REQUEST FOR LEGISLATION

Sponsor: Alomar Davenport **Date:** 4/18/2022

Request Legislation To: To Authorize the Public Works Director to accept a grant from the Richland County Foundation for the Downtown Development Incentive Program in the amount of $250,000.00

Mandatory Information: The City of Mansfield has been awarded $250,000.00 from the Richland County Foundation to administer the Downtown Development Incentive Grant Program

For Caucus Meeting Of: 5/4/2022

For First Regular Meeting Of: 5/17/2022

For Second Regular Meeting Of: 6/7/2022

For Passage Meeting Of: 6/21/2022

Submitted By: Mayor Theaker (Adrian Ackerman, Community Development)

Special Instructions: accept and appropriate from Grant Fund to Community Development

Related Prior Legislation:

Account / Classification:

Emergency? Yes_X_ No___

Waive Last Reading? Yes___ No_X_

Waive Last Two Reading? Yes___ No_X_

Pass Legislation Same Date As Caucus? Yes___ No_X_

Additional Information Attached? Yes_X_ No___

cc: Mayor; Law Director; Safety Service Director; Public Works Director; Finance Director; Human Resources Director; Clerk of Council; Sponsor; Vice-Chairperson; Committee Member

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Reviewed in accordance with Ordinance #68-032, passed January 16, 1968:

Appointing Authority: _____ **Date:** 4/20/22

Approved: ✓ **Denied:** ____ **Signed:** _____ **Date:** 4.20.22

Elected Official

Smarter Select

Downtown Development Incentive

DESCRIPTION

A goal of the Mansfield Rising Plan is to strengthen the market to sustain market-rate living. To do this, more private investment is needed in downtown Mansfield.

The goal of this incentive program is to encourage redevelopment of existing properties, development of new properties, and most importantly increase residential opportunities in downtown Mansfield.

The Richland County Foundation is proud to partner with the City of Mansfield Community Development Department to provide grant funding to local property owners in downtown Mansfield.

REQUIREMENTS

Property Restrictions:

- If a business, business must have been in operation prior to January 1, 2021
- If a business, present business plan for upcoming 12 month period
- If a business, business must not be in receivership or bankruptcy
- If a business, business must be current on all Richland County and City income and tax obligations and Richland County property tax obligations.

Eligible criteria for grant funding

- Interior code updates (i.e.: electrical, fire suppression system, ADA accessibility) to convert upper story space to residential in mixed-use buildings that are currently non-residential.
- Safety updates to exterior (fire escapes, ADA accessibility) to convert upper story space to residential in mixed-use buildings that are currently non-residential.
- New plumbing installation (multi-family and commercial/mixed-use only)
- Demolition, construction, finishing of project space.

Criteria not eligible for grant funding:

- Facade restoration including painting, repairs to existing doors and windows, and removal/restoration of installation of awnings/canopies
- Landscaping

Pieces of the Application:

- Itemization of expenses intended to pay with the grant funds. Following the expenditure of all grant funds, the applicant shall provide a listing to the City of Mansfield Community Development Department of all expenses paid using grant funds along with supporting documentation in the form of canceled checks, paid invoices, bank statements, or similar documents evidencing payment. Documentation shall be submitted no later than 60 days following payment to the contractor. Reimbursement will be processed approximately 14 days after submission of documentation.
- All expenses reimbursed by the City of Mansfield Community Development Department must be incurred within 12 months or per the agreement parameters.
- Completed grant application form including detailed description of project
- Proof that real and personal property tax payments are up to date for the property and business applying for the grant.
- Proof that payroll and sales tax payments are up to date if the applicant is an existing downtown business.
- Design renderings including color choices, materials, fabric to be used. Professional architectural design or mock-up of the renovations.
- Two professional contractor estimates with an itemization of the renovation costs. Estimates must be of identical work for an accurate bid comparison. Exemptions may be made for property owners who employ licensed, eligible contractors.
- Documents required for this application are:
    - Project Budget
    - Project Drawings
    - Tax Information Disclosure Authorization
    - W-9 Tax ID Form
    - Financial Liability Form
    - Letter of Support from a Financial Institution
    - Proof of Propert Insurance
    - Credit Disclosure

Final Requirements of Funding

- Applicant must follow all City of Mansfield Codes & Permits Regulations when conducting their renovation
- Applicant must have a final inspection to receive the remaining 50% of the grant funding. Inspection may include Codes & Permits, Richland Public Health, and Community Development.

An initial walk-through of the property will be part of the application process. Intermitten walk-throughs as well as a final inspection will be necessary to receive grant funding.

Preview