

PROPOSAL FOR SERVICES

PROJECT: 89 Wood Street – Ohio Historical Marker Application

Introduction

Nathalie Wright proposes to assist the Richland County Land Bank by providing professional historic preservation services for an Ohio Historical Marker application. It is understood that the Daisy Thomas House (89 Wood St., Mansfield, OH) was determined to be individually eligible for listing in the National Register of Historic Places. It is also understood that the house is scheduled for demolition, and in order to meet Section 106 mitigation requirements, an Ohio Historical Marker is to be installed at the site. Ms. Wright meets the Secretary of the Interior's Professional Qualification Standards in History and Architectural History.

The services to be provided by Nathalie Wright, Historic Preservation Consultant (1535B Lafayette Drive, Columbus, OH 43220) for the Richland County Land Bank (Richland County Courthouse, Lower Level One 50 Park Avenue East, Mansfield, OH 44902) shall be as follows:

I. Scope of Services – Description of Work

- A. Prepare an application for an Ohio Historical Marker, telling a story that documents the history and architecture of the Daisy Thomas House and its significance to Mansfield. Ohio Historical Marker applications include: an electronic application form; a two- or three-page Statement of Significance; suggested marker text; bibliography; scanned copies of research sources; and endnotes for the Statement of Significance and suggested marker text.
- B. Preparation of the Statement of Significance and suggested marker text will utilize the extant Ohio Historic Inventory form (RIC-00607-11), plus additional research to complete the narrative.
- C. If required, any additional information requested by the Ohio History Connection to complete the Ohio Historical Marker process.

Task	Estimated Hours
Application form	2
Research	20
Statement of Significance	10
Bibliography/Endnotes	2
Suggested marker Text	7
Preparation of research sources	2
Site visit for research	5
Site visit travel	3
SUB-TOTAL:	51

II. Project Deliverables and Schedule

- A. Upon contract acceptance, work on the Ohio Historical Marker application will begin in early November 2023. A draft Statement of Significance will be submitted to the Richland County Land Bank by November 30, 2023, for client review and determination of Ohio Historical Marker type (one or two sided; number of photographs).
- B. Following client review, the suggested marker text will be completed.
- C. It is anticipated that the Ohio Historical Marker application will be submitted to the Local History Services Department of the Ohio History Connection in early to mid-March 2024.
- D. It is understood that the annual deadline for the Ohio Historical Marker program is May 1st. As such, the submitted application will be in the queue for the May 1, 2024 round and not reviewed until that time.


III. Compensation and Payment Schedule

Nathalie Wright, Historic Preservation Consultant, proposes to complete the Ohio Historical Marker application at an hourly rate of \$110.00. If required for research purposes, travel to Mansfield will be billed at a partial rate of \$40.00/hour. Full payment is requested upon submission of the Ohio Historical Marker application to the Ohio History Connection and/or the client, anticipated to be March 2024. If additional information or project work is requested in the future, it will be invoiced separately at that time.

Termination Agreement

The project may be terminated by either party upon not less than seven days written notice. Termination may occur if either party fails to substantially perform in accordance with the terms of this agreement through no fault of the party initiating the termination. If the Client fails to make payments when due to the Consultant, the Consultant may suspend services after seven days written notice. Unless payment is made within seven days, suspension of services will occur without further notice. If the project is terminated or continuation delayed, any Payment Request shall reflect an hourly rate of \$110.00 per hour for the work completed to date.

Proposed by:



Nathalie Wright

09/15/2023

Date