

RICHLAND COUNTY BUILDING DEPARTMENT

1495 WEST LONGVIEW AVENUE • SUITE 202A • MANSFIELD, OHIO 44906

Phone: (419) 774-5517 • building.richlandcountyoh.gov



NOTICE OF PUBLIC HEARING

Notice is hereby given that The Richland County Board of Commissioners will hold public hearings on Tuesday September 23, 2025 at 10:30am and Tuesday September 30, 2025 at 10:30am in the Commissioner's Board Room located at 50 Park Avenue East, Mansfield, Ohio 44902.

The Board will hear comments on proposed building permit fees for Residential and Commercial projects covered by the Richland County Building Department in accordance with ORC 307.37.

Posted at the following locations:

www.richlandcountyoh.gov/departments/boardofcommissioners/PublicHearingNotice

www.richlandcountyoh.gov/departments/buildingdepartment

Richland County, Ohio Facebook page

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RESIDENTIAL BUILDING APPROVAL FEES – RICHLAND COUNTY - PROPOSED 2025

BUILDING NEW CONSTRUCTION/ADDITIONS/ALTERATIONS

Building /Structural	\$100 + \$5.00/100 sq. ft.
Swimming Pool (does not include electrical)	\$200.00

ELECTRICAL - NEW CONSTRUCTION / ADDITIONS / ALTERATIONS

Electrical	\$100 + \$5.00/100 sq. ft
Service (Permanent and Temporary), or Generator	\$100.00 (1 Inspection only)

MECHANICAL NEW CONSTRUCTION/ADDITIONS/ALTERATIONS/REPLACEMENT

Mechanical	\$100 + \$5.00/100 sq. ft.
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RESIDENTIAL MISCELLANEOUS

Request for Certificate of Occupancy	\$200.00 (2 Inspections)
Partial Certificate of Occupancy	\$200.00 (2 Inspections)
Re-inspection Fee	
Residential	\$100.00
Occupied prior to Final Inspection	\$200.00
Approval/Permit Extension	\$100.00
Type A Daycare Inspection	\$250.00 (2 Inspections and Report)
Phased Approval	\$100.00 per phase additional after first phase
Partial, Preliminary, and Revision Plan Review Rate	\$50.00 per hour as determined by plans ex.

A 1 % STATE ASSESSMENT WILL BE ADDED TO ALL APPLICATIONS AND FEES PER OAC 4101:7-2-01(F)(5)

- Work started before submitting applications or obtaining proper plan approvals may result in a surcharge of 100%.
- No refunds will be given for cancelled projects. Subject to the approval of the Building Official, a portion of the fees may be transferred to a new application.
- Reroofing Approval is required for any roof replacement or recover project which includes any of the following: repairs to decking/sheathing; replacing or adding insulation; replacing or changing roof covering materials. Fees will be charged the base fee for structural alterations and 100 sf or work. If structural alterations and/or repairs are required and exceed 1,000 sf, then the approval fees will be calculated as structural alterations for the total square footage of the altered area.
- Solar projects will be charged as electrical construction for solar panels and related equipment. Any new structures requiring frost protection or alterations to existing ground/roof structures required to support solar systems will be charged building/structural fees.
- Mechanical Equipment replacement is billed at the base mechanical fee plus the square footage fee based on the square footage of all units replaced.
- Swimming Pools will be charged a flat rate. Any deck or elevated platform construction will be charged additional square footage fees accordingly. Electrical will be charged a flat rate if installed.
- Plan approval fees include the initial review and review of one complete response. Revision fees will be charged for review of a second response and/or incomplete response. Revision fees are charged in 0.25 hour increments with a 0.5 hour minimum.
- Phased approval fees will be charged when additional review of a previously submitted phase/scope is required....i.e....foundation approval.

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COMMERCIAL BUILDING PERMIT FEES – RICHLAND COUNTY - PROPOSED 2025

COMMERCIAL - NEW CONSTRUCTION / ADDITIONS / ALTERATIONS, & INDUSTRIALIZED UNITS

Building /Structural	\$275.00 + \$10.50/100 sq. ft.
Mechanical	\$275.00 + \$6.50/100 sq. ft.
Electrical	\$275.00 + \$6.50/100 sq. ft.
Automatic Sprinkler, Standpipe, and Alt. Suppression	\$275.00 + \$6.50/100 sq. ft.
Fire Alarms	\$275.00 + \$6.50/Device
Wall Sign, including Electric	\$275.00 per sign or side of structure
Ground/Pole Sign, including Electric	\$275.00 per sign (max 3 fees per project)
Tents	\$300.00 per tent
On-site office trailer (job trailer), occupied with electric	\$300.00 per trailer

ELECTRICAL SERVICES

Permanent or Temporary Service	\$150.00 (1 Inspection)
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COMMERCIAL MISCELLANEOUS

Request for Certificate of Occupancy	\$375.00 (2 Inspections and plan review)
Partial or Temporary Certificate of Occupancy	\$375.00 (2 Inspections and plan review)
Day care C/O and Change of Occupancy – No Alterations	\$375.00 (2 Inspections and plan review)
Re-Inspection Fees	
Commercial	\$150.00
Occupied prior to Final Inspection	\$375.00
Approval/Permit Extension	\$100.00
Phased Approval	\$250.00 per phase additional after first phase
Partial, Preliminary, and Revision Plan Review Rate	\$120.00 per hour as determined by plans ex.

A 3 % STATE ASSESSMENT WILL BE ADDED TO ALL APPLICATIONS AND FEES PER OAC 4101:7-2-01(F)(5)

- Buildings started before obtaining proper plan approvals may result in a surcharge of 100%
- No refunds will be given for cancelled projects. Subject to the approval of the Building Official, permit fees may be transferred to a new application.
- Ground/Pole Sign fee not to exceed the fee for 3 signs. This does not include pylon or high rise signage which requires submission as a building structure per fee schedule.
- Reroofing Approval is required for any roof replacement or recover project which includes any of the following: repairs to decking/sheathing; replacing or adding insulation; replacing or changing roof covering materials. Fees will be charged the base fee for structural alterations and 100 sf or work. If structural alterations and/or repairs are required and exceed 1,000 sf, then the approval fees will be calculated as structural alterations for the total square footage of the altered area.
- Solar projects will be charged as electrical construction for solar panels and related equipment. Any new structures requiring frost protection or alterations to existing ground/roof structures required to support solar systems will be charged building/structural fees.
- Mechanical Equipment replacement is billed at the base mechanical fee plus the square footage fee based on the square footage of all units replaced.
- Plan approval fees include the initial review and review of one complete response. Revision fees will be charged for review of a second response and/or incomplete responses. Revision fees are charged in 0.25 hour increments with a 0.5 hour minimum.
- Phased approval fees will be charged when additional review of a previously submitted phase/scope is required....i.e....foundation approval.
- Linear projects such as fences or electrical trenches shall be charged the base fee above and the square foot fee assuming the length x 1 foot wide to determine the square footage.

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COMMERCIAL BUILDING APPROVAL FEES – CRAWFORD AND WYANDOT COUNTIES - PROPOSED 2025

COMMERCIAL - NEW CONSTRUCTION / ADDITIONS / ALTERATIONS, & INDUSTRIALIZED UNITS

Building /Structural	\$300.00 + \$10.50/100 sq. ft.
Mechanical	\$300.00 + \$6.50/100 sq. ft.
Electrical	\$300.00 + \$6.50/100 sq. ft.
Automatic Sprinkler, Standpipe, and Alt. Suppression	\$300.00 + \$6.50/100 sq. ft.
Fire Alarms	\$300.00 + \$6.50/Device
Wall Sign, including Electric	\$300.00 per sign or side of structure
Ground/Pole Sign, including Electric	\$300.00 per sign (max 3 fees per project)
Tents	\$325.00 per tent
On-site office trailer (job trailer), occupied with electric	\$325.00 per trailer

ELECTRICAL SERVICES

Permanent or Temporary Service	\$175.00 (1 Inspection)
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COMMERCIAL MISCELLANEOUS

Request for Certificate of Occupancy	\$400.00 (2 Inspections and plan review)
Partial or Temporary Certificate of Occupancy	\$400.00 (2 Inspections and plan review)
Day care C/O and Change of Occupancy – No Alterations	\$400.00 (2 Inspections and plan review)
Re-Inspection Fees	
Commercial	\$175.00
Occupied prior to Final Inspection	\$400.00
Approval/Permit Extension	\$100.00
Phased Approval	\$250.00 per phase additional after first phase
Partial, Preliminary, and Revision Plan Review Rate	\$120.00 per hour as determined by plans ex.

A 3 % STATE ASSESSMENT WILL BE ADDED TO ALL APPLICATIONS AND FEES PER OAC 4101:7-2-01(F)(5)

- Work started before submitting applications or obtaining proper plan approvals may result in a surcharge of 100%.
- No refunds will be given for cancelled projects. Subject to the approval of the Building Official, a portion of the fees may be transferred to a new application.
- Ground/Pole Sign fee not to exceed the fee for 3 signs.
- Reroofing Approval is required for any roof replacement or recover project which includes any of the following: repairs to decking/sheathing; replacing or adding insulation; replacing or changing roof covering materials. Fees will be charged the base fee for structural alterations and 100 sf or work. If structural alterations and/or repairs are required and exceed 1,000 sf, then the approval fees will be calculated as structural alterations for the total square footage of the altered area.
- Solar projects will be charged as electrical construction for solar panels and related equipment. Any new structures requiring frost protection or alterations to existing ground/roof structures required to support solar systems will be charged building/structural fees.
- Mechanical Equipment replacement is billed at the base mechanical fee plus the square footage fee based on the square footage of all units replaced.
- Plan approval fees include the initial review and review of one complete response. Revision fees will be charged for review of a second response and/or incomplete responses. Revision fees are charged in 0.25 hour increments with a 0.5 hour minimum.
- Phased approval fees will be charged when additional review of a previously submitted phase/scope is required....i.e....foundation approval.

- Linear projects such as fences or electrical trenches shall be charged the base fee above and the square foot fee assuming the length x 1 foot wide to determine the square footage.