



Shelby City Schools  
109 West Smiley Avenue  
Shelby, OH 44875

Office of the Superintendent

Stefanie Kellenberger

May 2, 2024

Mrs. Kellenberger,

While you are still on paid administrative leave, the district must begin planning for the next school year. There is uncertainty about when the investigation will be completed, when the school can begin its Title IX investigation, and how long these processes will take. Because of the uncertainty, you are notified that the 6th-grade teaching position you currently hold will be filled to ensure continuity and allow teachers to collaborate over the summer months as they plan for the next school year. You will remain on paid administrative leave while these investigations are taking place, and you will have a teaching position in your licensure area if/when the time and circumstances allow.

You will be permitted to come into the Shelby PK-8 Building in early June to remove personal belongings. I will have Mrs. Green contact you to schedule a convenient time for you and her.

If you have any questions, please contact the Shelby Education Association President, Greg Mongold.

Sincerely,

Michael G. Browning  
Superintendent, Shelby City Schools

Cc: Barb Green, Principal, Shelby Middle School  
Diana Brown, Bricker Graydon LLP, Attorneys for the Board of Education  
Greg Mongold, President, Shelby Education Association



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Office of the Superintendent

Stefanie Kellenberger

Dear Ms. Kellenberger,

This letter is to inform you that you are being placed on paid administrative leave effective today, Wednesday, February 28, 2024, pending further investigation of certain matters related to your employment.

During this period of administrative leave, you are assigned to your home during school hours. During this time, you must be available by telephone, available to perform work if requested to do so, and available to cooperate with the Board of Education's investigation. If you have other appointments that are necessary for you to attend during school hours, you may seek prior approval from me to attend.

Until further written notice, you are not to attend school, school functions, or engage in school-related extra-curricular activities, whether on Shelby City School District property or at any other location. You are also prohibited from accessing school equipment, computers, or services. During this period of administrative leave, you are cautioned not to communicate in any manner with your students, their parents, or other individuals who could be witnesses to the pending investigation. Your failure to refrain from such communication may result in disciplinary action for insubordination.

Please note that your assignment to administrative leave does not constitute disciplinary action. If you have any questions regarding this letter, please contact me.

Respectfully,

  
Michael G. Browning  
Superintendent,  
Shelby City Schools

cc: Barb Green, Principal, Shelby Middle School  
Diana Brown, Bricker Graydon LLP, Attorneys for the Board of Education  
Greg Mongold, President, Shelby Education Association

sent via email; certified mail