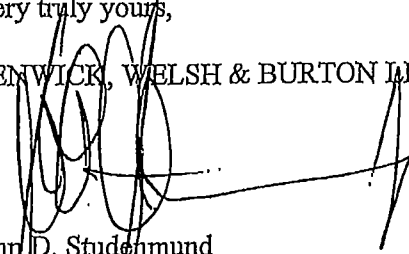
Dear Sir or Madam:

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Very truly yours,

RENWICK, WELSH & BURTON LLC


John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

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58 West Third Street, Suite B
Mansfield, Ohio 44902

Clara E. Zimmer & Barbara J. Tucker,
Co-Trustees
3502 State Route 39
Lucas, OH 44843

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026

Nauny M. Boyd
980 Moritz Lane
Mansfield, OH 44903

PPN# 023-19-168-06-000; 023-19-168-07-000; 025-09-046-06-000

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and a Territory of 1.781 Acres in Mifflin Township Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:56 p.m.

That statute requires the agent for the Petitioner to notify the owners of property adjacent to the territory proposed for annexation or adjacent to a road that is adjacent to that territory and located directly across that road from the territory by letter addressed to their mailing address. According to the records in the Richland County Auditor's Office, you own property which is adjacent to the territory sought to be annexed to the City of Mansfield. Enclosed for your information is a copy of the Petition and all attachments and documents accompanying said Petition as filed.



Certificate of Mailing

Renwick, Welsh & Burton LLC
58 West Third Street, Suite B
Mansfield, Ohio 44902

U.S. POSTAGE PAID
FROM LETTER BOX
MANSFIELD, OH
44901
MAR 06 26
AMOUNT
\$2.40
S2324N500998-01

Very truly yours,

RENWICK, WELSH & BURTON LLC

John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

To:
- Nauny M. Boyd
- 980 Moritz Lane
- Mansfield, OH 44903

RENWICK, WELSH & BURTON LLC
ATTORNEYS AT LAW

J. ROGER RENWICK (RETIRED)
HARRY M. WELSH (1941 - 2014)
JON K. BURTON (INACTIVE)
JOHN D. STUDENMUND
ANDREW J. BURTON

58 WEST THIRD ST., SUITE B
MANSFIELD, OHIO 44902

TELEPHONE: 419-522-2889
FACSIMILE: 419-525-4666
E-MAIL: RWB@RWBLAWOFFICE.COM

March 6, 2026.

David L. & Melissa A. Bavender, Co-Trustees
731 Mountainview Drive
Westerville, OH 43081

PPN# 023-19-166-03-000

Re: Notice of Petition to Annex a Territory of 110.757 Acres in Madison Township and a Territory of 1.781 Acres in Mifflin Township Abutting the State Route 39 and Interstate 71 Interchange to the City of Mansfield

Dear Sir or Madam:

Pursuant to Section 709.023(B) of the Ohio Revised Code, you are hereby notified that Charles E. Ross, Administrator of the Estate of Peter G. Ross, has filed an Annexation Petition as the sole owner within the territory sought to be annexed containing 110.757 acres of territory in Madison Township and 1.781 acres of territory in Mifflin Township, more or less, and is more particularly described in the legal plat and description attached to Annexation Petition Exhibits A and B. This annexation is situated at the State Route 39 and Interstate 71 Interchange situated in Madison Township and Mifflin Township. His Annexation Petition was filed with the Richland County Board of Commissioners on March 6, 2026 at 12:36 p.m.

That statute requires the agent for the Petitioner to notify the owners of property adjacent to the territory proposed for annexation or adjacent to a road that is adjacent to that territory and located directly across that road from the territory by letter addressed to their mailing address. According to the records in the Richland County Auditor's Office, you own property which is adjacent to the territory sought to be annexed to the City of Mansfield. Enclosed for your information is a copy of the Petition and all attachments and documents accompanying said Petition as filed.

Very truly yours,

RENWICK, WELSH & BURTON LLC

John D. Studenmund
Agent for Petitioner
58 West Third St., Suite B
Mansfield, OH 44902
(419) 522-2889

U.S. POSTAGE PAID
FROM LETTER BOX
MANSFIELD, OH
44901
MAR 06 26
AMOUNT
\$2.40
S2324NE500998-01

Certificate of Mail

Renwick, Welsh & Burton LLC
58 West Third Street, Suite B
Mansfield, Ohio 44902

David L. & Melissa A. Bavender
731 Mountainview Drive
Westerville, OH 43081

ANNEXATION PLAT TO THE CITY OF MANSFIELD

TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP) TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

TAX MAP OFFICE APPROVAL
I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED.
DATE

AUDITOR'S TRANSFER
I HEREBY CERTIFY THAT THIS LAND HAS TRANSFERRED
ON THIS DAY OF 20

RICHLAND COUNTY AUDITOR

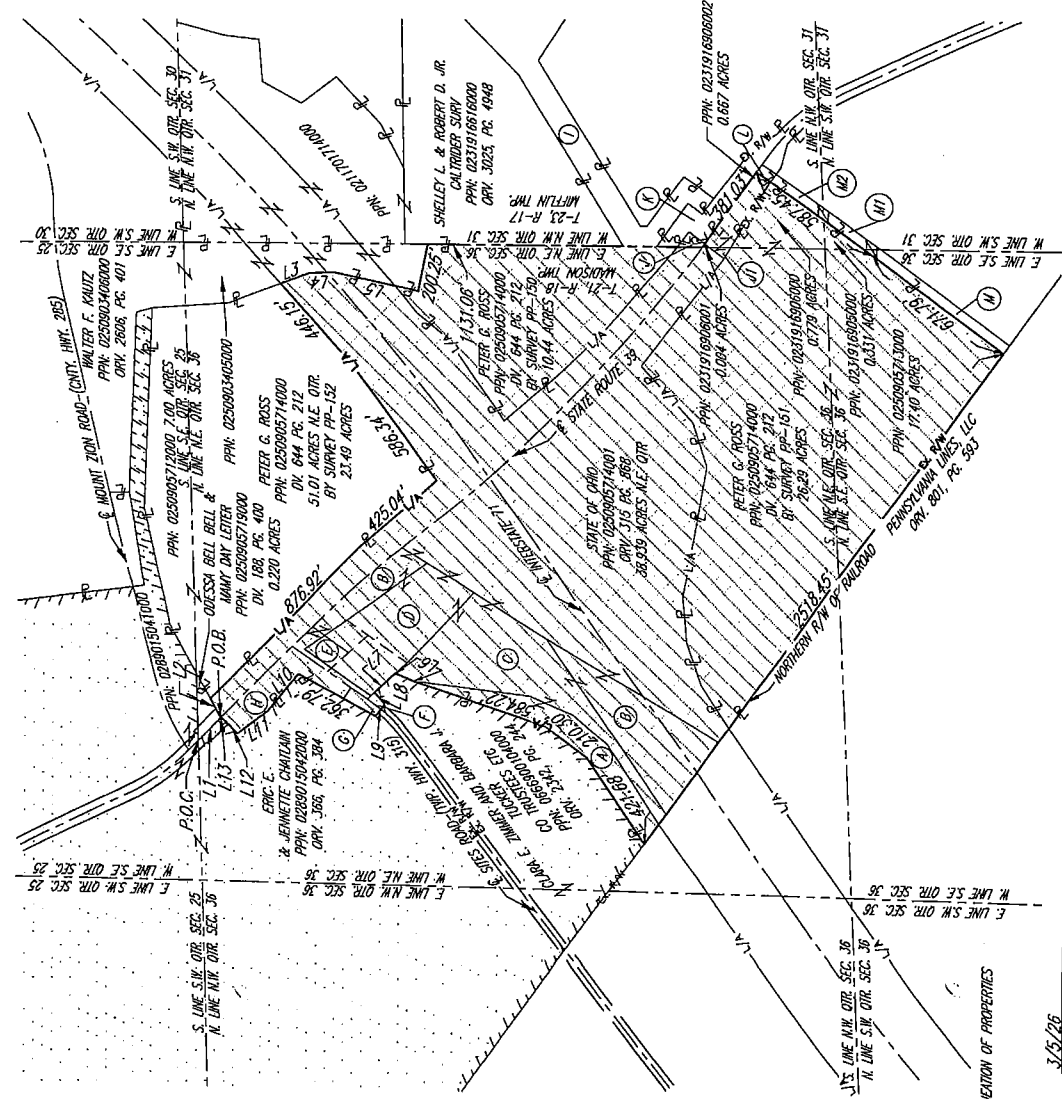
COUNTY RECORDER
FILED FOR RECORD ON THIS DAY OF 20
AT RECORDED THIS DAY OF 20
IN PLAT VOLUME PAGE

COUNTY ENGINEERS APPROVAL
I HEREBY CERTIFY THAT THE DESCRIPTION OF THE PETITION CONFORMS WITH THE DESCRIPTION ON THE PLAT.
COUNTY ENGINEER DATE

COUNTY COMMISSIONERS APPROVAL
I HEREBY CERTIFY THAT THE ABOVE PLAT WAS DULY APPROVED BY THE BOARD OF COMMISSIONERS, RICHLAND COUNTY, STATE OF OHIO, AT ITS REGULAR MEETING HELD ON THE DAY OF 20, RECORDED IN COMMISSIONERS' JOURNAL VOLUME PAGE

CITY ENGINEERS APPROVAL
I HEREBY CERTIFY THAT THE DESCRIPTION OF THE PETITION CONFORMS WITH THE DESCRIPTION ON THE PLAT.
CITY ENGINEER DATE

CITY OF MANSFIELD ACCEPTANCE
I HEREBY CERTIFY THAT THE COUNCIL OF THE CITY OF MANSFIELD, OHIO, IN A REGULAR SESSION PASSED RESOLUTION NO. TO EXTEND THE CORPORATION LIMITS OF SAID CITY AS INDICATED ON THIS PLAT.
CITY OF MANSFIELD



- (A) STATE OF OHIO
PPN: 0250002516003
ORV. 482, PG. 576
2,222 ACRES
- (B) STATE OF OHIO
PPN: NOT ASSIGNED
ORV. 358, PG. 370
0,981 ACRES &
3,444 ACRES
- (C) STATE OF OHIO
PPN: 0250002516001
ORV. 253, PG. 691
5,146 ACRES
- (D) STATE OF OHIO
PPN: 0250002516000
ORV. 409, PG. 597
3,730 ACRES
- (E) STATE OF OHIO
PPN: 0250002516000
ORV. 250, PG. 697
0,467 ACRES
- (F) STATE OF OHIO
PPN: 0250002516002
ORV. 253, PG. 693
0,050 ACRES
- (G) STATE OF OHIO
PPN: 025000117001
ORV. 313, PG. 422
0,164 ACRES
- (H) STATE OF OHIO
PPN: 025000117002
ORV. 313, PG. 424
1,358 ACRES
- (I) HUNTER CALTRIBER
PPN: 0231916616006
ORV. 3023, PG. 3695
- (J) STATE OF OHIO
PPN: 0231916600001
ORV. 298, PG. 701
- (K) STATE OF OHIO
PPN: 0231916616003
ORV. 298, PG. 703
- (L) STATE OF OHIO
PPN: 0231916607002
ORV. 253, PG. 695
- (M) MAURY M. BOLD
PPN: 0250004060000
M1-PPN: 0231916800000
M2-PPN: 0231916800700
ORV. 1689, PG. 338

LINE	DESCRIPTION	ACRES
L1	1.3222	
L2	69.37	
L3	124.51	
L4	102.32	
L5	354.51	
L6	80.51	
L7	116.32	
L8	61.07	
L9	64.17	
L10	200.80	
L11	152.07	
L12	95.01	
L13	24.5	

MADISON TOWNSHIP
N.E. SEC. 36 = 91.57 ACRES
S.E. SEC. 36 = 17.40 ACRES
110.25 TOTAL ACRES

MIFFLIN TOWNSHIP
S.W. SEC. 31 = 0.31 ACRES
N.W. SEC. 31 = 1.450 ACRES
1.781 TOTAL ACRES

112.538 TOTAL ACRES

LEGEND

- EXISTING CITY OF MANSFIELD
- PROPOSED ANNEXATION AREA
112.538 TOTAL ACRES
- EX CORPORATION LINE

SCALE IN FEET
0 500' 1000'
1" = 500'

I HEREBY CERTIFY THIS PLAT TO BE A TRUE DELINEATION OF PROPERTIES TO BE ANNEXED BASED ON DEEDS OF RECORD.

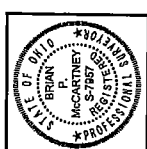
DATE 3/5/26

BRAN P. MCCARTNEY, P.E. 61108, P.S. 7957

ANNEXATION MADE AT THE REQUEST OF
CITY OF MANSFIELD

DATE 3/5/26
DRAWN BY BRAN P. MCCARTNEY
CHECKED BY BRAN P. MCCARTNEY
SHEET 1 OF 2

BRAN P. MCCARTNEY & ASSOCIATES
10000 W. STATE ST., SUITE 100
MANSFIELD, OHIO 44880
PH: 419.755.1111
F: 419.755.1112
WWW.BRANMCCARTNEY.COM



RESOLUTION # 03/1626

BEFORE THE BOARD OF TOWNSHIP TRUSTEES
OF MADISON TOWNSHIP, RICHLAND COUNTY, OHIO

A RESOLUTION CONSENTING TO THE ANNEXATION OF A TERRITORY OF 110.757 ACRES TO THE CITY OF MANSFIELD PURSUANT TO THE ANNEXATION PETITION FILED BY CHARLES E. ROSS, ADMINISTRATOR OF THE ESTATE OF PETER G. ROSS, WITH THE BOARD OF COUNTY COMMISSIONERS OF RICHLAND COUNTY, OHIO ON MARCH 6, 2026.

WHEREAS, the Board has received the Annexation Petition with its Annexation Plat filed

by Charles E. Ross, Administrator of the Estate of Peter G. Ross, and

WHEREAS, this Petition has been filed as an Expedited Type 2 Annexation pursuant to R.C.

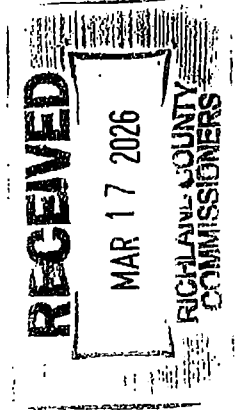
709.023, and

WHEREAS, the territory is not to be excluded from the Township under R.C. 505.07 and the proposed annexation and future development would benefit the Township.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES OF MADISON TOWNSHIP, RICHLAND COUNTY, OHIO:

SECTION 1. THAT the Board does consent to the Annexation Petition for the annexation of Township territory to the City of Mansfield, Ohio pursuant to the Annexation Petition filed by Charles E. Ross, Administrator of the Estate of Peter G. Ross, with the Board of County Commissioners of Richland County, Ohio on March 6, 2026.

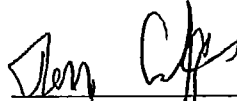
SECTION 2. THAT the Fiscal Officer is directed to file an original signed copy of this Resolution with the Clerk of the Board of County Commissioners of Richland County, Ohio by no later than March 17, 2026.



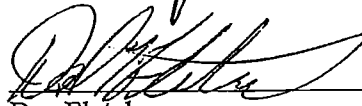
Resolution – Page 2.

At the regular meeting of the Township Trustees on March 16, 2026, Trustee Tom Craft moved for adoption of foregoing Resolution, seconded by Trustee Tom Brandt and upon roll call vote, the vote was 3 aye _____ nay.

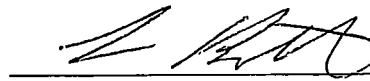
MADISON TOWNSHIP TRUSTEES



Tom Craft



Dan Fletcher



Tom Brandt

ATTEST:



Leanna Rhodes, Fiscal Officer

RESOLUTION # 2026-04

BEFORE THE BOARD OF TOWNSHIP TRUSTEES
OF MIFFLIN TOWNSHIP, RICHLAND COUNTY, OHIO

A RESOLUTION CONSENTING TO THE ANNEXATION OF A TERRITORY OF 1.781 ACRES TO THE CITY OF MANSFIELD PURSUANT TO THE ANNEXATION PETITION FILED BY CHARLES B. ROSS, ADMINISTRATOR OF THE ESTATE OF PETER G. ROSS, WITH THE BOARD OF COUNTY COMMISSIONERS OF RICHLAND COUNTY, OHIO ON MARCH 6, 2026.

WHEREAS, the Board has received the Annexation Petition with its Annexation Plat filed by Charles E. Ross, Administrator of the Estate of Peter G. Ross, and

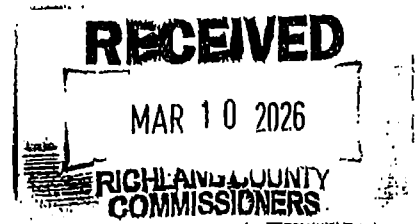
WHEREAS, this Petition has been filed as an Expedited Type 2 Annexation pursuant to R.C. 709.023, and

WHEREAS, the territory is not to be excluded from the Township under R.C. 505.07 and the proposed annexation and future development would benefit the Township.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES OF MIFFLIN TOWNSHIP, RICHLAND COUNTY, OHIO:

SECTION 1. THAT the Board does consent to the Annexation Petition for the annexation of Township territory to the City of Mansfield, Ohio pursuant to the Annexation Petition filed by Charles E. Ross, Administrator of the Estate of Peter G. Ross, with the Board of County Commissioners of Richland County, Ohio on March 6, 2026.

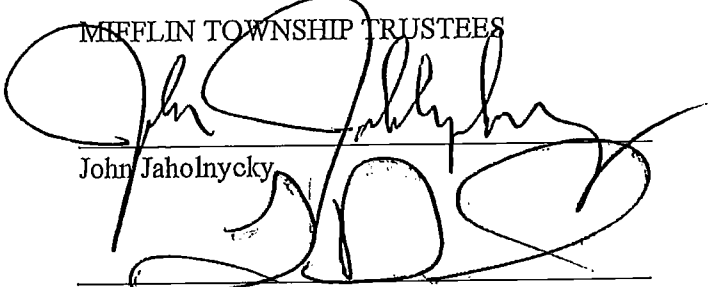
SECTION 2. THAT the Fiscal Officer is directed to file an original signed copy of this Resolution with the Clerk of the Board of County Commissioners of Richland County, Ohio by no later than March 13, 2026.



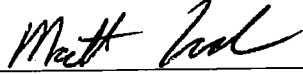
Resolution – Page 2.

At the regular meeting of the Township Trustees on March 9, 2026, Trustee Deel
moved for adoption of foregoing Resolution, seconded by Trustee Cook and upon roll call
vote, the vote was 3 aye 0 nay.

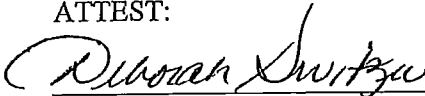
MEFLIN TOWNSHIP TRUSTEES


John Jahnicky

Tim Deel

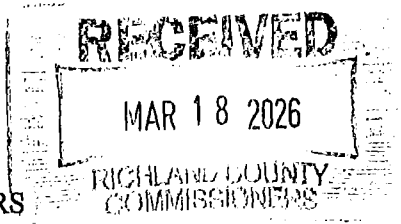

Matt Cook

ATTEST:


Deborah Switzer, Fiscal Officer

BILL #26-054 *

BY: ALL MEMBERS



RESOLUTION# 26-055

SETTING FORTH STATEMENT OF MUNICIPAL SERVICES THE CITY OF MANSFIELD, OHIO WILL PROVIDE TO THE 112.538 +/- ACRES OF LAND, LOCATED IN MADISON AND MIFFLIN TOWNSHIPS, AND PROPOSED TO BE ANNEXED TO THE CITY OF MANSFIELD, OHIO VIA AN EXPEDITED TYPE 2 ANNEXATION PURSUANT TO R.C. 709.021 AND 709.023; AND THE BUFFER REQUIREMENTS THE CITY OF MANSFIELD WILL ENFORCE AS PROVIDED BY R.C. 709.023(C)

WHEREAS, on March 6, 2026 a petition was filed with the Board of County Commissioners of Richland County, Ohio, for the annexation of 110.757 +/- acres of territory in Madison Township and 1.781 +/- acres of territory in Mifflin Township to the City of Mansfield, pursuant to R.C. 709.023, which petition was signed by 100% of the property owners of the territory sought be annexed; and

WHEREAS, said territory is adjacent and contiguous to the City of Mansfield; and

WHEREAS,

If annexed, a street or highway will be divided or segmented by the boundary line between Madison Township and the City of Mansfield, and between Mifflin Township and the City of Mansfield; however, the City has agreed as a condition of the annexation to assume the maintenance of such street or highway; and

WHEREAS, Ohio Revised Code Section 709.023(C) requires that a municipal corporation, by ordinance or resolution, adopt a statement of services setting forth what services it will provide the territory upon its annexation and an approximate date by which it will provide such services, which ordinance or resolution must be adopted and filed with the county commissioners within twenty (20) days after the petition is filed; and

WHEREAS, Ohio Revised Code Section 709.023(C) requires that a municipal corporation, by ordinance or resolution, require buffers separating any new uses in the annexed territory that the City Council determines are clearly incompatible with the uses permitted under current township or county zoning regulations in the adjacent land remaining within the township from which the territory was annexed; and

WHEREAS, the City of Mansfield supports the proposed annexation and will provide the services set forth in this Resolution to the territory proposed for annexation upon its annexation to the City, as set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD COUNTY OF RICHLAND, STATE OF OHIO, WITH A MAJORITY OF DULY ELECTED MEMBERS THEREOF CONCURRING AS FOLLOWS:

Section 1. The following services will be available and provided by the City of Mansfield to the territory proposed for annexation once the City's resolution or ordinance accepting the annexation becomes final as provided by law; [provided, the owners and/or their designee(s) are responsible, at their sole expense, for any and all connection(s) to the City's water main and/or sanitary sewer main, as set forth below]. Said services will be provided by the City of Mansfield on the terms and conditions, and shall be

APPROVED AS TO FORM:

Roeliff E. Harper, Esq.
Law Director
City of Mansfield, Ohio

* Publication Required

BY: MS MOUNT

CONSENTING TO THE ANNEXATION TO THE CITY OF MANSFIELD, OHIO CERTAIN TERRITORY PROPOSED TO BE SO ANNEXED PURSUANT TO AN ANNEXATION PETITION FILED WITH THE BOARD OF COUNTY COMMISSIONERS OF RICHLAND COUNTY, OHIO BY JOHN STUDEMAM, AGENT FOR PETITIONER(S), AS PROVIDED FOR IN OHIO REVISED CODE SECTION 709.023

WHEREAS, on March 6, 2026 a petition was filed with the Board of County Commissioners of Richland County, Ohio ("County") for the annexation of 110.757 +/- acres of territory in Madison Township and 1.781 +/- acres of territory in Mifflin Township to the City of Mansfield, pursuant to R.C. 709.021 and 709.023, which petition was signed by 100% of the property owners of the territory sought be annexed; and

WHEREAS, Ohio Revised Code Section 709.023(D) provides that, upon the filing of an Expedited Type 2 annexation petition, City Council may, within twenty-five days after the date the petition is filed, adopt and file with the County an ordinance or resolution consenting to the proposed annexation; and

WHEREAS, the City of Mansfield supports the proposed annexation and is, on this same date, adopting a resolution setting forth the services it will provide the territory proposed for annexation, upon its annexation to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD, COUNTY OF RICHLAND, STATE OF OHIO, WITH A MAJORITY OF DULY ELECTED MEMBERS THEREOF CONCURRING AS FOLLOWS:

Section 1. The Council of the City of Mansfield, Ohio hereby consents to the above-referenced annexation.

Section 2. The Clerk of the City Council of the City of Mansfield is hereby directed to immediately forward and file a certified copy of this Resolution with the Board of County Commissioners of Richland County, Ohio (and in no manner later than March 26, 2026).

Section 3. All formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall go into effect immediately upon its adoption.

Caucus 17 March 2026
1st Reading 17 March 2026
2nd Reading 17 March 2026
PASSED 17 March 2026

SIGNED

Phillip E. Scott

/s/ Phillip E. Scott
President of Council

ATTEST *Delaine Weiner*
/s/ Delaine Weiner
Clerk of Council

APPROVED

Jodie Perry
/s/ Jodie Perry
Mayor

APPROVED AS TO FORM:

Roeliff E. Harper, Esq.
Law Director
City of Mansfield, Ohio

RECEIVED

MAR 18 2026

RICHLAND COUNTY
COMMISSIONERS

BILL #26-056*

ORDINANCE# 26-057

BY: ALL MEMBERS

Determining that the zoning of 110.757 +/- acres of territory in Madison Township and 1.781 +/- acres of territory in Mifflin Township, Richland County, Ohio, proposed to be annexed to the City of Mansfield will not permit uses clearly incompatible with the existing township zoning pursuant to R.C. 709.023(C).

WHEREAS, a Petition for Annexation of 110.757 +/- acres of territory in Madison Township and 1.781 +/- acres of territory in Mifflin Township, Richland County, Ohio, has been filed with the Board of County Commissioners of Richland County pursuant to R.C. 709.023; and

WHEREAS, R.C. 709.023(C) requires the legislative authority of the municipal corporation to determine whether the municipal zoning regulations would permit uses in the territory proposed for annexation that are clearly incompatible with the uses permitted under the current township zoning regulations; and

WHEREAS, the current township zoning classifications include the Interchange Development District in Madison Township and the R-1 Residential District in Mifflin Township; and

WHEREAS, the City of Mansfield intends that the territory proposed to be annexed be zoned B-2 General Business District upon annexation.

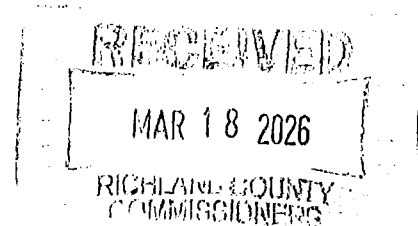
NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the Council of the City of Mansfield has reviewed the zoning regulations of Madison Township and Mifflin Township and the zoning regulations of the City of Mansfield and hereby determines that the B-2 General Business District zoning classification to be applied to the territory proposed for annexation does not permit uses that are clearly incompatible with the uses permitted under the existing township zoning regulations.

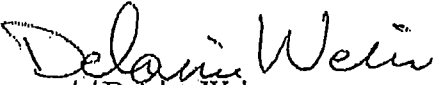
SECTION 2. That in the event development of the annexed territory adjoins property zoned or developed for residential use, such development shall comply with the applicable setback, screening, landscaping, and buffering requirements of the Mansfield Codified Ordinances.

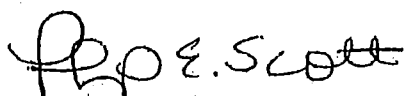
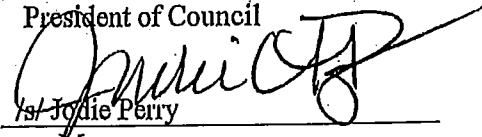
SECTION 3. That the Clerk of Council is hereby directed to file a certified copy of this Ordinance with the Commissioners of Richland County, Ohio within twenty (20) days after the date of March 6, 2026, when said Petition was filed with the Commissioners, in accordance with R.C. 709.023(C).

SECTION 4. That this measure shall take effect and be in force from and after the earliest time allowed by law, after its passage and approval by the Mayor.



Caucus 17 March 2026
1st Reading 17 March 2026
2nd Reading 17 March 2026
PASSED 17 March 2026

ATTEST 
/s/ Delaine Weiner
Clerk of Council

SIGNED 
/s/ Phillip E. Scott
President of Council
APPROVED 
/s/ Jodie Perry
Mayor

APPROVED AS TO FORM: Roeliff E. Harper, Esq.
Law Director
City of Mansfield, Ohio

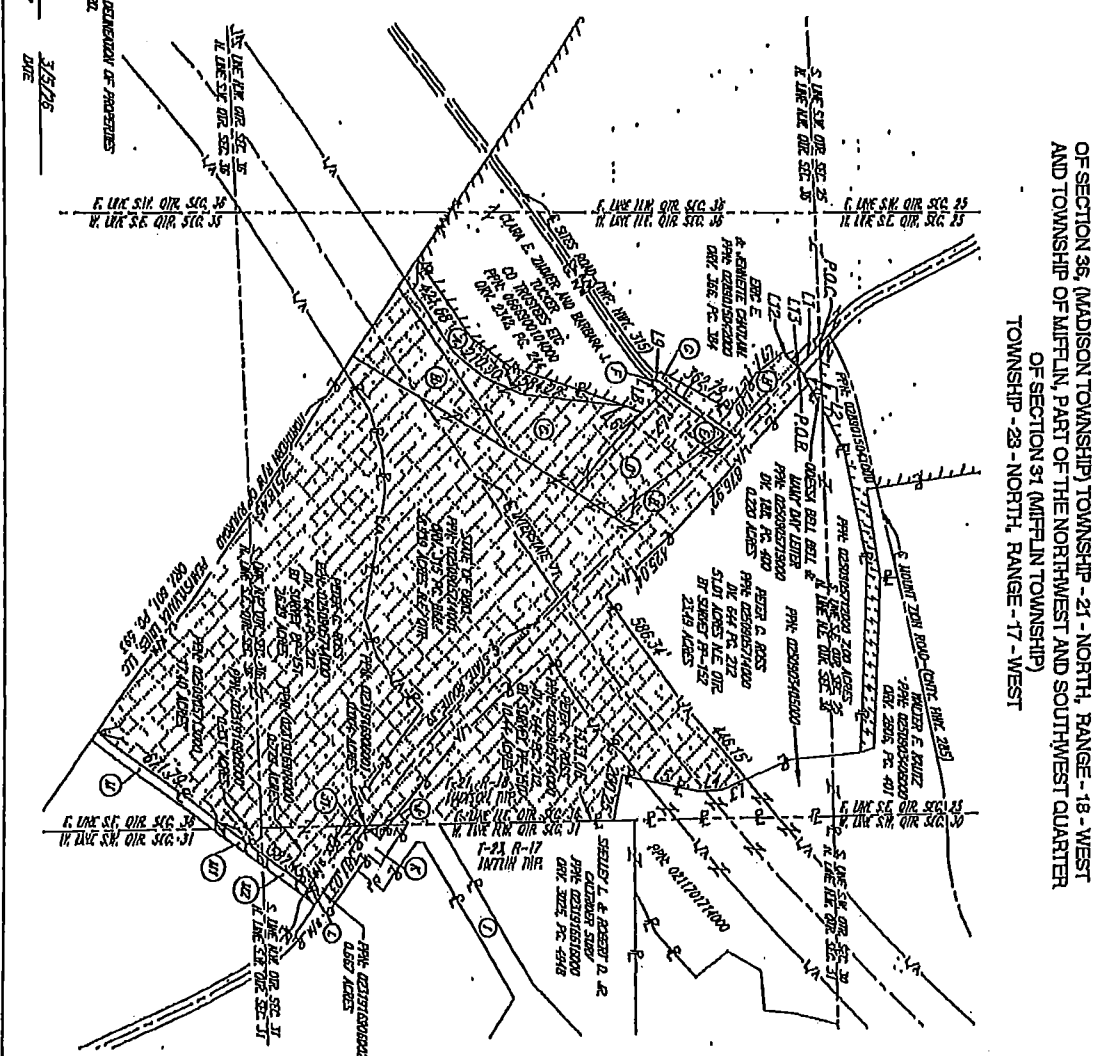
*Publication Required.

EXHIBIT

B

**ANNEXATION PLAT TO THE CITY OF MANSFIELD
TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER
OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST
AND TOWNSHIP OF MIFELIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER
OF SECTION 31 (MIFELIN TOWNSHIP)
TOWNSHIP - 28 - NORTH, RANGE - 17 - WEST**

- ① STATE OF OHIO
P.M. DEPOSITED
OR. 452 P.C. 575
2,222 ACRES
- ② STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
4,178 ACRES
- ③ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ④ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑤ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑥ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑦ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑧ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
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P.M. DEPOSITED
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1,358 ACRES
- ⑩ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
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P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑫ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑬ STATE OF OHIO
P.M. DEPOSITED
OR. 311 P.C. 422
1,358 ACRES
- ⑭ STATE OF OHIO
P.M. DEPOSITED
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TAX MAP OFFICE APPROVAL
I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED
DATE _____

AUDITORS TRANSFER
I HEREBY CERTIFY THAT THIS LAND HAS TRANSFERRED
ON THIS _____ DAY OF _____ 20__

RECORD COUNTY CLERK
COUNTY RECORDER
DATE FOR RECORD ON THIS _____ DAY OF _____ 20__
AT _____ O'CLOCK THIS _____ DAY OF _____ 20__
IN PLAT NUMBER _____ PAGE _____

RECORD COUNTY RECORDER
COUNTY ENGINEER'S APPROVAL
I HEREBY CERTIFY THAT THE DESCRIPTION OF THE FORMAL
CORRECTIONS AND THE DESCRIPTION ON THE PLAT
DATE _____

COUNTY ENGINEER
COUNTY COMMISSIONERS APPROVAL
I HEREBY CERTIFY THAT THE PLAT HAS BEEN PREPARED
BY THE BOARD OF COMMISSIONERS, RECORD COUNTY
OF OHIO, AT ITS REGULAR MEETING HELD ON THE
_____ DAY OF _____ 20__, RESOLVED IN COMMISSIONERS'
GENERAL MEETING, _____ DATE _____

COUNTY CLERK
CITY ENGINEER'S APPROVAL
I HEREBY CERTIFY THAT THE DESCRIPTION OF THE FORMAL
CORRECTIONS AND THE DESCRIPTION ON THE PLAT
DATE _____

CITY ENGINEER
DATE _____

CITY OF MANSFIELD ACCEPTANCE
I HEREBY CERTIFY THAT THE BOARD OF THE CITY OF MANSFIELD HAS
APPROVED THE PLAT AND THE CITY ENGINEER HAS
DATE _____ TO BE BOUND
THE CITY ENGINEER HAS
DATE _____ TO BE BOUND
THE CITY ENGINEER HAS
DATE _____ TO BE BOUND

CLERK OF BOARD
DATE _____

ANNEXATION MADE AT THE REQUEST OF
DATE _____

KRM BOB
K.E. MCCARTNEY & ASSOCIATES
ENGINEERS-DRAWERS-SURVEYORS

CERTIFICATE OF THE RICHLAND COUNTY
COMMISSIONERS RECORD OF PROCEEDINGS

In accordance with Ohio Revised Code Section 305.11, the Clerk of the Board of Richland County Commissioners hereby submits the following record of the Commissioners' March 10, 2026 meeting, for recording into the Commissioners' Journal, Volume 98, under the same date.

RICHLAND COUNTY COMMISSIONERS
Regular Meeting, Tuesday, March 10, 2026
COMMISSIONERS' BOARDROOM
COUNTY ADMIN. BLDG., MANSFIELD, OHIO

Call to Order:	9:30 a.m.
In Attendance:	Commissioners: Mears, Banks, Vero County Administrator: Andrew Keller
Clerk:	Stacey L. Crall
Guests:	See listed below
Tape:	MAR1026

Topic: Juvenile Court

Tape: 0.01.04

Present: Chad Guined, Tammy and Josh from First Energy, Rachel Troyer, Dan Fletcher, Richland Source, WMFD, Mansfield Mayor Jodie Perry

Discussion: Chad Guined, Juvenile Court Director of Operations presented the Commissioners with quotes to upgrade the court's audio systems and provide transcription software services. This is a project discussed during the 2026 budget process. The court has worked with BIS Digital in the past. Commissioner Mears asked about the AI speech services. Chad explained it is a way to transcribe the hearings in a more efficient way. The transcription will still need to be verified. Commissioner Vero asked if there were any annual license fees. Chad said yes but one can be cancelled at the end of the year and the other is only needed every couple of years to provide upgrades to the system.

Motion: Commissioner Vero moved and Commissioner Banks seconded a motion to approve the four quotes from BIS Digital for audio upgrades in the Juvenile Court's two courtrooms to be paid from the Reinvestment Fund.

Vote: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes. Motion carried.

Topic: Juvenile Court

Tape: 0.07.16

Present: Chad Guined, Tammy and Josh from First Energy, Rachel Troyer, Dan Fletcher, Richland Source, WMFD, Mansfield Mayor Jodie Perry

Discussion: The total cost of the quotes is \$60,540.73. Not all cases need a transcript.

Topic: Record of Proceedings

Tape: 0.08.07

Present: Tammy and Josh from First Energy, Rachel Troyer, Dan Fletcher, Richland Source, WMFD, Mansfield Mayor Jodie Perry

Discussion: The Board reviewed the Record of Proceedings for March 5, 2026.

Motion: Commissioner Vero moved and Commissioner Banks seconded a motion to certify the Record of Proceedings for March 5, 2026.

Vote: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes. Motion carried.

Topic: Requisitions

Tape: 0.08.17

Present: Tammy and Josh from First Energy, Rachel Troyer, Dan Fletcher, Richland Source, WMFD, Mansfield Mayor Jodie Perry

Discussion: The Board reviewed the list of requisitions submitted for approval.

Motion: Commissioner Vero moved and Commissioner Banks seconded a motion to approve the list of requisitions submitted for approval.

Vote: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes. Motion carried.

Topic: Central Services

Tape: 0.08.31

Present: Tammy and Josh from First Energy, Rachel Troyer, Dan Fletcher, Richland Source, WMFD, Mansfield Mayor Jodie Perry

Discussion: Rachel Troyer reviewed the contract with Health Works is to come on site for biometric screenings. This is for employees and spouses on the county insurance plan. The total cost of the contract is estimated at \$11,252. The majority of that will be billed to Anthem. The County only has to pay for mileage of the Health Works employees.

Motion: Commissioner Vero moved and Commissioner Banks seconded a motion to approve the wellness contract with Healthworks.

Vote: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes. Motion carried.

Topic: Annexation – 112.538 acres to the City of Mansfield

Tape: 0.11.40

Present: Tammy and Josh from First Energy, Dan Fletcher, Richland Source, WMFD, Mansfield Mayor Jodie Perry

Discussion: Commissioner Mears stated an annexation petition was filed on March 6, 2026 with the Board of Commissioners to annex 110.757 acres from Madison Township and 1.781 acres from Mifflin Township to the City of Mansfield.

We have a major project coming to Richland County as announced, yesterday. Buc-ee's Travel Center plans to build in Richland County at the I71 and St. Rt. 39 intersection. Mayor Jodie Perry stated Buc-ee's is a destination in itself. It will bring visitors to Richland County and we hope they will stay and visit other attractions in the county. This will have an impact on us economically with high paying jobs and sales tax revenues. With this type of annexation, the Townships get to keep their property taxes. Dan Fletcher, Madison Township Trustee stated is exciting for Richland County. This is a major investment from Buc-ee's and could attract other businesses spurring more economic development. Commissioner Banks added if it was former State Representative Frank Sawyer that pushed to create this intersection off of I71 to create business. Buc-ee's has stated this will create 200 full time jobs. Mayor Perry stated we are obviously really excited but there are still several steps to go through for this to happen. The annexation being the first step. Commissioner Mears stated he has said before Richland County is the place to be. And with the vision and leaders we have in this community this proves it. The Mifflin Township Trustees have already consented to the annexation. Madison Township has it on their agenda for Monday. The City of Mansfield is required to pass ordinances to consent.

0.21.22 Greg from WMFD asked Dan Fletcher what does this mean to have this gateway open to Madison Township. Dan said traffic to the area. Greg asked Mayor Perry about Buc-ee's choosing us. Mayor Perry stated Buc-ee's came to us. They will be the first development at this intersection, which gives them opportunity. That is what they look for. At other Buc-ee's locations there is a wall of area attractions in the stores. This will put us

on the map in a positive way. Carl from Richland Source stated it has been probably 40 years since that exit was created, what took so long for development? Commissioner Vero stated one, the property has been privately owned. Necessary utilities have to be present and a developer interested. We have good partnerships now that can help facilitate attraction. There is development at several intersections of I71 in the County. Commissioner Vero stated Buc-ee's has been wonderful to work with. This is not a done deal yet but has been moving forward quickly. The timing is right with all the parties involved. Carl asked Dan Fletcher about the Township's approval. Dan stated he believes they would approve it. Carl asked if the Township could provide water and sewer. Dan said no, they do not have water and county sewers are in the Township. Carl assumes when the development agreement is approved there will be a tax abatement. Mayor Perry stated they are talking about incentives but it will probably not take the usual form. We are trying to offer incentives in a way to preserve the income and property taxes. Commissioner Vero stated Buc-ee's has been mindful of not harming schools revenue. Road upgrades will occur by Buc-ee's but approved by ODOT. Mayor Perry noted the size of the annexation includes portions of land for I 71. Buc-ee's will only be on about 36 acres. The ORC dictates how State-owned land can annexed in situations like these.

Topic: County Administration Building

Tape: 0.38.35

Present: WMFD, Tammy and Josh from First Energy

Discussion: The Board reviewed a request to use the front lawn for a demonstration on March 28, 2026. A deposit check of \$500 was submitted with the request. Commissioner Vero noted there is a policy for use of the front lawn but asked Andrew Keller, if this something that should be revisited. Andrew stated it would be reasonable to revisit the policy with the Prosecutor's office. Commissioner Banks noted the \$500 check is refundable if there is no damage or clean up required.

Motion: Commissioner Vero moved and Commissioner Banks seconded a motion to authorize the use of the front lawn for a demonstration on March 28, 2026 from 10:00 a.m. to 11:30 a.m.

Vote: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes. Motion carried.

Topic: Wastewater

Tape: 0.39.58

Present: WMFD, Tammy and Josh from First Energy

Discussion: The Board reviewed a request to advertise for mowing services for the 18 wastewater sites.

Motion: Commissioner Vero moved and Commissioner Banks seconded a motion to release a Request for Proposal for mowing services for the Wastewater department's 18 locations with a submittal date of March 31, 2026.

Vote: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes. Motion carried.

Topic: First Energy

Tape: 0.40.22

Present: WMFD, Tammy and Josh from First Energy

Discussion: Josh Cross from First Energy introduced Tammy who handles large commercial accounts in the area. Josh provided updates to the Commissioners from First Energy including customer credits, and a rate increase. In April First Energy will be submitting their three-year rate plan looking forward. Wellington, a contractor for First Energy will be installing smart meters in Richland County. As they deploy Josh will send notifications to communities. 1.4 million meters have already been replaced in Ohio. There

will be a momentary outage at a residents when the meter is replaced. Commercial properties will not require an outage because of the type of meters. As street lights go out, they will be replaced with LED lights. Over the next four years all lights will be replaced. The Commissioners thanked Josh for all the updates.

ADJOURNMENT: There being no further county business to discuss, the meeting was adjourned at 10:19 a.m. Tape at 0.49.47.

Submitted by: Stacey L. Crall, Senior Clerk

BE IT RESOLVED the Richland County Board of Commissioners hereby accepts the foregoing as the correct record of proceedings of the board meeting held March 10, 2026 in Mansfield, Ohio.

Mr. Vero moved adoption of the foregoing resolution. Mr. Banks seconded the motion. The roll, being called upon adoption, resulted as follows: Mr. Mears, YES; Mr. Banks, YES; Mr. Vero, YES.

ATTEST: Stacey L. Crall
SENIOR CLERK

Cliff Mears
Cliff Mears
Cliff Mears
BOARD OF COUNTY COMMISSIONERS
RICHLAND COUNTY, OHIO

CERTIFICATE

The foregoing is hereby certified as the official record of proceedings of the Richland County Board of Commissioners meeting March 10, 2026.

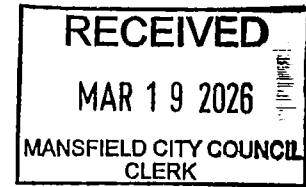
Cliff Mears
Cliff Mears, Chairman
Stacey L. Crall
Stacey L. Crall, Senior Clerk
BOARD OF COUNTY COMMISSIONERS
RICHLAND COUNTY, OHIO

**Board of Commissioners
Richland County, Ohio
50 Park Ave. E.
Mansfield, OH 44902**



March 19, 2026

Clerk of Council
The City of Mansfield
30 North Diamond St.
Mansfield, Ohio 44902



RE: Annexation of 110.757 acres from Madison Township and 1.781 acres from Mifflin Township to the City of Mansfield

The enclosed documents are being forwarded to you pursuant to a resolution adopted on March 19, 2026 by the Richland County Board of Commissioners granting the above-mentioned petition to annex.

- 3/6/2026 Petition for Annexation and copy of Map
The original map is in the Richland County Tax Map Office
- 3/10/2026 Minutes of Commissioners' Meeting announcing the Annexation
- 3/10/2026 Affidavit of Service to City of Mansfield, Madison Township and adjacent property owners
- 3/10/2026 Resolution of Mifflin Township consenting to annexation
- 3/17/2026 Resolution from Madison Township consenting to annexation
- 3/18/2026 Copy of City of Mansfield's Ordinances 26-052, 26-055, 26-056 and 26-057
- 3/19/2026 Resolution Approving the Annexation

The enclosed documents are either originals or true and accurate copies of the original documents. If there is anything else that is needed, let me know.

Sincerely,

Stacey L. Crall
Clerk
Board of Commissioners
Richland County, Ohio

Cc: Tax Map, Agent – Atty. John D. Studenmund

WHEREAS, the City of Mansfield filed the ordinance required by O.R.C. 709.023(C) with the Board of Commissioners on March 18, 2026; and

WHEREAS, the City of Mansfield on March 18, 2026, the Township of Madison on March 17, 2026, and the Township of Mifflin on March 10, 2026, have all timely filed ordinance and/or resolutions with the Board of Commissioners consenting to the proposed annexation pursuant to O.R.C. 709.023(D).

WHEREAS, the petition meets all the requirements set forth in, and was filed in the manner provided in ORC 709.021; and

WHEREAS, the persons who signed the petition are owners of real estate located in the territory proposed for annexation and constitute all of the owners of real estate in that territory; and

WHEREAS, the territory proposed for annexation does not exceed five hundred acres; and

WHEREAS, the territory proposed for annexation shares a contiguous boundary with the municipal corporation to which annexation is proposed for a continuous length of at least five percent of the perimeter of the territory proposed for annexation; and

WHEREAS, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory proposed for annexation; and

WHEREAS, the municipal corporation to which annexation is proposed has agreed to provide to the territory proposed for annexation the services specified in the relevant ordinance adopted under O.R.C. 709.023(C); and

WHEREAS, a street or highway will be divided or segmented by the boundary line between the township and the municipal corporation, and the municipal corporation to which annexation is proposed has agreed as a condition of the annexation to assume the maintenance of that street or highway; and

WHEREAS, the required waiver of right to appeal in accordance with ORC 709.023 (A) is present.

NOW THEREFORE BE IT RESOLVED, pursuant to O.R.C. 709.023(D), the Richland County Board of Commissioners grants the proposed annexation of territory to the City of Mansfield containing 110.757 acres in Madison Township and 1.781 acres in Mifflin Township, more or less, more particularly described in the legal description attached to the petition and marked "Exhibit A."

Mr. Vero moved adoption of the foregoing resolution. Mr. Banks seconded the motion. The roll, being called upon adoption, resulted as follows: Mr. Mears, yes; Mr. Banks, yes; Mr. Vero, yes.

Anthony Vero

Cliff Mears

ATTEST: Larry L. Crall Paul G. Banks
CLERK BOARD OF COUNTY COMMISSIONERS
RICHLAND COUNTY, OHIO

- cc: Clerk of Council, Mansfield City Council (Entire record of annexation proceedings)
- Madison Township Fiscal Officer,
- Mifflin Township Fiscal Officer,
- Agent for Petitioner
- Auditor
- Tax Map

I, Stacey L. Crall, Senior Clerk of the Board of County Commissioners, do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of County Commissioners of Richland County, duly adopted March 19, 2026, and appearing upon the official record of said Board.


Senior Clerk, Board of Commissioners
Richland County, Ohio

ANNEXATION PLAT TO THE CITY OF MANSFIELD

TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP) TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

Exhibit A

SITUATED IN THE TOWNSHIPS OF MADISON AND MIFFLIN, COUNTY OF RICHLAND, STATE OF OHIO AND BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36 (MADISON TOWNSHIP) TOWNSHIP-21-NORTH, RANGE-18-WEST AND PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP) TOWNSHIP-23-NORTH, RANGE-17-WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FOR THE SAME AT A POINT BEING THE INTERSECTION OF THE CENTERLINE OF STATE ROUTE 39 WITH THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 36, ALSO BEING THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 36, AND BEING A POINT ON THE NORTHEAST CORNER OF A PARCEL CONVEYED TO GEORGE BELL BELL & MANY DAY LETTER BY DEED VOLUME 188, PAGE 400;

THENCE SOUTHWESTERLY, 132.92 FEET ALONG THE CENTERLINE OF STATE ROUTE 39 AND A WESTERLY LINE OF SAID BELL AND LETTER PARCEL TO A POINT SAID POINT ALSO BEING ON THE NORTHERLY LIMITED ACCESS RIGHT OF WAY LINE OF STATE ROUTE 39 AND BEING A NORTHEAST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 315, PAGE 868 AND BEING THE PLACE OF BEGINNING FOR THE PARCEL HEREIN DESCRIBED;

THENCE, THE FOLLOWING TWENTY SIX COURSES:

1. NORTHWESTERLY, 89.37 FEET ALONG A SOUTHWESTERLY LINE OF SAID BELL AND LETTER PARCEL AND SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
2. SOUTHWESTERLY, 876.92 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
3. SOUTHWESTERLY, 425.04 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING THE INTERSECTION OF SAID RIGHT OF WAY WITH THE LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71;
4. NORTHWESTERLY, 586.34 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
5. NORTHWESTERLY, 446.15 FEET CONTINUING ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING ON A WESTERLY LINE OF A PARCEL CONVEYED TO HALTER F. KAUTZ BY OFFICIAL RECORD VOLUME 2806, PAGE 401;
6. SOUTHWESTERLY, 124.51 FEET ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND CROSSING THROUGH SAID LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71 TO A POINT;
7. SOUTHERLY, 102.30 FEET CONTINUING ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND TRaversing THROUGH SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
8. SOUTHWESTERLY, 354.51 FEET CONTINUING ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND PASSING THROUGH THE SOUTHERLY LINE OF SAID LIMITED ACCESS RIGHT OF WAY LINE TO A POINT;

9. EASTERLY, 200.25 FEET ALONG A SOUTHERLY LINE OF SAID KAUTZ PARCEL TO POINT BEING ON A WEST LINE OF A PARCEL CONVEYED TO SHELLEY L. AND ROBERT D. CHAMBER SURETY BY OFFICIAL RECORD VOLUME 1025, PAGE 498, SAID POINT ALSO BEING ON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 36;
10. SOUTHERLY, 1131.06 FEET ALONG SAID SECTION LINE AND CROSSING THROUGH THE NORTHERLY RIGHT OF WAY LINE OF APPROXIMATELY STATE ROUTE 39 TO A POINT BEING ON THE CENTERLINE SAID POINT ALSO BEING THE SOUTHWEST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 298, PAGE 701;
11. SOUTHWESTERLY, 391.03 FEET ALONG SAID CENTERLINE OF STATE ROUTE 39 AND THE SOUTH LINE OF SAID STATE OF OHIO PARCEL AND THE SOUTHERLY LINE OF SAID PARCEL, COME TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 281, PAGE 723 TO A POINT BEING ON A NORTHEAST CORNER OF A STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 253, PAGE 659;
12. SOUTHWESTERLY, 587.45 FEET ALONG THE NORTHWESTERLY LINE OF SAID STATE OF OHIO PARCEL, CONVEYED BY OFFICIAL RECORD VOLUME 253, PAGE 659 AND CROSSING THROUGH THE SOUTHERLY RIGHT OF WAY LINE OF SAID STATE ROUTE 39, THEN CONTINUING ALONG THE NORTHWESTERLY LINE OF A PARCEL CONVEYED TO MARY M. BOND BY OFFICIAL RECORD VOLUME 1659, PAGE 358 TO A POINT;
13. SOUTHWESTERLY, 671.79 FEET CONTINUING ALONG SAID NORTHWESTERLY LINE OF THE SAID PARCEL TO A POINT BEING ON THE NORTHERLY RIGHT OF WAY OF THE PENNSYLVANIA LINES, LLC BY OFFICIAL RECORD VOLUME 601, PAGE 953;
14. NORTHWESTERLY, 2518.45 FEET ALONG SAID NORTHERLY RIGHT OF WAY TO A POINT BEING THE SOUTHWEST CORNER OF A PARCEL CONVEYED TO CLARA E. ZIMMER AND BARBARA A. TUCKER CO. TRUSTEES, ETC CONVEYED BY OFFICIAL RECORD VOLUME 2342, PAGE 244;
15. NORTHWESTERLY, 421.68 FEET ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
16. NORTHWESTERLY, 210.30 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
17. NORTHWESTERLY, 584.22 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
18. NORTHWESTERLY, 283.57 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;

19. NORTHWESTERLY, 116.19 FEET ALONG THE NORTHWESTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT ON THE NORTHEAST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 253, PAGE 659;
20. SOUTHWESTERLY, 63.67 FEET ALONG A NORTHWESTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT BEING THE SOUTHERLY CORNER OF SAID STATE OF OHIO PARCEL;
21. NORTHWESTERLY, 84.17 FEET ALONG THE SOUTHERLY LINE OF SAID STATE OF OHIO PARCEL AND TRaversing THROUGH SAID ROAD RIGHT OF WAY TO A POINT ON AN EASTERLY LINE OF APPROXIMATELY CHADZMAN PARCEL;
22. NORTHWESTERLY, 362.79 FEET ALONG AN EASTERLY LINE OF SAID CHADZMAN PARCEL TO A POINT;
23. NORTHWESTERLY, 204.80 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHADZMAN PARCEL TO A POINT;
24. NORTHWESTERLY, 152.07 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHADZMAN PARCEL TO A POINT;
25. NORTHWESTERLY, 95.00 FEET CONTINUING ALONG A NORTHWESTERLY LINE OF SAID CHADZMAN PARCEL TO A POINT ON THE APPROXIMATELY CENTERLINE OF STATE ROUTE 39;
26. NORTHWESTERLY, 2.43 FEET TO THE PLACE OF BEGINNING AND CONTAINING 112.539 ACRES, MORE OR LESS OF WHICH 93.557 ACRES IS LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 36, 17.40 ACRES IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 36, 0.331 ACRES IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 31 AND 1.650 ACRES IS LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 31 AND SUBJECT TO ALL LEGAL RIGHTS, EASEMENTS, LEASES, AND USE RESTRICTIONS OF RECORD.

DEEDS REFERRED TO ARE RECORDED IN THE RICHLAND COUNTY RECORDER'S OFFICE. THIS DESCRIPTION WAS PREPARED FROM INFORMATION OF RECORD AND NOT BY FIELD SURVEY. THIS DESCRIPTION IS NOT INTENDED TO BE USED TO TRANSFER REAL ESTATE.

SURETY MADE AT THE REQUEST OF
CITY OF MANSFIELD

DATE	NOV 20 2018	OFFICE	RECORDS
BOOK	1000	PAGE	2 OF 2
FILE NO.	1000	FILED	NOV 20 2018

18 E. Division Street
Mansfield, OH 44890
Tel: (419) 763-3444
Fax: (419) 763-3444

KEM
K.E. MCCARTNEY & ASSOCIATES
ENGINEERS - PLANNERS - SURVEYORS

BY: MS. MOUNT

Amending the Zoning Districts Map of the City of Mansfield, Ohio (Ordinance #04-208) to rezone 15 parcels located at and around 2011 Lucas Road, Mansfield, Ohio from Zoning Classification: Madison Township Zoning, Industrial District, to the City of Mansfield B-2, General Business District Classification, and Zoning Classification: Mifflin Township R-1, Residential District, to the City of Mansfield B-2, General Business District Classification, and declaring an emergency.

WHEREAS, the recommendation of the City Planning Commission for this proposed amendment (Petition #564) has been on file with the Clerk of Council for not less than thirty (30) days before the date of the public hearing and

WHEREAS, notice of the public hearing has been given by publication at least thirty (30) days before said hearing, by written notice mailed to all owners of property within, contiguous to, and across the street from the area proposed to be rezoned at least twenty (20) days before said hearing, and by placement of an appropriate sign upon the property stating the nature of the rezoning, the date, time and place of the public hearing, and a description of the lots and parcels being considered for rezoning.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That the Zoning Districts Map, a part of the Zoning Code of the City of Mansfield, Ohio (Ordinance #04-208) be, and the same is hereby, revised by rezoning the following Parcel Numbers:

025-09-057-14-000; 025-09-057-13-000; 025-09-057-14-001; 025-09-057-14-002;
025-09-075-16-003; 025-09-075-16-001; 025-09-057-01-000; 025-09-028-11-000;
025-09-075-16-002 025-09-011-17-001; 025-09-011-17-002

Located at and around 2011 Lucas Road, Mansfield, Ohio, from Zoning Classification: Madison Township Zoning, Industrial District, to the City of Mansfield B-2, General Business District Classification, as recorded in the Richland County Auditor's Office.

SECTION 2. That the Zoning Districts Map, a part of the Zoning Code of the City of Mansfield, Ohio (Ordinance #04-208) be, and the same is hereby, revised by rezoning the following Parcel Numbers:

023-19-169-06-002; 023-19-169-06-001; 023-19-169-05-000; 023-19-169-06-000;

Located at and around 2011 Lucas Road, Mansfield, Ohio, from Zoning Classification: Mifflin Township R-1, Residential District, to the City of Mansfield B-2, General Business District Classification, as recorded in the Richland County Auditor's Office.

SECTION 3. That the Director of the Department of Permitting and Development be, and is hereby, authorized and directed to revise Section 1 hereof on the original Zoning Districts Map in the office of the Mansfield Building Department.

ANNEXATION PLAT TO THE CITY OF MANSFIELD

TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER
OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST
AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER
OF SECTION 31 (MIFFLIN TOWNSHIP)
TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

TAX MAP OFFICE APPROVAL
I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED.

DATE _____

AUDITOR'S TRANSFER
I HEREBY CERTIFY THAT THIS LAND WAS TRANSFERRED
ON THIS _____ DAY OF _____, 20____.

RICHLAND COUNTY AUDITOR

COUNTY RECORDER
FILED FOR RECORD ON THIS _____ DAY OF _____, 20____.
AT _____ RECORDED THIS _____ DAY OF _____, 20____.
IN PLAT VOLUME _____, PAGE _____

RICHLAND COUNTY RECORDER

COUNTY ENGINEER'S APPROVAL
I HEREBY CERTIFY THAT THE DESCRIPTION OF THE PETITION
COINCIDES WITH THE DESCRIPTION ON THE PLAT.

COUNTY ENGINEER _____ DATE _____

COUNTY COMMISSIONERS APPROVAL
I HEREBY CERTIFY THAT THE ABOVE PLAT WAS DULY APPROVED
BY THE BOARD OF COMMISSIONERS, RICHLAND COUNTY, STATE
OF OHIO, AT IT'S REGULAR MEETING HELD ON THE _____
DAY OF _____, 20____, RECORDED IN COMMISSIONER'S
JOURNAL VOLUME _____, PAGE _____

COUNTY CLERK _____

CITY ENGINEER'S APPROVAL
I HEREBY CERTIFY THAT THE DESCRIPTION OF THE PETITION
COINCIDES WITH THE DESCRIPTION ON THE PLAT.

CITY ENGINEER _____ DATE _____

CITY OF MANSFIELD ACCEPTANCE
I HEREBY CERTIFY THE COUNCIL OF THE CITY OF MANSFIELD, OHIO,
IN REGULAR SESSION THIS _____ DAY OF _____,
20____, PASSED RESOLUTION NO. _____ TO EXTEND
THE CORPORATION LIMITS OF SAID CITY AS INDICATED ON THIS PLAT.

CLERK OF COUNCIL _____

- | | | |
|--|--|---|
| <p>(A) STATE OF OHIO
PPN: 0250907516003
ORV. 482, PG. 576
2.222 ACRES</p> | <p>(B) STATE OF OHIO
PPN: NOT ASSIGNED
ORV. 358, PG. 370
0.981 ACRES &
3.444 ACRES</p> | <p>(C) STATE OF OHIO
PPN: 0250907516001
ORV. 253, PG. 691
5.146 ACRES</p> |
| <p>(D) STATE OF OHIO
PPN: 0250905701000
ORV. 495, PG. 197
3.797 ACRES</p> | <p>(E) STATE OF OHIO
PPN: 0250902811000
ORV. 250, PG. 097
0.481 ACRE</p> | <p>(F) STATE OF OHIO
PPN: 0250907516002
ORV. 253, PG. 693
0.050 ACRE</p> |
| <p>(G) STATE OF OHIO
PPN: 0250901117001
ORV. 313, PG. 422
0.164 ACRE</p> | <p>(H) STATE OF OHIO
PPN: 0250901117002
ORV. 313, PG. 424
1.356 ACRES</p> | <p>(I) HUNTER CALTRIDER
PPN: 0231916616006
ORV. 3003, PG. 3695</p> |
| <p>(J) STATE OF OHIO
PPN: 0231916616002
PPN: 0231916906001
ORV. 298, PG. 701</p> | <p>(J1) STATE OF OHIO
PPN: 0250905714002
ORV. 315, PG. 866
0.047 ACRE</p> | <p>(K) STATE OF OHIO
PPN: 0231916616003
ORV. 298, PG. 703</p> |
| <p>(L) STATE OF OHIO
PPN: 0231916807002
ORV. 253, PG. 695</p> | <p>(M) NAUNY M. BOYD
PPN: 0250904606000
M1-PPN: 0231916806000
M2-PPN: 0231916807000
ORV. 1689, PG. 338</p> | |

LINE	DISTANCE
L1	132.22'
L2	89.37'
L3	124.51'
L4	102.32'
L5	354.51'
L6	80.51'
L7	116.32'
L8	63.67'
L9	64.17'
L10	200.80'
L11	152.07'
L12	95.00'
L13	2.43'

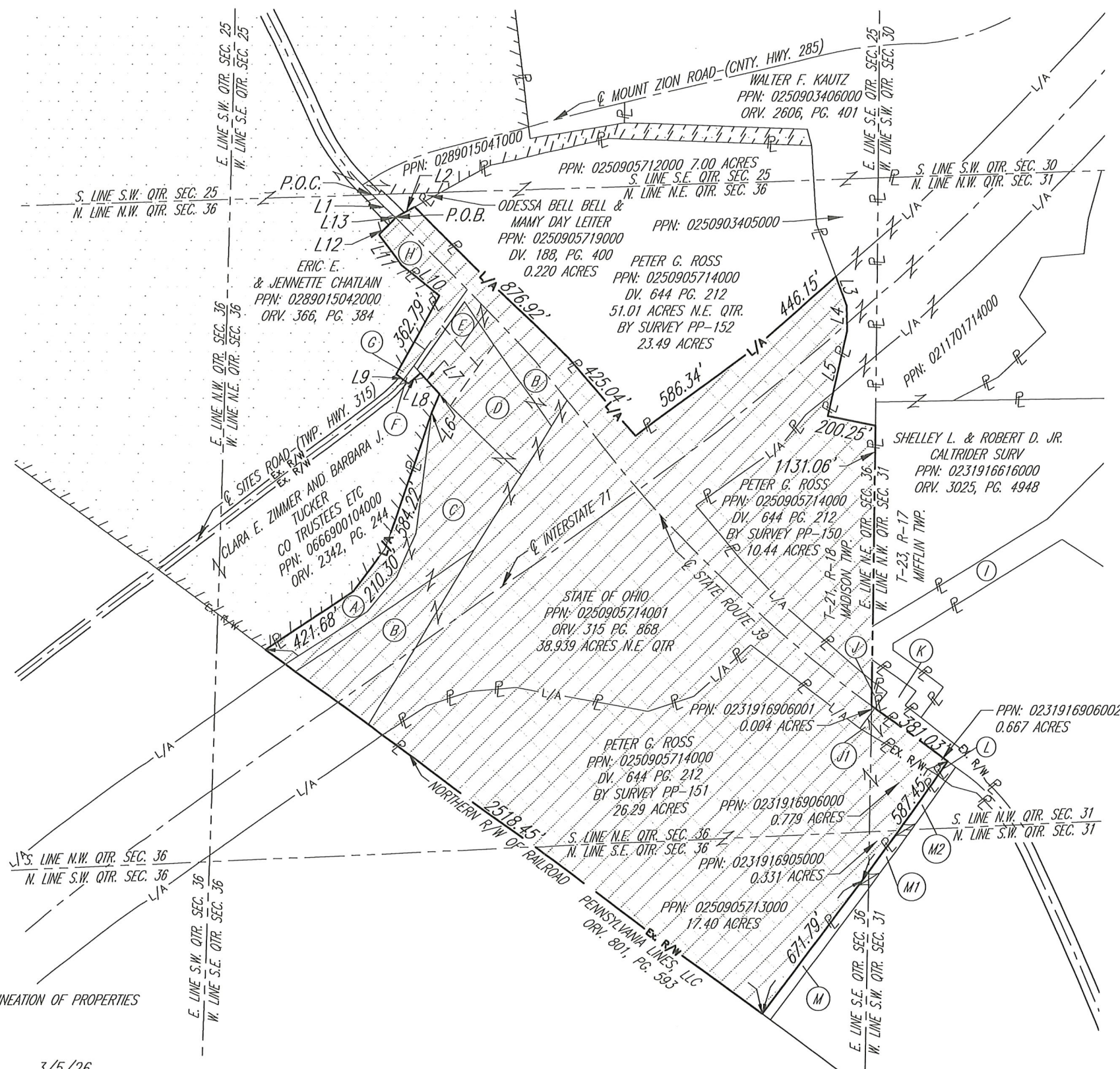
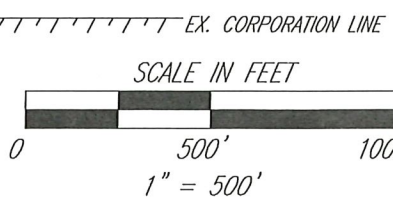
MADISON TOWNSHIP
N.E. SEC. 36 = 93.357 ACRES
S.E. SEC. 36 = 17.40 ACRES
110.757 TOTAL ACRES

MIFFLIN TOWNSHIP
S.W. SEC. 31 = 0.331 ACRE
N.W. SEC. 31 = 1.450 ACRES
1.781 TOTAL ACRES

112.538 TOTAL ACRES

LEGEND

- EXISTING CITY OF MANSFIELD
- PROPOSED ANNEXATION AREA
112.538 TOTAL ACRES



I HEREBY CERTIFY THIS PLAT TO BE A TRUE DELINEATION OF PROPERTIES
TO BE ANNEXED BASED ON DEEDS OF RECORD.

Brian P. McCartney
BRIAN P. McCARTNEY, P.E. 61108, P.S. 7957

3/5/26
DATE



ANNEXATION MADE AT THE REQUEST OF
CITY OF MANSFIELD

DRAWN M20	CHECKED KRM/BRM	SCALE 1" = 500'	DATE 11/10/25
DMG NO: 510761	JOB NO: 510761	SHEET 1 OF 2	

52 N. Diamond Street
Mansfield, OH 44902
T: (419) 525-0093

5065 Oberlin Avenue
Lorain, OH 44053
T: (440) 444-1022

520 E. Broad Street
Elyria, OH 44035
T: (440) 323-0000

KEM

K.E. McCARTNEY & ASSOCIATES

ENGINEERS • PLANNERS • SURVEYORS

DRAFTED BY K.E. McCARTNEY & ASSOCIATES, 2:\S\510761 MAN - S.R. 39-U.S. 71 INTERCHANGE.dwg Mar 05, 2025 - 3:44pm

ANNEXATION PLAT TO THE CITY OF MANSFIELD
 TOWNSHIP OF MADISON, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER
 OF SECTION 36, (MADISON TOWNSHIP) TOWNSHIP - 21 - NORTH, RANGE - 18 - WEST
 AND TOWNSHIP OF MIFFLIN, PART OF THE NORTHWEST AND SOUTHWEST QUARTER
 OF SECTION 31 (MIFFLIN TOWNSHIP)
 TOWNSHIP - 23 - NORTH, RANGE - 17 - WEST

SITUATED IN THE TOWNSHIPS OF MADISON AND MIFFLIN, COUNTY OF RICHLAND, STATE OF OHIO AND BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTER OF SECTION 36 (MADISON TOWNSHIP) TOWNSHIP-21-NORTH, RANGE-18-WEST AND PART OF THE NORTHWEST AND SOUTHWEST QUARTER OF SECTION 31 (MIFFLIN TOWNSHIP) TOWNSHIP-23-NORTH, RANGE-17-WEST AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FOR THE SAME AT A POINT BEING THE INTERSECTION OF THE CENTERLINE OF STATE ROUTE 39 WITH THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 36, ALSO BEING THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 25 AND BEING A POINT ON THE NORTHWESTERLY CORNER OF A PARCEL CONVEYED TO ODESSA BELL BELL & MAMY DAY LEITER BY DEED VOLUME 188, PAGE 400;

THENCE, SOUTHEASTERLY, 132.22 FEET ALONG THE CENTERLINE OF STATE ROUTE 39 AND A WESTERLY LINE OF SAID BELL AND LEITER PARCEL TO A POINT, SAID POINT ALSO BEING ON THE NORTHERLY LIMITED ACCESS RIGHT OF WAY LINE OF STATE ROUTE 39 AND BEING A NORTHWESTERLY CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 315, PAGE 868 AND BEING THE PLACE OF BEGINNING FOR THE PARCEL HEREIN DESCRIBED;


THENCE, THE FOLLOWING TWENTY SIX COURSES:

1. NORTHEASTERLY, 89.37 FEET ALONG A SOUTHEASTERLY LINE OF SAID BELL AND LEITER PARCEL AND SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
2. SOUTHEASTERLY, 876.92 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
3. SOUTHEASTERLY, 425.04 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING THE INTERSECTION OF SAID RIGHT OF WAY WITH THE LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71;
4. NORTHEASTERLY, 586.34 FEET ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
5. NORTHEASTERLY, 446.15 FEET CONTINUING ALONG SAID LIMITED ACCESS RIGHT OF WAY TO A POINT BEING ON A WESTERLY LINE OF A PARCEL CONVEYED TO WALTER F. KAUTZ BY OFFICIAL RECORD VOLUME 2606, PAGE 401;
6. SOUTHEASTERLY, 124.51 FEET ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND CROSSING THROUGH SAID LIMITED ACCESS RIGHT OF WAY OF INTERSTATE 71 TO A POINT;
7. SOUTHERLY, 102.32 FEET CONTINUING ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND TRAVERSING THROUGH SAID LIMITED ACCESS RIGHT OF WAY TO A POINT;
8. SOUTHWESTERLY, 354.51 FEET CONTINUING ALONG A WESTERLY LINE OF SAID KAUTZ PARCEL AND PASSING THROUGH THE SOUTHERLY LINE OF SAID LIMITED ACCESS RIGHT OF WAY LINE TO A POINT;
9. EASTERLY, 200.25 FEET ALONG A SOUTHERLY LINE OF SAID KAUTZ PARCEL TO POINT BEING ON A WEST LINE OF A PARCEL CONVEYED TO SHELLEY L. AND ROBERT D. CALTRIDER SURV. BY OFFICIAL RECORD VOLUME 3025, PAGE 4948, SAID POINT ALSO BEING ON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 36;
10. SOUTHERLY, 1131.06 FEET ALONG SAID SECTION LINE AND CROSSING THROUGH THE NORTHERLY RIGHT OF WAY LINE OF AFOREMENTIONED STATE ROUTE 39 TO A POINT BEING ON THE CENTERLINE, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 298, PAGE 701;
11. SOUTHEASTERLY, 381.03 FEET ALONG SAID CENTERLINE OF STATE ROUTE 39 AND THE SOUTH LINE OF SAID STATE OF OHIO PARCEL AND THE SOUTHERLY LINE OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 298, PAGE 703 TO A POINT BEING ON A NORTHWEST CORNER OF A STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 253, PAGE 695;
12. SOUTHWESTERLY, 587.45 FEET ALONG THE NORTHWESTERLY LINE OF SAID STATE OF OHIO PARCEL CONVEYED BY OFFICIAL RECORD VOLUME 253, PAGE 695 AND CROSSING THROUGH THE SOUTHERLY RIGHT OF WAY LINE OF SAID STATE ROUTE 39, THEN CONTINUING ALONG THE NORTHWESTERLY LINE OF A PARCEL CONVEYED TO NAUNY M. BOYD BY OFFICIAL RECORD VOLUME 1689, PAGE 338 TO A POINT;
13. SOUTHWESTERLY, 671.79 FEET CONTINUING ALONG SAID NORTHWESTERLY LINE OF THE BOYD PARCEL TO A POINT BEING ON THE NORTHERLY RIGHT OF WAY OF THE PENNSYLVANIA LINES, LLC BY OFFICIAL RECORD VOLUME 801, PAGE 593;
14. NORTHWESTERLY, 2518.45 FEET ALONG SAID NORTHERLY RIGHT OF WAY TO A POINT BEING THE SOUTHEAST CORNER OF A PARCEL CONVEYED TO CLARA E. ZIMMER AND BARBARA J. TUCKER CO. TRUSTEES, ETC CONVEYED BY OFFICIAL RECORD VOLUME 2342, PAGE 244;
15. NORTHEASTERLY, 421.68 FEET ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
16. NORTHEASTERLY, 210.30 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
17. NORTHEASTERLY, 584.22 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
18. NORTHEASTERLY, 80.51 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT;
19. NORTHWESTERLY, 116.32 FEET ALONG THE NORTHEASTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT ON THE NORTHEAST CORNER OF A PARCEL CONVEYED TO THE STATE OF OHIO BY OFFICIAL RECORD VOLUME 253, PAGE 693;
20. SOUTHWESTERLY, 63.67 FEET ALONG A NORTHWESTERLY LINE OF SAID ZIMMER AND TUCKER PARCEL TO A POINT BEING THE SOUTHERLY CORNER OF SAID STATE OF OHIO PARCEL;
21. NORTHWESTERLY, 64.17 FEET ALONG THE SOUTHERLY LINE OF SAID STATE OF OHIO PARCEL AND TRAVERSING THROUGH SITES ROAD RIGHT OF WAY TO A POINT ON AN EASTERLY LINE OF AFOREMENTIONED CHATLAIN PARCEL;
22. NORTHEASTERLY, 362.79 FEET ALONG AN EASTERLY LINE OF SAID CHATLAIN PARCEL TO A POINT;
23. NORTHWESTERLY, 200.80 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHATLAIN PARCEL TO A POINT;
24. NORTHWESTERLY, 152.07 FEET CONTINUING ALONG AN EASTERLY LINE OF SAID CHATLAIN PARCEL TO A POINT;
25. NORTHEASTERLY, 95.00 FEET CONTINUING ALONG A NORTHEASTERLY LINE OF SAID CHATLAIN PARCEL TO A POINT ON THE AFOREMENTIONED CENTERLINE OF STATE ROUTE 39;
26. NORTHWESTERLY, 2.43 FEET TO THE PLACE OF BEGINNING AND CONTAINING 112.538 ACRES, MORE OR LESS OF WHICH 93.357 ACRES IS LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 36, 17.40 ACRES IS LOCATED WITHIN THE SOUTHEAST QUARTER OF SECTION 36, 0.331 ACRE IS LOCATED WITHIN THE SOUTHWEST QUARTER OF SECTION 31 AND 1.450 ACRES IS LOCATED WITHIN THE NORTHWEST QUARTER OF SECTION 31 AND SUBJECT TO ALL LEGAL HIGHWAYS, EASEMENTS, LEASES, AND USE RESTRICTIONS OF RECORD.

DEEDS REFERRED TO ARE RECORDED IN THE RICHLAND COUNTY RECORDER'S OFFICE.

THIS DESCRIPTION WAS PREPARED FROM INFORMATION OF RECORD AND NOT BY FIELD SURVEY. THIS DESCRIPTION IS NOT INTENDED TO BE USED TO TRANSFER REAL ESTATE.

DRAFTED BY K.E. McCARTNEY & ASSOCIATES, Z:\SY\SY0761 MAN - S.R. 39-U.S. 71 Interchange Annex\Basemap\SY0761 MAN_S.R. 29-U.S. 71 INTERCHANGE.dwg Mar 05, 2026 - 3:45pm

SURVEY MADE AT THE REQUEST OF CITY OF MANSFIELD			
DRAWN MDD	CHECKED KRM/BPM	SCALE 1" = 500'	DATE 11/10/25
DWG NO: SY0761	JOB NO: SY0761	SHEET 2 OF 2	
52 N. Diamond Street Mansfield, OH 44902 T: (419) 325-0093		5085 Oberlin Avenue Lorain, OH 44053 T: (440) 444-1022	
520 E. Broad Street Elyria, OH 44035 T: (440) 323-9008		 K.E. McCARTNEY & ASSOCIATES ENGINEERS • PLANNERS • SURVEYORS	

PETITION FOR REZONING

To: Mansfield City Council
Municipal Building, 3rd Floor
Mansfield OH 44902

Date: April 1, 2026

HONORABLE COUNCIL:

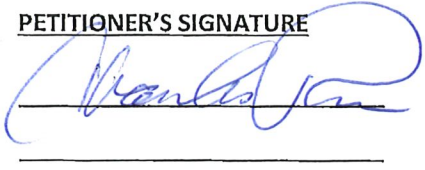
1. The following undersigned respectfully petition Council to rezone the following described lots and lands from Classification Madison Twp. Zoning ID, Industrial District and Mifflin Twp. Zoning R-1, Residential District to Classification City of Mansfield Zoning B-2, General Business District.
 2. The foregoing described lands are located 2011 Lucas Rd. Mansfield, OH 44903
-

3. The following are names and addresses of the owners of all lands herein petitioned to be rezoned and the names and addresses of all owners of land abutting said lands (including, as abutting owners, those across a street, alley, etc.).

<u>OWNERS' NAME</u>	<u>ADDRESS</u>	<u>LOT NUMBER</u>
<u>Charles E. Ross/Peter G. Ross</u>	<u>2011 Lucas Rd.</u>	<u>PP#: 025-09-057-14-000</u>
<u>Charles E. Ross/Peter G. Ross</u>	<u>2011 Lucas Rd.</u>	<u>PP#: 025-09-057-13-000</u>
<u>Charles E. Ross/Peter G. Ross</u>	<u>2011 Lucas Rd.</u>	<u>PP#: 023-19-169-05-000</u>
<u>Charles E. Ross/Peter G. Ross</u>	<u>2011 Lucas Rd.</u>	<u>PP#: 023-19-169-06-000</u>
<u>State of Ohio</u>	<u></u>	<u>PP#: 025-09-057-14-001</u>
<u>State of Ohio</u>	<u></u>	<u>PP#: 025-09-057-14-002</u>
<u>State of Ohio</u>	<u></u>	<u>PP#: 025-09-075-16-003</u>
		<u>PP#: 025-09-075-16-001</u>
		<u>PP#: 025-09-057-01-000</u>
		<u>PP#: 025-09-028-11-000</u>
		<u>PP#: 025-09-075-16-002</u>
		<u>PP#: 025-09-011-17-001</u>
		<u>PP#: 025-09-011-17-002</u>
		<u>PP#: 023-19-169-06-002</u>
		<u>PP#: 023-19-169-06-001</u>

4. Recognizing the application fee in the amount of \$250.00 and is paid herewith to the City of Mansfield. I understand said fee is NOT refundable.
 5. The existing zoning of the area sought to be rezoned is unreasonable in that:
Newly Annexation Area
-

PETITIONER'S SIGNATURE



ADDRESS PHONE NUMBER & EMAIL

231 SR 511

Howa OH

44859

27807

RENWICK WELSH & BURTON LLC

ATTORNEY AT LAW

58 W. 3RD ST., SUITE B
MANSFIELD, OH 44902-1613



25-3/440

DATE April 3, 2026

PAY TO THE ORDER OF City of Mansfield, Ohio

\$ 250.00

Two Hundred Fifty and 00/100

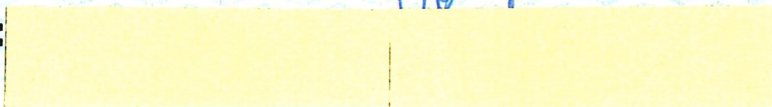
DOLLARS



[Handwritten signature]

FOR Rezone Petition

⑈027807⑈



RECEIPT

No. 000007

DATE 4-3-2026

FROM Renwick Welsh & Burton

\$ 250.00

DOLLARS

FOR RENT
 FOR REZONE (BUC-111)

ACCT.	250	-	<input type="radio"/> CASH
PAID	250	-	<input type="radio"/> CHECK
DUE		00	<input type="radio"/> MONEY ORDER
			<input type="radio"/> CREDIT CARD

FROM _____ TO _____

BY *[Signature]*

BY: MS. MEIER:

Upgrading wages, salaries, fringe benefits and terms of employment for certain employees of the City, repealing ordinances, and declaring an emergency.

WHEREAS, Ordinance # 21-217, passed October 19, 2021, was the last complete revision of wages, salaries, fringe benefits and terms of employment for non-bargaining unit employees of the City, and,

WHEREAS, with the approval of new collective bargaining agreement with AFSCME, IAFF, and the FOP and in keeping with a long-standing past practice of mirroring benefits for non-bargaining with those offered bargaining unit members, the fringe benefits afforded non-bargaining employees needs to be revised and updated.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the following positions are excluded from collective bargaining units and are, upon adoption by the appointing authority, covered by the fringe benefits and terms of employment established hereby:

1. Directors, division managers, division administrators, advisors, department managers, administrative assistants, operations supervisors, supervisor and foremen in all departments and divisions of the City;
2. Civil Service Commission and staff;
3. Information Technology Division – ~~Administrators~~ **Administrative Assistant**;
4. Fire Division – Administrative Assistant**(s)**;
5. Human Resources – Human Resources Specialist(s), **Risk Manager/Procurement Officer**;
6. Mayor – Mayor’s Executive Assistant;
7. Parks & Recreation – ~~Confidential Secretary~~ **Administrative Assistant**, Recreation Coordinator;
8. Police Division – Confidential Secretary(s), Forensic Scientist, Crime Analyst, DNA Analyst, **DNA Laboratory Technician, Forensic Investigator**;
9. Safety-Service Director, Administrative Assistant;
10. City Council Staff;
11. Clerk of Court’s Staff;

12. Finance Director's Staff – Income Tax Director, **Office Manager, Budget Manager, Payroll Specialist, Accounts Payable Specialist, Treasury Manager, Accounts, Receivable Specialist, Audit Manager,** ~~Payroll Director,~~ Assistant Finance Director, Internal Auditor, Tax Compliance Officer, ~~Confidential Accountant, Administrative Assistant (Finance),~~ Income Tax Enforcement Officer, Inventory Control Officer;
13. Judges' Staff;
14. Law Director's Staff;
15. ~~Community Development—Community Development Officer; Assistant Grant Specialist;~~
16. **15.** METRICH Enforcement Unit Staff;
17. **16.** Airport – ~~Confidential Secretary~~ **Administrative Assistant;**
18. **17.** ~~Certified Building~~ **Permitting and Development Division** – ~~Confidential Secretary,~~ **Certified Building Inspector Level 3, Certified Residential Inspector Level 2, Zoning Official, Administrative Assistant, Code Enforcement Supervisor,** Chief Building Official, ~~Electrical Safety Inspector;~~
19. **18.** City Engineer's Staff;
20. **19.** Temporary employees (who do not work more than five hundred twenty (520) hours per calendar year), intermittent employees (who do not work more than twenty (20) hours per work week and one thousand forty (1040) hours per calendar year) and interim employees (appointed to fill in for regular employees on an approved leave of absence or to perform the number of hours and length of time under a grant or contract).

SECTION 2. That the fringe benefits and terms of employment for other employees of the City are contained in the collective bargaining agreement for each recognized unit and established by this Ordinance for those employees excluded from collective bargaining units.

SECTION 3. That employees designated as temporary, intermittent or interim shall not be eligible for insurance coverage, wage continuation, longevity pay, attendance bonus, vacation pay, holiday pay, call-in pay, stand-by pay, compensatory time or for any other benefit set forth in this Ordinance except as required by law.

SECTION 4.

The term “appointing authority” as used throughout this Ordinance means:

- A. in the instance of City Council's staff: the City Council;
- B. in the instance of the Clerk of Court's staff: the Clerk of Court;
- C. in the instance of the Finance Director's staff/Income Tax: the Finance Director;
- D. in the instance of the Judges' staff: the Judges;
- E. in the instance of the Law Director's staff: the Law Director;

- F. in the instance of the Civil Service Commission/staff, the Mayor’s staff, the Safety-Service Director, the Public Works Director, the Human Resources Director, the Chief of Fire, and the Chief of Police, appointed under the City Charter, **and** the Economic Development Director ~~and the Community Development & Housing Director~~: the Mayor;
- G. in the instance of the Assistant Chief of Police appointed under the City Charter: the Chief of Police; and
- H. in the instance of all other employees covered by this Ordinance, based on the Mayor’s organizational chart: the Safety-Service Director or Public Works Director.

SECTION 5.

A. SENIORITY.

- A. Definition of Seniority. For all purposes of this ordinance except as set forth in Paragraph B herein, seniority, shall be defined as an employee’s length of continuous service with the City; provided, however, that service as a temporary, intermittent, interim, seasonal or part-time employee shall not be counted in any calculation of seniority.
- B. Seniority in rank is defined as the employee’s service within the rank from date of promotion to that rank after completion of the employee’s probationary period.
- C. An employee’s seniority shall terminate in the following events:
 - 1. If the employee quits.
 - 2. If the employee is discharged for just cause, and/or such decision is accepted or upheld by proper authority if contested by the discharged employee.
 - 3. If the employee does not return at the expiration of a leave of absence or if the employee takes other employment during a leave of absence, unless consented to by the employee’s appointing authority.
 - 4. If the employee does not request reinstatement within ninety (90) days of military service.
 - 5. If while on lay-off status, an employee fails to report to work within seven (7) days after being notified by certified mail, return address requested, to the employee’s last address of record with the Human Resources Department of the City.
 - 6. If the employee is absent from the employ of the City by reason of lay-off for thirty-six (36) consecutive months.

II. INSURANCE.

A. Health Insurance

- A. Eligibility – All full-time regular employees who work at least thirty (30) hours per week on a regularly scheduled basis and elected officials other than members of City Council are eligible to participate in the City’s health insurance program under the cost sharing arrangement described herein. Members of City Council may elect to participate in the

health insurance program at the council member's sole cost. Part-time employees who work thirty (30) hours per week will be eligible for participation in the City's health insurance program in accordance with applicable provisions of the Patient Protection and Affordable Care Act of 2010 and any subsequent amendments thereto.

2. Election – Employees may elect coverage under the insurance plan within fourteen (14) days of initial appointment, or apply for coverage during the next following open enrollment period.
3. Payment – The costs of the monthly premiums for such coverage shall be shared by the City and employees as determined and set on an annual basis as agreed between the City and employee representatives. **The employee contribution to the funding costs for the insurance plans and costs of the monthly premiums shall mirror that of the current AFSCME contract.**
4. Paid Leave and Family and Medical Leave – The City will continue to pay its share of the health insurance premium for employees on all paid leaves of absence for so long as the employee is in active pay status. The City will also continue to pay its share of the health insurance premium for employees on Family and Medical Leave for so long as the employee pays the employee's share of the premium.
5. Unpaid Leave of Absence Without Pay – Employees who exhaust their accumulated paid leave and Family and Medical Leave and thereby go on a leave of absence without pay or other unpaid status shall be eligible for continuation coverage at the employee's sole cost.
6. If a covered employee and his dependent(s) incur a covered hospital expense in connection with the treatment of an illness or injury caused by the negligence or wrongful act of a third party, the insurance carrier shall be subrogated to all the covered employee's and/or his dependent(s) rights of recovery against said third party to the extent of any and all payments made hereunder by the insurance carrier with respect to such illness or injury, and the covered employee and/or his dependent(s) or the appropriate agency shall execute all papers and take all action necessary and proper to secure to the insurance carrier such rights of subrogation.

B. Liability Insurance. There shall be available to all City employee's professional liability insurance provided by the City through an insurance carrier licensed through the State of Ohio to provide public entity liability coverage.

C. Life Insurance. Full-time regular employees shall be provided with paid group term life, accidental death and dismemberment insurance. Coverage details can be obtained from the Human Resources Department.

D. Opt-Out. An employee who provides satisfactory proof of medical coverage under another group employer sponsored insurance plan may waive medical coverage. An employee who waives coverage will receive \$1,500 annually. Payments will be made in December of the calendar year coverage is waived. Payments for new hires, terminations, etc., will be pro-rated. City employees married to one another or children of City employees who are also employees of the City are not eligible for the waiver stipend if both employees remain on the City sponsored health plan.

III. HOURS OF WORK AND OVERTIME.

A. Schedules for employees covered by this Ordinance shall be maintained as deemed necessary by the appointing authorities for such employees as recommended by the head(s) of the department(s)/division(s) under those appointing authorities. A Division of Fire platoon system of forty-eight (48) hours shall constitute a full, regular, average work week computed on the basis of the average over the declared work cycle.

B. Pay for Overtime. If authorized in writing in a specific instance by an employee's appointing authority or appointing authority's designated supervisor, the City will pay overtime at the rate of time and one-half times the regular hourly rate of pay for all hours worked in excess of forty (40) hours in any one scheduled work week. Such overtime pay shall be available only to an employee covered by this Ordinance who is not exempted from the provision of overtime pay.

C. Call-in Pay. Call-in pay is defined as payment for work assigned by the Division/Department manager or his designee and performed by a non-exempt employee at a time other than his normal and prescheduled hours of work. Work done in this manner shall be compensated at the rate of one and one-half (1-1/2) times the normal rate of pay with minimum compensation being for four (4) hours. **greater of four hours pay at the applicable hourly rate or the applicable hourly rate for all time actually worked, provided however, the employee may be required to work for the duration of the four (4) hour period. This minimum shall apply only once in any four (4) hour time period.**

If an eligible employee covered under this Ordinance is required to work within one (1) hour immediately before or after his prescheduled hours, it shall not be considered call-in pay.

D. Pyramiding of Premium Pay. There shall be no pyramiding of premium pay for the same hours worked. For purposes of computing overtime pay, when specifically authorized as required by this subsection, the hours a non-exempt employee spends in an active pay status during his normal schedule of hours shall be deemed as hours worked and shall include holidays, vacation days, wage continuation, sick leave, and all other paid leaves, unless otherwise provided.

E. Compensatory Time. In lieu of overtime pay, and if authorized in writing to a specific instance by an employee's appointing authority or appointing authority's designated supervisor, a non-exempt employee may be granted compensatory time at the rate of one and one-half (1-1/2) hours off for each hour of overtime actually worked, provided no employee may accrue compensatory time under this section, in excess of two hundred ~~eighty~~ **forty** (280 ~~240~~) hours. Any compensatory time to an employee's credit may be paid to the employee at the applicable rate of pay, upon written request to their appointing authority or appointing authority's designated supervisor. An employee, at his or her request, may cash in compensatory time only once during any calendar year period.

IV. VACATION.

A. All eligible full-time non-bargaining unit employees, except employees covered in Section IV (B) shall earn paid vacation leave and begin accruing such leave upon appointment. After one (1) full year of continuous service, all vacation leave accrued is credited to the employee, who shall then be eligible to take such leave. **(except for the forty (40) hours**

earned after six (6) months of service.)

Eligible employees, hired prior to January 1, 2014, earn paid vacation leave as follows:

COMPLETED YEARS OF SERVICE	MAXIMUM HOURS ACCUMULATED
After 1 year but less than 8 years	96
After 8 years but less than 15 years	144
After 15 years but less than 20 years	192
Twenty (20) years but less than thirty (30) years	240
Thirty (30) or more years of service	280

Eligible employees, who are hired on January 1, 2014 or later, earn paid vacation as follows:

COMPLETED YEAR OF SERVICE	MAXIMUM HOURS ACCUMULATED
Less than one (1) six (6) months	0
More than six (6) months, but less than twelve (12) months*	40
One (1) but less than eight (8)	80
Eight (8) but less than fifteen (15)	120
Fifteen (15) but less than twenty-five (25)	160
Twenty-five (25) but less than thirty (30) years	200
Thirty (30) or more years of service	240

***These forty (40) hours must be used before the employee reaches one (1) full year of service. Any unused hours will not carry forward. Said hours will not carry over into an employee's accrual bank and will not affect maximum accrual balance of vacation time an employee can carry. If the employee separates from the City either voluntarily (i.e. through resignation) or at the request of the City, these hours will not be paid out upon separation from the City.**

These forty hours shall not apply to hired/rehired retirants that receive vacation accrual credit under Paragraph L of this Section.

B. The Assistant Chief(s) of Fire, **on a 48 hour schedule**, shall earn paid vacation leave each calendar year as follows:

COMPLETED YEARS OF SERVICE	MAXIMUM HOURS ACCUMULATED	MAXIMUM LEAVE ALLOWANCE* (HOURS)
Less than one (1)	0	0
One (1) but less than eight (8)	96	96 - 120
Eight (8) but less than fifteen (15)	144	144 - 168
Fifteen (15) but less than twenty (20)	192	192 - 240
Twenty (20) but less than thirty (30) years	240	240-288
Thirty (30) or more years of service	288	288-336

* Hours will vary within the range depending on which weeks are taken as vacation

***Fire Department Assistant Chief(s) on a 40-hour schedule, shall follow the appropriate chart in Section A.**

***Chiefs and Assistant Chiefs in the Police or Fire Department shall earn their vacation according to the appropriate chart above, however, said hours shall be credited to them on January 1st of each calendar year.**

C. Preference dates for vacation shall be in accordance with seniority in the division to which the employee is assigned, subject to manning requirements of the division to which the employee is assigned.

D. Employees are encouraged to take vacation in increments of forty (40) hours. The minimum chargeable vacation increment shall be one (1) hours.

E. No employee entitled to vacation leave pursuant to IV (A) or (B) hereof shall maintain a total vacation leave balance to his or her credit in excess of the accrual for three (3) years. "Total vacation" being defined as current hours earned plus the hours earned in the previous two years. Such excess leave shall be eliminated from the employee's leave balance.

F. Non-Scheduled Vacations. Requests for vacation must be made as far in advance as possible, and no later than the end of the regular shift on the workday before the day desired off, except in emergency situations approved in advance by the appointing authority.

G. Payment for Unused Vacation at Termination or Death. If an employee is laid off, terminated, resigns, or retires, after the completion of one year of continuous service, the employee shall be entitled to and receive payment for any earned but unused vacation leave to his credit at the time of separation. [i.e. if an employee, whose anniversary date is January 1, 2013 quits employment on June 1, 2014, he/she would be entitled cash payment for up to 96 hours of accrued but unused vacation plus a prorated amount for vacation earned during the five months of 2014 that he/she was employed.]

H. If an employee (other than a newly hired employee in his first year of employment) dies while in an active pay status or on an authorized leave of absence, the unused vacation leave

accrued to the employee's credit at the time of death shall be paid to his estate in accordance with O.R.C. §2113.04.

I. Vacations shall exclude days declared by law to be holidays, and each calendar week of vacation shall include therein one Saturday and one Sunday.

J. Credit for Prior Service – Non-Retirants. Employees who previously separated from the City, by means other than retirement through a state retirement system, shall be credited with their prior service as a regular full-time employee of the City for purposes of computing years of service for vacation accrual.

K. Vacation Credit. Full-time employees previously employed on a regular full-time basis by the State of Ohio or a political subdivision thereof, may, at the time of hire credit such previous service credit, for the purpose of accruing vacation leave, up to a maximum of eight (8) years' credit, unless otherwise approved by the Mayor. All previous service credit must be in the form of complete years. (i.e. Not 2 years and 3 months. Such credit would only be 2 years as complete years.) Provided, however, that previous service credit shall only be credited for the sole purpose of vacation accrual and shall not apply to any other benefits extended to employees, including altering an employee's hire date for the purpose of vacation accrual. Such credit shall be granted to the full-time employee on their one-year anniversary date. However, all existing employees shall be granted this credit upon the passage of this Ordinance and receive said credit to their vacation balances on their next anniversary date, provided all other provisions of this Section are satisfied. No vacation time may be used or converted to monetary value until credited to the employee on their anniversary date. Nothing in this Paragraph shall apply retroactively to alter past accrual balances of past years. It is the duty of the employee to provide satisfactory documentation as approved by the City to establish such prior service credit.

~~K~~ **L. Retirants – Vacation Accrual. Any retirant from a state retirement system, whether it be from the City or from another political entity or subdivision, who is hired and/or rehired by the City is not entitled to have any pre-retirement service credit utilized in the calculation of newly earned vacation leave. may, at the time of hire/rehire credit such previous service credit for the purpose of accruing vacation leave, up to a maximum of eight (8) years' credit unless otherwise approved by the Mayor. All previous service credit must be in the form of complete years. (i.e. Not 2 years and 3 months. Such credit would only be 2 years as complete years.) Provided, however, that previous service credit shall only be credited for the sole purpose of vacation accrual and shall not apply to any other benefits extended to employees including altering an employee's hire/rehire date for the purpose of vacation accrual. Such credit shall be granted to the hired/rehired employee immediately upon hire/rehire. However, all existing hired/rehired retirants shall be granted this credit upon the passage of this Ordinance, provided all other provisions of this Section are satisfied. Nothing in this Paragraph shall apply retroactively to alter past accrual balances of past years. It is the duty of the employee to provide satisfactory documentation as approved by the City to establish such prior service credit.**

M. Annual Conversion/Mandatory Use. All employees participating in the vacation sellback shall be required to utilize a minimum of forty (40) hours annually. Each employee may elect to sell back up to eight (80) hours of vacation leave annually. Such election shall be made in writing on a form provided by the City delivered by the employee to his division head. Only one election per anniversary year shall be processed. This conversion shall begin in

calendar year 2026.

V. HOLIDAYS

A. The following are designated paid holidays:

New Year's Day (January 1)
Martin Luther King Day (3rd Monday in January)
Presidents' Day (3rd Monday in February)
Memorial Day (last Monday in May)
Juneteenth (June 19)
Independence Day (July 4)
Labor Day
Columbus Day (2nd Monday in October)
Veterans' Day (November 11)
Thanksgiving Day
Day after Thanksgiving Day
Christmas Day (December 25)

The holidays listed above shall be celebrated on the dates set forth unless designated, by the appropriate governmental official or body, to be celebrated on a different day.

B. Non-exempt, full-time employees shall be paid eight (8) hours pay for each of the holidays designated above. **To be eligible for holiday pay the non-bargaining employee must be in an active pay status on his last scheduled shift preceding the holiday and his first scheduled shift following the paid holiday.**

Employees working a forty-eight (48) hour week shall receive a maximum of ~~twenty-four (24)~~ **sixteen (16)** hours pay for each holiday. **These holidays will be credited to the employee on January 1, annually absent any holidays used in the calendar year while already employed by the City. Employees may request to schedule holidays as paid leave according to their department's procedure. Requests for a holiday may not cause the need for personnel to be called in for an overtime shift to meet departmental operational demands, unless specially approved by the Fire Chief. Once approved, a holiday may not be canceled by the Fire Chief or his designee.** ~~To be eligible for holiday pay the employee must be in an active pay status on his last scheduled shift preceding the holiday and his first scheduled shift following the paid holiday.~~

C. Eligible employees covered by this Ordinance, who are required to work on a holiday designated in subsection V(A), shall be compensated at the rate of one and one-half (1-1/2) times their normal rate of pay for all hours worked in addition to the amount of holiday pay to which the employee is entitled under subsection V(B). An employee who does not work the holiday because the holiday is celebrated on the employee's regularly scheduled day off (and is not in a leave status), instead of receiving the pay assigned by this subsection for working the holiday or receiving the holiday pay for the holiday being celebrated on the employee's regularly scheduled day off, may take another day off, subject to approval by the head of the division to which the employee is assigned or the approval of the appointing authority, subject to the employee using the holiday within a sixty (60) day period from the actual holiday (or the employee will be paid for the holiday pay entitlement).

No employee will be scheduled to work the designated holiday unless deemed necessary by the Division Manager, or his designee.

D. Personal Days. All employees in active pay status, whether exempt or non-exempt will be afforded three (3) personal days off with full normal pay each calendar year. Newly hired employees will be afforded such personal days in their first year of appointment or reappointment as follows:

Hired before May 1three (3) days
Hired from May 1 to August 31two (2) days
Hired after August 31 one (1) day

VI. RELIGIOUS ACCOMMODATIONS.

- A. As required by law, the City will accommodate all employees' religious beliefs. Those who wish to do so may attend religious services according to their faith upon the following conditions:
1. The employee's absence does not cause disruption of the employee's department;
 2. The employee's absence shall not be paid;
 3. The employee may elect to use personal days, vacation days, or comp time to attend religious services or events.

The City of Mansfield's religious accommodation ordinance/policy does not prohibit any employee from utilizing their personal, vacation, or comp time for any non-religious purposes subject to the approval of department head or appointing authority. A person wishing to use time for non-religious purposes must conform to the conditions listed above in Section 5. VI. Religious Accommodations (A).

VII. LEAVES OF ABSENCE.

A. SICK LEAVE

1. Accrual - All eligible full-time, non-bargaining unit employees earn .05769 hours (~~.0928 hours for employees working forty-eight (48) hour weeks~~) **(.0769 hours for employees working a forty-eight (48) hour week, if hired before April 1, 2014)** of sick leave for each non-overtime hour in active pay status. Employees may accrue and carry over all sick leave earned with no limits.
2. Credit for Prior Service.
 - (a) Transfer of Leave. Employees who previously separated from service with the City or who transfer between City departments or divisions, will be credited with their unused balance of accumulated sick leave. If the time between separation does not exceed (ten) 10 years and the unused balance has not been converted to cash. Additionally, an employee who has prior service with a public agency, as defined herein, shall be credited

with the unused balance of accumulated sick leave earned during said prior service, so long as he/she is employed by the City.

(b) Restoration of Leave Credit Upon Re-employment. An employee who has previously accumulated sick leave credit earned with the City or another public agency shall, upon re-employment by the City, have restored all unused sick leave credit which was not converted to a cash benefit provided the employee is re-employed within ten (10) years.

Employees are responsible for informing the Human Resources Department of such prior service.

The term “public agency” as used herein shall include state agencies, counties, municipalities, boards of education, libraries and townships within the State of Ohio.

Employees who have previous service with a public agency as defined herein will be entitled to use sick leave accrued with such prior employer(s), as set forth hereinafter, ~~but shall not be permitted to have it calculated for the purpose of the Annual Conversion Option provision of this Section.~~

3. Usage - ~~An employee shall take sick leave in the following manner: Sick leave accrued as an employee of the City shall be taken first. If an employee has a sick leave credit carried over from service with another public agency, as defined above, it shall only be used by the employee if all sick leave accrued as an employee of the City has been exhausted.~~

Sick leave may be used only for the following reasons:

- a. Illness or injury or pregnancy or childbirth related conditions of the employee, or of a member of the employee’s immediate family requiring the employee’s attendance and personal care;
 - b. Exposure of an employee to a contagious disease which would have the potential of jeopardizing the health of the employee or the health of others;
 - c. Physical, dental, optical or psychological examination or treatment of the employee or a member of the employee’s immediate family by an appropriate practitioner.
4. Immediate Family - For purposes of this policy, “immediate family” is defined as the employee’s: spouse, mother, father, child, step-child, mother-in-law, father-in-law, or person with whom the employee maintains a spousal relationship or to whom or with whom the employee stands in loco parentis.
 5. Payment - Employees absent on approved sick leave shall be paid at their applicable hourly or salaried rate.
 6. Annual Conversion Option. An employee with at least six hundred (600) hours of accumulated sick leave to his credit as of January 1 of each year may elect to convert up to eighty (80) hours of accrued but unused sick leave into compensatory time (pay for exempt employees), provided that no employee may accrue compensatory time under

this section in excess of one hundred sixty (160) hours. Such election shall be made in writing on a form provided by the City delivered by the employee to his division head between January 1 and January 31. Only one election per year shall be processed.

7. Sick Leave Conversion Upon Resignation. Upon resignation after eight (8) or more years of service with the City, an employee shall be paid in cash the value of the employee's accrued but unused sick leave credit up to a maximum of two hundred forty (240) hours. Compensation for each day of such leave shall be computed on a basis of the employee's annual salary at the time of resignation, divided by 2080.

In the event of a termination due to a disciplinary action, the above conversion shall apply.

8. Sick Leave Conversion Upon Full Retirement. Upon full retirement, compensation for accrued, unused sick leave shall be based upon the computation charts set forth below. Compensation for each day of such leave shall be computed on a basis of the employee's annual salary at the time of retirement, divided by two thousand eighty (2080). **Except for those employees on a forty-eight (48) hour work week, promoted to a non-bargaining position after the passage of this ordinance, whose annual salary at the time of retirement shall be divided by two thousand four hundred ninety-six (2496).**

For an employee hired before January 1, 2014, the number of compensated hours shall be as follows:

Seniority	Hours
1-25 years	One (1) hour for every two (2) hours accrued.
+25-30 years	One (1) hour for every one (1) hour accrued up to a maximum of 1,500 hours accrued and one (1) hour for every two (2) hours accrued remaining beyond 1,500 hours.
over 30 years	One (1) hour for every one (1) hour accrued up to a maximum of 2,000 hrs. accrued and one (1) hour for every two (2) hours accrued remaining beyond 2,000 hours.

For an employee hired on January 1, 2014 or later, the number of compensated hours shall be as follows:

SENIORITY	HOURS
1-25 years	One (1) hour for every three (3) hours accrued.

+25 - 30 years	One (1) hour for every one (1) hour accrued up to a maximum of 1,500 hours accrued and one (1) for every two (2) hours accrued remaining beyond 1,500 hours.
over 30 years	One (1) hour for every one (1) hour accrued up to a maximum of 2,000 hours accrued and one (1) hour for every two (2) hours accrued remaining beyond 2,000 hours.

Full Retirement is defined as an employee who is eligible for retirement by age, service, or disability requirements of the applicable State Retirement System.

If an employee otherwise eligible for sick leave conversion under subsection VII.A.8 dies while still employed, then the employee will be considered to have retired on the date of his death; and the employee's sick leave conversion benefits shall be computed in accordance with subsection VII.A.8. (except that payment shall be one (1) hour for every one (1) hour of accrued, unused sick leave) and will be paid to the deceased employee's dependents as defined in Ohio Revised Code, §4123.59(D) (1)(2).

9. Transfer Credits. Upon transfer from one division or department of the City to another, unused sick leave days shall continue to be available for the transferred employee's use.
10. Sick Leave Donation Program.
 - a. An employee may receive donated sick leave, up to the numbers of hours the employee is scheduled to work each pay period or as provided in paragraph (A)(4) of this rule, if the employee who is to receive donated sick leave:
 - (1) Has a serious illness or injury as documented by a medical doctor that renders them unable to perform their job function for a minimum of at least four weeks.
 - (2) Has no accrued leave;
 - (3) Has not been approved to receive other benefits; and
 - (4) Has applied for any paid leave, or benefits programs for which the employee is eligible. An employee who has applied for these programs may use donated sick leave to satisfy any waiting period for such benefits, when applicable.
 - b. An employee may donate sick leave if the donating employee:
 - (1) Voluntarily elects to donate sick leave and does so with the understanding that donated leave will not be returned;
 - (2) Donates a minimum of eight hours; and

- (3) Retains a sick leave balance of at least 480 hours.
- c. The sick leave donation program shall be administered on a pay period by pay period basis. An employee using donated sick leave shall be considered in active pay status and shall accrue leave (except holidays) and be entitled to any benefits to which they would otherwise be entitled. Holidays will be taken hour for hour as they fall and the employee will not be charged sick leave on that day. Leave accrued by an employee while using donated sick leave shall be used, if necessary, in the following pay period before additional donated sick leave may be received. Donated sick leave shall not count toward the probationary period of an employee who receives donated sick leave during his or her probationary period. Donated sick leave shall never be converted to a cash benefit. No employee will be permitted off work more than twelve consecutive calendar months using donated sick leave.
 - d. An employee who wishes to donate sick leave shall certify on a form provided by the City:
 - (1) The name of the employee for whom the donated sick leave is intended;
 - (2) The number of hours to be donated;
 - (3) That the donating employee will have a minimum sick leave balance of at least 480 hours; and
 - (4) That the sick leave is donated voluntarily and the employee understands that the donated leave will not be returned.
 - e. Appointing authorities shall ensure no employees are forced to donate leave. Appointing authorities shall respect an employee's right to privacy, however appointing authorities may, with the permission of the employee who is in need of the leave, inform other employees of their co-worker's critical need for leave. No appointing authorities nor any other city employee shall directly solicit leave donations from employees. The donation shall occur on a strictly voluntary basis.
 - f. No employee who donates sick leave shall lose his/her sick leave bonus as a result of such sick leave donation.

11. Incentive Bonus. An employee who uses no sick leave (including FMLA) nor has any time in unpaid status absences without leave or unpaid disciplinary suspensions during any calendar year shall receive a five-hundred-dollar (\$500.00) bonus; an employee who uses one (1) day or less of such time shall receive a four-hundred-dollar (\$400.00) bonus; an employee who uses two (2) days or less of such time shall receive a three-hundred-dollar (\$300.00) bonus. Such bonus shall be payable in a separate check in the second pay period in January of the following year.

B. WAGE CONTINUATION.

1. Eligibility and Qualifications. All eligible non-exempt full-time employees who suffer a compensable industrial injury or illness may be eligible for wage continuation benefits in

lieu of workers' compensation lost time benefits. Payment of related medical benefits shall remain the responsibility of the Bureau of Workers' Compensation (BWC). Wage continuation benefits are paid only at the discretion of and with the written approval of the Safety-Service Director or Public Works Director, after review and approval by the Human Resources Department, subject to the following conditions:

- a. The injury or illness must be determined to be compensable by the City, or in the case of dispute, the Ohio Industrial Commission (OIC).
 - b. Valid medical proof of disability must be provided on Form HR62 - Attending Physician Statement and/or appropriate BWC form. The employee's attending physician must complete and sign the form in its entirety.
 - c. The employee shall immediately receive all appropriate and necessary medical treatment, and, if required, a drug test immediately after the injury occurs and test negative.
 - d. The employee must complete an FRO1-1 application, and sign both a wage continuation agreement and election.
 - e. The City reserves the right to have an employee examined by a physician of its choice to confirm any medical diagnosis and/or period of disability.
 - f. Wage continuation will be paid for only those periods of lost time that would qualify the employee for receipt of workers' compensation lost time benefits.
2. Payment. Wage continuation benefits shall be the employee's rate of pay at the time of the injury multiplied by the employee's regularly scheduled hours per week. Such payments shall normally commence immediately upon receipt of disability proof and a completed claim application.
3. Employment Status. An employee qualifying for wage continuation shall be eligible to reschedule any prescheduled vacation which was to be taken during the period of wage continuation. If such vacation, or other accrued vacation, cannot be taken before the end of the employee's anniversary year, the employee shall be entitled to receive payment for such vacation hours, or, the employee can elect to carry over part or all of such vacation as provided in Section IV. E. Such employees shall be entitled to holiday pay for any holidays which occur during a period of wage continuation leave, in addition to wage continuation.
4. Termination of Benefits. Wage continuation will cease upon any of the following conditions:
- a. The employee returns to work.
 - b. The employee's or City's physician releases the employee to return to work.
 - c. The employee begins working for another employer.
 - d. The employee fails to return to work on a Transitional Duty assignment (if applicable) consistent with the employee's medical restrictions.

- e. The employee fails to appear for a City sponsored medical exam.
 - f. The employee has reached maximum medical improvement (MMI) and/or the condition has become permanent.
 - g. The claim is found to be fraudulent after payment has begun.
 - h. The employee attempts to collect both temporary total compensation and wage continuation.
 - I. Notice of a positive drug/alcohol test;
 - j. Termination of employment; or
 - k. Regardless of the above conditions, wage continuation benefits shall terminate when an employee is on wage continuation for 1,560 hours (1,872 hours for forty-eight (48) hour employees) as a result of each incident of compensable injury or illness or re-aggravation of same.
5. An employee who is unable to return to work after the termination of wage continuation benefits shall be placed on the appropriate leave of absence.
 6. An ill or injured employee may also qualify for the City's Transitional Duty Program in accordance with Section 5.16 of the City's Personnel, Policy, and Procedure Manual.

C. BEREAVEMENT LEAVE

1. Pay for Bereavement Leave. A leave of absence of five (5) days (with full normal pay) to attend the funeral of a member of the immediate family, to include spouse, child, parent, and parent-in-law, or other relatives or persons with whom the employee maintains a spousal relationship or to whom the employee stands in the place of a parent, living in the same household as the employee at the time of the relative's death, shall be granted to a non-exempt employee.

2. A leave of absence of three (3) days (with full normal pay) to attend the funeral of other immediate family members, to include brother, sister, grandparent, grandparent-in-law, grandchild, half brother, half sister, brother-in-law, and sister-in-law (spouse's sibling or sibling's spouse), shall be granted to a non-exempt employee.

3. A leave of absence of one (1) day (with full normal pay) shall be granted to an employee to attend the funeral of an employee's aunt or uncle, niece or nephew. ~~Proof of death and relationship of the deceased shall be provided to the City by the employee, if so requested.~~

4. Extended Bereavement Leave. Upon approval of the Safety-Service Director or Public Works Director, bereavement leave in excess of that provided for in subsection VI.C.1. will be charged to the employee's accrued sick leave balance. This use of sick leave counts for purposes of the bonus described in ~~Section VII (A)(6) herein.~~ **this Section.**

5. Definitions. Each of the family member categories included above includes full, half, **in-law** and step members.

6. Bereavement leave as set forth herein shall be available to any employee covered by this Ordinance, whether they be considered exempt or non-exempt.

7. Notice/Approval Documentation. Any exempt or non-exempt employee requesting bereavement leave must notify their division head or appointing authority as soon as practicable. Initial requests for leave may be approved provisionally, subject to review and verification by the appropriate Director/designee. Proof of death and relationship of the deceased shall be provided to the City by the employee, if so requested.

D. LEAVE OF ABSENCE WITHOUT PAY

1. Eligibility - All employees who have completed their probationary period may request a leave of absence from employment without pay. Approval of such request is solely at the discretion of the Safety-Service Director or Public Works Director and each request will be determined on its own merits. A leave of absence without pay shall generally not exceed six (6) months, although an extension of up to three (3) months may be granted at the discretion of the appointing authority.
2. Reasons for Leave - Eligible employees may request a leave of absence without pay for the following reasons:
 - a. to pursue education related to the employee's job; or
 - b. when an eligible employee who has exhausted all paid leave is determined by a licensed physician chosen by the City to be temporarily unable to perform the essential functions of the employee's job. A leave of absence without pay may be granted if such physician certifies that the probable length of disability and date of return will not exceed the maximum length of such leave.
3. Return From Leave - Upon returning from an approved leave of absence, the employee shall be placed in the employee's original position, or similar position should the employee's original position be unavailable. Should no similar position be available, the employee will be laid off, and shall have the appropriate displacement rights.
4. Failure to Return or Properly Use Leave - Failure to return to work within three (3) working days after the scheduled end of an authorized leave of absence without acceptable justification will be deemed a voluntary resignation effective as of the scheduled expiration of the authorized leave. Failure to use a leave of absence for the reasons stated in the request for leave may result in cancellation of the leave.
5. Effect On Employment - Sick leave, vacation leave, holiday pay and personal leave are not earned by or paid to employees while on an authorized leave of absence without pay. A leave of absence without pay shall not be considered a break in service for seniority purposes if the employee returns to service at the end of the leave.

E. SPECIAL LEAVE

Leave without pay for personal reasons may be granted at the discretion of the appointing

authority for good cause shown for a period not to exceed ninety (90) days. Such requests must be made in writing by the employee on a form provided by the City. Requests will be considered on a case-by-case basis. All discretionary paid leave must be used before such leave may be granted. Employees on special leave are in a no-pay status, and no paid benefits are accrued or paid while on such leave. The City shall cease paying its share of any health insurance premium for the employee, and shall notify the employee of his COBRA rights, if such leave extends beyond the period of time covered by the last premium payment made by/for the employee.

F. LEAVES OF ABSENCE FOR TEMPORARY MILITARY TRAINING

1. An employee who is a member of the Ohio National Guard, the Ohio Air Guard, the Ohio Naval Militia, or other reserve components of the armed forces of the United States shall be entitled to military leaves of absence from his respective duties for such time as he is in such military service on field training or active duty and pay as provided for in Ohio Revised Code §5923.05.
2. An employee shall receive the difference between his military pay and his regular pay for this period of time. However, satisfactory evidence of the military pay must be presented to the Finance Director before payment is authorized.

G. CIVIL LEAVE

A non-exempt regular full-time employee covered hereunder subpoenaed for a court appearance or jury duty in any court of record of Ohio shall be paid his regular salary for the period of time so served, unless such court appearance is in connection with the employee's personal business (e.g., traffic court, divorce, etc.). Such employees shall notify a supervisor of their division in advance and shall return to work each day when excused from court for that day. The employee shall deposit all funds received for court duty performed during regular working hours with the Finance Director.

H. DISASTER LEAVE

Time off with pay shall be allowed to a fully qualified non-exempt regular, full-time employee covered hereunder for service in specialized disaster relief service for the American Red Cross. Said leave shall be granted only after the requisition of the individual to serve in such capacity by the American Red Cross and except in case of the need for the employee to function in his job with the City due to an emergency.

I. EXAMINATION LEAVE

Time off with no loss of pay shall be allowed to non-exempt regular, full-time employees covered by this Ordinance to participate in the City's Civil Service tests or taking a required examination pertinent to their City employment before an Ohio or federal licensing board.

J. ORGAN DONOR LEAVE

1. A full-time employee shall receive up to one hundred twenty (120) hours of leave with pay during each calendar year to use during those hours when the employee is absent from work because of the employee's donation of any portion of an adult liver or because of the employee's donation of an adult kidney.

2. A full-time employee shall receive up to forty (40) hours of leave with pay during each calendar year to use during those hours when the employee is absent from work because of the employee's donation of adult bone marrow.

3. Leave under this section does not have to be used in conjunction with other types of accrued leave such as sick leave, vacation or compensatory time.

VIII. LONGEVITY.

A. Each eligible employee hereunder shall receive a longevity payment for service as a regular full-time employee.

B. An employee entitled to a longevity payment under this Article shall receive \$100 for each year of completed service as computed on November 30 of each year to be paid by December 1 of that year.

In calculating completed service for the purpose of longevity, for all employees other than re-hired retirants, the beginning date shall be the employee's original date of hire by the City. For employees who have retired from the City and been rehired, the calculation of longevity shall begin with the date of rehire. Provided however, that any re-hired retirant who is currently receiving longevity which is calculated utilizing pre-retirement service shall continue to receive longevity on that basis until such time as service with the City is finally concluded.

C. In the event an eligible employee terminates his/her employment during a calendar year, he/she shall be paid a prorated share of his applicable longevity payment. An employee shall be credited with completed years and months of service based on his/her anniversary date. "Completed month" meaning that an employee has worked more than fifteen (15) days in an anniversary month [e.g. If anniversary date is November 10th and retirement date is December 1st, then employee would be paid longevity for the month of November 10th through December 10th].

IX. SHIFT DIFFERENTIAL

Non-exempt employees who are assigned to a regular eight (8) hour shift on second or third shift shall receive shift differential pay of ~~\$1.00~~ **\$1.50** per hour in addition to the employee's straight hourly rate of pay for all hours worked on second or third shift.

X. CLOTHING ALLOWANCE

A. The City will furnish, at its own cost, such items of protective clothing, gloves, boots, safety equipment, etc. designated in writing by the appointing authority for the employee as necessary to protect the employee on the job assignment. The employee shall be responsible for all issuances. He shall turn in all such clothing and equipment when requested by his supervisor, or upon termination of employment. A copy of the issuance, including costs, shall be given the employee. The City will provide any uniforms it designates to be worn by employees. Such uniforms must be worn.

B. A uniform maintenance allowance of One Thousand **Five Hundred** Dollars (\$1,000)

(\$1,500) per year shall be paid to the Chief of Police, the Assistant Chief of Police, the Chief of Fire, and the Assistant Chief(s) of Fire. Such allowance shall be paid in two (2) installments of ~~Five~~ **Seven** Hundred ~~Fifty~~ Dollars (~~\$500~~) (**\$750**) each and shall be payable for the prior six (6) month period on the first pay date in November and May of each year. An employee of the Division of Fire or the Division of Police as aforementioned, retiring or resigning shall be entitled to receive the uniform maintenance allowance, prorated to the nearest full month on the date of resignation or retirement.

XI. CERTIFICATION PAY

A. Employees covered by this Ordinance, who are required by their position to possess, or are approved by their appointing authority to utilize the license or certification indicated below, in addition to their normal rate of pay, shall receive license pay as follows:

CDL-A	\$50.00/month
CDL-B License	\$40.00/month
Each CDL Endorsement	\$30.00 /month additional
Class I *	\$52.50/month
Class II*	\$70.00/month
Class III*	\$90.00/month
Class IV*	\$110.00 /month
Building Official Combination	
Inspector Plan Examiner	\$97.50/month
Residential Bldg. Code Official	\$97.50/month
Master Plans Examiner Commercial	
Building Official	\$97.50/month
Building Inspector	\$97.50/month
Electrical Safety Inspector	\$97.50/month
Electrical Class A License	\$97.50/month
Ohio Parks and Recreation	
Association (OPRA) Certification	\$97.50/month
National Recreation and Park	
Association Certification (NRPA)	\$97.50/month
Certified Technicians (MAC Certification)	
under Section 609 of the Clean Air	
Act	\$25.00/month
Camera Closed-Circuit Television	
(CCTV) Certification (Pipeline,	
Lateral, and Manhole	
Certification PACP/LACP/MACP	
Series):	\$25.00/month for entire series
Playground Safety Inspector	\$35.00/month
EPA Chemical & Microbiological	
Lab Certification (WTP) (one per plant).....	\$45.00/month
OWEA Class II Lab Certification	
(WWTP) (one per plant).....	\$45.00/month
Ohio Department of Agriculture	
Commercial Pesticide Applicator	
License (four (4) total: one at WTP,	

one at WWTP, one at Service Complex, one Building Maintenance	\$35.00/month
Certified Professional in Erosion and Sediment Control (CPESC)	\$70.00/month
Certified Erosion, Sediment and Storm Water Inspector (CESSWI)	\$70.00/month

* These classified licenses include Water Distribution/Wastewater Collection System certifications/licenses issued by the Ohio EPA.

All license or certification pay listed above, shall be pro-rated and paid each pay period.

B. Employees in the Division of Engineering (except the City Engineer or Chief Deputy City Engineer) shall receive additional monthly compensation, unless such qualification is a prerequisite to the position held as follows:

1. Registration by the State of Ohio as a Professional Engineer. \$35 per month.
2. Graduation from a four-year college or university or registration by the State of Ohio as a professional land surveyor. \$30 per month.
3. Graduation or a diploma from a two-year technical college. \$25 per month.

C. Guidelines.

1. An employee can receive ~~one (1) additional certification payment per Section XII(A), (B) or (C) or~~ a maximum of three (3) payments.
2. Provide proof of up-to-date licenses or certification from the state to the Human Resources Department by no later than November 30 of each year.

D. Hazardous Materials/Technical Rescue Team. Each employee in the Division of Fire who meets the qualifications for service as determined by the Chief of Fire and is appointed to the division's Hazardous Material/Technical Rescue Team and who serves on the team for an entire calendar year and is still on the team on January 1 of the following year, shall receive a payment of Five Hundred Dollars (\$500), payable in the first pay in April. **Additionally, each employee of the Division of Fire who satisfactorily completes a state recognized fire service program or other certificates for Fire Safety Inspector, Arson Investigator, EMS Instructor, Fire Instructor, Rope Rescue Technician, Confined Space Rescue Technician, Trench Rescue Technician, Swift Water Rescue Technician, or who receive a college degree in Fire Science, Fire Administration or Public Administration shall receive an annual lump sum payment of Five Hundred Dollars (\$500) per year provided such certification is active. Payment for said certification and/or degree shall be made in the first pay in April. Employees who receive certification pay must be willing and able to use their certification as part of their normal duties.**

XII. EDUCATION REIMBURSEMENT EDUCATIONAL ASSISTANCE PROGRAM

A. Education Reimbursement Assistance. Each full-time regular employee with at least one

(1) year of service since the employee's most recent hire date is eligible to apply for reimbursement of assistance with tuition and other costs of instruction voluntarily undertaken by the employee subject to the following conditions.

B. Approval. All requests for reimbursement assistance must be approved in advance by the Human Resources Division, division head and Safety-Service Director or Public Works Director. Approval is based upon meeting all of the qualifications herein and the availability of funds. ~~In addition, the Mayor shall create and maintain a current list of approved institutions for which reimbursement of tuition may be made under this section.~~ Only those institutions licensed and/or accredited shall establish eligibility of an employee for reimbursement assistance.

C. Tuition Reimbursement. ~~Reimbursement of tuition for pre-approved courses shall be made upon presentation of an official transcript of payment as follows:~~

A “Corporate Reimbursement”, defined as payment directly to the educational institution, for tuition for pre-approved courses shall be made upon presentation of an official transcript, payment as follows:

***Any other form of tuition assistance, other than that of “Corporate Reimbursement,” as defined above must be pre-approved by the appropriate Director or Appointing Authority.**

GRADE	% Of Maximum Reimbursement	
	Undergraduate	Graduate
A or equivalent (or pass if pass/fail)	100%	100%
B or equivalent	75%	50%
C or equivalent	50%	0%
Below a C (or fail if pass/fail)	0%	0%

So, for example, if an employee in an undergraduate course had a tuition reimbursement amount of \$500.00 for a semester approved, and the employee received a grade of "B" for the class, the employee would be reimbursed for \$375.00.

D. Other Fees. Course materials and fees required to attend approved courses may be reimbursed at 100%. Books, instructional materials and fees which are strongly advised, but not required, may be reimbursed at 25%. **This shall be done only after documentation is provided by the employee/student.**

E. Conditions. Reimbursement can only be made for the following courses and under the following conditions:

1. The course must be a technical or business post-high school level course at an accredited institution or an undergraduate or graduate course at an accredited college or university;
2. The course must be directly related to the duties and responsibilities of the employee's present

position or the duties and responsibilities of the next higher position in the normal career path within the employee's department.

3. All courses must be taken during the employee's non-scheduled working hours. Any situation which in the discretion of the division head would require an employee's presence on the job shall take complete precedence over any time scheduled for course work.

F. Time spent in attending all courses hereunder is not considered compensable hours worked. Employees may not be reimbursed for meals, travel expenses, parking, housing or any other expense related to course attendance.

G. Employees who resign or are terminated from employment for just cause within five years after the end of any semester, quarter or class for which they received education reimbursement **assistance** from the City shall repay such reimbursement **funds** to the City as follows:

Years	Repayment
0-1	100 %
1-2	80 %
2-3	60 %
3-4	40 %
4-5	20 %
more than 5	0 %

XIII. DISCIPLINE

A. The forms of misconduct which are the basis for the reduction, suspension or removal of an individual employee are: neglect of duty; incompetency; inefficiency; dishonesty; drunkenness; immoral conduct; insubordination; discourteous treatment of the public; any other failure of good behavior, and any other acts of misfeasance, malfeasance and nonfeasance.

B. Each record of disciplinary action shall remain in force and effect as follows:

1. Informal conference - 12 months
2. Record of written reprimand - 12 months
3. Record of suspension or fine - 24 months

C. Thereafter, each disciplinary action shall cease to have force and effect for progressive discipline purposes provided intervening disciplinary action does not occur within the 12 or 24 month period following the respective disciplinary action.

D. Supervisors may issue informal conferences and written warnings. Only the Safety-Service Director **or Public Works Director** has the authority to reduce in classification or pay, fine, suspend or terminate a classified employee. Prior to such discipline, a pre-disciplinary conference must be held.

E. Whenever a division head determines that a classified employee may have committed an offense which could result, if proven, in a suspension, reduction in pay or classification, or termination, a pre-disciplinary conference will be scheduled by the division head to give the employee an opportunity to offer an explanation of the alleged conduct. Pre-disciplinary conferences will be conducted by the Human Resources **a City** Director.

F. Prior to the scheduled starting time of the conference, the division head will provide the employee with a written outline of the charges which may be the basis for disciplinary action. In response, the employee must appear at the conference to present an oral or written statement in the employee's defense; or appear at the conference and have legal counsel present an oral or written statement in the employee's defense; or elect in writing to waive the pre-disciplinary conference.

G. An employee who elects to attend the conference and present evidence, or who is called to testify, must answer all questions truthfully. If it is later proved that the employee's answers were not truthful, such dishonesty may result in disciplinary action.

H. At the conference the employee may present any testimony, witnesses, or documents which explain whether or not the alleged misconduct occurred. The employee shall provide a list of witnesses to the division head as far in advance as possible, but not later than one hour prior to the pre-disciplinary conference. It is the employee's responsibility to notify witnesses that their attendance is desired.

I. Personnel Files. Personnel files on all employees covered by this Ordinance shall be maintained in the office of the City's Human Resources Director, and each employee shall be allowed to review the contents of his personnel file at all reasonable times during his non-work hours upon written request. Memoranda clarifying and explaining alleged inaccuracies of any document in his file may be added to the file by the respective employee.

XIV. EMPLOYEE CONCERNS/COMPLAINTS

A. Each employee is permitted to pursue a concern, complaint, or a misunderstanding regarding their employment with the City of Mansfield. All concerns and complaints will be dealt with in a timely fashion and objectively.

B. The following procedure is available to all employees:

1. An employee first should approach his immediate supervisor on an informal basis. There is a possibility that the problem can be satisfactorily resolved at this level.
2. If the problem cannot be resolved on an informal basis, the employee should refer the problem to his division head (if that person is not his immediate supervisor).
3. If the employee still has not received a satisfactory answer, the employee should feel free to contact his appointing authority or the Human Resources Director (if that person is not his immediate supervisor or division head) and a meeting will be arranged to discuss the situation.

C. All concerns, complaints, and misunderstandings will be processed objectively.

XV. SERVICE HANDGUN AND FIRE HELMET

