

Summary Sheet Jan 19th, 2021

| <u>Bill</u> | <u>Ord</u> | <u>Status</u> | <u>Title</u> | <u>Sponsor</u> | <u>Meeting</u> |
|----------------------|-------------|---------------|--|----------------------|----------------|
| 21-004 | 21-008 | 1st Read | Amending Section 137.05 of Chapter 137 (Department of Public Safety and Service) of the Mansfield Codified Ordinances of 1997, as amended, pertaining fees for various laboratory services provided by the Mansfield Police Division Crime Laboratory | Van Harlingen | |
| 21-005 | 21-009 | 1st Read | Establishing a new capital projects fund #427, entitled "Crime Lab Equipment Fund," to account for the receipt and use of fees for various laboratory services provided by the Mansfield Police Division Crime Laboratory as authorized by Mansfield Codified Ordinance § 137.05 effective January 1, 2021 | Van Harlingen | |
| 21-007 | 21-010 | 1st Read | Authorizing the Public Works Director to solicit proposals and enter into a contract or contracts for engineering services relating to the improvement of the upgrade of Main Street | Lawrence | |
| 21-008 | 21-011 | 1st Read | Authorizing the Public Works Director to accept a grant and enter into a Local Public Agency Federal Local-Let Project with the Director of the Ohio Department of Transportation for the funding of design and construction of a certain public improvement project | Lawrence | |
| Caucus Begins | | | | | |
| 21-012 | 21-012 | Vote | Authorizing the Safety-Service Director to accept and appropriate a donation from Alisha and Dustin Sqrow in the amount of 6,500 to be used for Mansfield SWAT | Van Harlingen | |
| 21-013 | Caucus Only | Caucus Only | Appropriating the sum of four thousand five hundred and 00/100 dollars (\$4,500.00) from the unappropriated Drug Law Enforcement Fund (#210) to pay for operational expenses until the final budget is passed | Van Harlingen | |
| 21-014 | Caucus Only | Caucus Only | Appropriating the sum of six thousand and 00/100 dollars (\$6,000.00) from the unappropriated Law Enforcement Fund (#211) to pay for operational expenses until the final budget is passed | Van Harlingen | |

Summary Sheet Jan 19th, 2021

| <u>Bill</u> | <u>Ord</u> | <u>Status</u> | <u>Title</u> | <u>Sponsor</u> | <u>Meeting</u> |
|--|-------------|---------------|--|----------------------|----------------------------|
| 21-015 | 21-013 | Vote | Appropriating the sum of fifty thousand nine hundred seventy-four and 62/100 dollars (\$50,974.62) from the unappropriated Fire Capital Equipment Fund (#420) for the purpose of making the first payment on the ambulance lease/purchase agreement due January 30, 2021 | Van Harlingen | |
| 21-016 | 21-014 | Vote | Appropriating the sum of one hundred six thousand dollars (\$106,000) from the Downtown Improvement Fund (#425) for the purpose of assisting with the funding of the Diamond Street two-way conversion project | Van Harlingen | |
| 21-017 | Caucus Only | Caucus Only | Amending Chapter 109 of the Codified Ordinances of 1997, as amended, to enact Section 109.07 thereof to authorize the City Engineer to establish contract retainage terms for construction of public improvements | Lawrence | |
| 21-018 | 21-015 | Vote | Expressing approval and support for the City of Mansfield's Office of Community Development in completion of the Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 2019, July 1, 2019 through June 30, 2020 | Davenport | 6:45 Public Affairs |
| 21-019 | 21-016 | Vote | Authorizing the Public Works Director to enter into a contract for Fair Housing Services with the Richland County Board of Commissioners and the Richland County Regional Planning Commission | Davenport | 6:45 Public Affairs |
| NEXT MEETING <u>Tuesday Feb 2, 2021 7:00 PM Council to follow</u> | | | | | |

BY: MR. VAN HARLINGEN

Amending Section 137.05 of Chapter 137 (Department of Public Safety and Service) of the Mansfield Codified Ordinances of 1997, as amended, pertaining fees for various laboratory services provided by the Mansfield Police Division Crime Laboratory, and declaring an emergency.

WHEREAS, fees need to be adjusted to bring them in line with state standard charges and fees for laboratory services have not been updated in over ten (10) years.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That Sections 137.05 of Chapter 137 (Department of Public Safety and Service) of the Mansfield Codified Ordinances of 1997, as amended, be, and the same is hereby, amended to provide as follows:

“137.05 LABORATORY/PROCESSING FEES.

The fee charged to law enforcement agencies and other persons for analysis, procedures and other services performed by the Mansfield Police Division Crime Laboratory, including expert testimony and travel, is hereby established ~~at sixty dollars (\$60.00) per hour, subject, however, to a minimum charge of one hour per analysis, procedure or service.~~ Fees shall be deposited in the capital projects fund #427, entitled “Crime Lab Equipment Fund.” The laboratory fees for DNA analysis services are as follows:

| | |
|---|--|
| DNA Analysis | \$1,000.00 |
| Additional samples | \$ 400.00 each |
| Expert witness testimony | \$ 500.00/day plus expenses |
| Assessment of evidentiary sample (extraction only) | \$ 200.00 |
| Fingerprinting (card) | \$ 10.00 |
| Web Check (Resident five (5) continuous years) | \$ 25.00 |
| Web Check (Resident less than five (5) continuous years) | \$ 55.00 |

DNA Analysis

| | |
|-----------------|--|
| \$200.00 | Analysis of evidentiary sample (extraction only) |
| \$250.00 | Analysis of known standard |
| \$400.00 | Analysis of forensic unknown (crime scene sample) |

\$500.00 Expert witness testimony

Controlled Substance Analysis

\$40.00 Analysis of METRICH related drug buy submission

\$80.00 Analysis of outside agency submission

\$250.00 Expert witness testimony (half day)

\$500.00 Expert witness testimony (full day)

Latent Fingerprints

\$80.00 Analysis/processing of outside agency submission

Digital Imaging

\$80.00 Cell phone/computer device processing”

SECTION 2. In order to immediately, accurately and lawfully account for revenue pursuant to Mansfield Codified Ordinance § 137.05, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

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|-------------------------|-------------------------|
| Caucus | <u>5 January 2021</u> |
| 1 st Reading | <u>19 January 2021</u> |
| 2 nd Reading | <u>2 February 2021</u> |
| PASSED | <u>16 February 2021</u> |

SIGNED /s/ Cliff Mears
President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

* Publication required.

BY: MR. VAN HARLINGEN

Establishing a new capital projects fund #427, entitled "Crime Lab Equipment Fund," to account for the receipt and use of fees for various laboratory services provided by the Mansfield Police Division Crime Laboratory as authorized by Mansfield Codified Ordinance § 137.05 effective January 1, 2021, and declaring an emergency.

WHEREAS, the reason for establishing this new capital projects fund is to properly account for such funds as authorized under Mansfield Codified Ordinance § 137.05, and

WHEREAS, the crime lab seeks to establish a revolving account with annual carryover for forensic science section equipment utilizing the current fee for service income and funding received from O.R.C. §2925.511, identified as reimbursement for costs of positive drug tests from the City of Mansfield and Richland County Clerk of Courts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That new capital projects fund #427, entitled "Crime Lab Equipment Fund," be, and the same is hereby, established, to account for the receipt and use of fees for various laboratory services provided by the Mansfield Police Division Crime Laboratory as authorized by Mansfield Codified Ordinance §137.05.

SECTION 2. That in order to further implement this Crime Lab Equipment Fund, the Clerk of Court and the Mansfield Police Department be, and are hereby, authorized to collect all costs generated by and identified as reimbursement for costs of positive drug tests and to pay over to the Finance Department all funds due the City per O.R.C. § 2925.511.

SECTION 3. That in order to maintain an efficient and reliable police lab, all lab fee and restitution revenue is deposited into the "Crime Lab Charges" account within the Safety-Services Fund (#214). The intent of this Ordinance is that all lab revenues as authorized by MCO §137.05, and ORC 2925.511, shall be transferred to the Crime Lab Equipment Fund (#427), which is hereby created, and appropriated therein for Crime Lab Capital Equipment.

SECTION 4. In order to create a necessary fund to accurately and lawfully account for revenue pursuant to Mansfield Codified Ordinance §137.05 and all appropriate restitution per ORC 2925.511, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

| | |
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| Caucus | <u>5 January 2021</u> |
| 1 st Reading | <u>19 January 2021</u> |
| 2 nd Reading | <u>2 February 2021</u> |
| PASSED | <u>16 February 2021</u> |

SIGNED /s/ Cliff Mears
President

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

BILL #21-007

ORDINANCE # _____

BY: MR. LAWRENCE

Authorizing the Public Works Director to solicit proposals and enter into a contract or contracts for engineering services relating to the improvement of the upgrade of Main Street, and declaring an emergency.

**BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That the Public Works Director be, and he is hereby, authorized to solicit proposals and enter into a contract or contracts for professional services with an engineering firm or firms for the preparation of detailed plans, specifications, estimates, and other necessary services relating to the upgrade of Main Street.

SECTION 2. That payment for the contractual services authorized in Section 1 herein shall be made from the Permissive Sales Tax Fund (#215).

SECTION 3. That by reason of the immediate necessity for authorizing an engineering services contract to coincide with the schedule to utilize federal funds, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

| | |
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| Caucus | <u>5 January 2021</u> |
| 1 st Reading | <u>19 January 2021</u> |
| 2 nd Reading | <u>2 February 2021</u> |
| PASSED | <u>16 February 2021</u> |

SIGNED /s/ Cliff Mears
President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

BILL #21-008

ORDINANCE # _____

BY: MR. LAWRENCE

Authorizing the Public Works Director to accept a grant and enter into a Local Public Agency Federal Local-Let Project with the Director of the Ohio Department of Transportation for the funding of design and construction of a certain public improvement project, and declaring an emergency.

WHEREAS, the City of Mansfield is desirous of utilizing Federal funds made available for the upgrade of Main Street.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the Public Works Director be, and he is hereby, authorized on behalf of the City of Mansfield to execute all necessary documentation associated therewith for funding with a grant from the Ohio Department of Transportation for the following public improvement project, all in accordance with the proposed documentation as now on file in the Office of the City Engineer:

RIC Main Street Upgrade (PID 112404)

SECTION 2. That by reason of the immediate necessity for executing all necessary documentation with the Ohio Department of Transportation as soon as possible, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

| | |
|-------------------------|-------------------------|
| Caucus | <u>5 January 2021</u> |
| 1 st Reading | <u>19 January 2021</u> |
| 2 nd Reading | <u>2 February 2021</u> |
| PASSED | <u>16 February 2021</u> |

SIGNED /s/ Cliff Mears
President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

BILL #21-012

ORDINANCE # _____

BY: MR. VANHARLINGEN

Authorizing the Safety-Service Director to accept and appropriate a donation from Alisha and Dustin Sqrow in the amount of six thousand five hundred and no/100 dollars (\$6,500.00) to be used for Mansfield SWAT, and declaring an emergency.

WHEREAS, Alisha and Dustin Sqrow, has graciously offered to donate six thousand five hundred dollars and 00/100 dollars (\$6,500.00) to be used for Mansfield SWAT, and

WHEREAS, this Council for itself and on behalf of the City of Mansfield gratefully appreciates the generosity and public interest reflected by their kind offer.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the Safety-Service Director on behalf of the City of Mansfield be, and she is hereby, authorized to accept a donation from the Alisha and Dustin Sqrow in the amount of six thousand five hundred and 00/100 dollars (\$6,500.00) to be used for Mansfield SWAT.

SECTION 2. That the donated funds accepted in Section 1 hereof shall be deposited in the Safety Service Fund (#214) and the sum of six thousand five hundred dollars (\$6,500.00) be, and the same is hereby, appropriated from the unappropriated Safety Service Fund (#214) to the Police Operations (214.15.01) Capital Outlay Classification therein.

SECTION 3. That this measure shall take effect and be in force after the earliest time allowed by law, after its passage and approval by the Mayor.

| | |
|-------------------------|------------------------|
| Caucus | <u>19 January 2021</u> |
| 1 st Reading | <u>19 January 2021</u> |
| 2 nd Reading | <u>19 January 2021</u> |
| PASSED | <u>19 January 2021</u> |

SIGNED /s/ Phillip E. Scott
Acting President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

BILL #21-014

ORDINANCE # _____

BY: MR. VAN HARLINGEN

Appropriating the sum of six thousand and 00/100 dollars (\$6,000.00) from the unappropriated Law Enforcement Fund (#211) to pay for operational expenses until the final budget is passed, and declaring an emergency.

**BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That the sum of six thousand and 00/100 dollars (\$6,000.00) be, and the same is hereby, appropriated from the unappropriated Law Enforcement Fund (#211) to the Police Operations (211.15.01) Other Charges Classification in the amount of three thousand and 00/100 dollars (\$3,000.00), and the Police METRICH (211.15.51) Other Charges Classification in the amount of three thousand and 00/100 dollars (\$3,000.00).

SECTION 2. That being an appropriation necessary for current expenses, this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

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|-------------------------|------------------------|
| Caucus | <u>19 January 2021</u> |
| 1 st Reading | <u>2 February 2021</u> |
| 2 nd Reading | <u>2 February 2021</u> |
| PASSED | <u>2 February 2021</u> |

SIGNED /s/ Phillip E. Scott
Acting President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

BY: MR. LAWRENCE

Amending Chapter 109 of the Codified Ordinances of 1997, as amended, to enact Section 109.07 thereof to authorize the City Engineer to establish contract retainage terms for construction of public improvements.”

WHEREAS, the City of Mansfield, Ohio (the “City”) regularly engages in the construction of significant public improvements, and

WHEREAS, the Council of the City of Mansfield, Ohio (the “Council”) has determined that it is in the best interest of the City to construct its public improvements with the greatest efficiency, highest quality, and lowest cost, and

WHEREAS, the Council has determined that the construction of certain public improvements with the greatest efficiency, highest quality, and lowest cost will be aided by empowering the City Engineer to establish retainage provisions specific to each particular contract based upon different factors, and

WHEREAS, the power to establish retainage provisions in contracts for the construction of public improvements is authorized under the City Charter of this City and the general laws of the State of Ohio.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. Section 109.07 of the Codified Ordinances of the City of Mansfield is hereby created as follows:

“109.07 RETAINAGE ON CONSTRUCTION CONTRACTS FOR PUBLIC IMPROVEMENTS

- (a) As used in this Section “Public Improvement” shall mean any construction, reconstruction, enlargement, alteration, repair, remodeling, rehabilitation, or renovation of a building, road, bridge, treatment works, water line, sewer, utility, stormwater or flood control infrastructure, and associated appurtenances for all such items, or any other item or works generally considered to be a capital improvement.
- (b) As used in this Section “Contractor” shall mean the entity with whom the City contracts with to construct a particular Public Improvement, such as but not limited to a general contractor, construction manager, or design builder.
- (c) Notwithstanding any provision in the Ohio Revised Code to the contrary, the City Engineer shall identify in each contract for a Public Improvement the percentage of each payment application submitted by the Contractor that the City will retain until elements of the Public Improvement are totally complete and ready for final payment as set forth in the particular contract for the Public Improvement, which will be known as the Retainage Amount.
 - 1) The Retainage Amount will based upon factors including but not limited to contract amount, contract complexity, contract length, bidding interest in the contract, and the source of funding for the contract.
 - 2) The Retainage Amount will be expressed as a percentage between 0% and 5% of the Contractor’s payment applications. If there is no Retainage Amount identified in the Contract, the Retainage Amount will be 2%.
 - 3) The City, at the City Engineer’s sole discretion, may elect to refrain from withholding retainage from pay applications after the underlying construction has reached a certain percentage of completion, if so set forth in the contract for the particular Public Improvement. If there is no such retainage cutoff established in the contract for the particular Public Improvement, the Retainage Amount will be withheld from all payment applications except for the final payment application.

BILL #21-018

RESOLUTION # _____

BY: MR. DAVENPORT

Expressing approval and support for the City of Mansfield’s Office of Community Development in completion of the Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 2019, July 1, 2019 through June 30, 2020.

WHEREAS, a Public Hearing is being held on January 19, 2021, in Mansfield City Council Chambers to present the Office of Community Development’s CAPER for Program Year 2019, and

WHEREAS, this report is being submitted in full compliance with the requirements of United States Department of Housing and Urban Development, and

WHEREAS, this report will detail the accomplishments of City of Mansfield’s Office of Community Development for programs sponsored by Community Development Block Grant Funds during Program Year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That this Council, on behalf of the government and the citizens of the Mansfield community, hereby expresses its approval and support for the submission of the CAPER for Program Year 2019 to the United States Department of Housing and Urban Development. This report is in full compliance with all necessary regulations and a copy of said report is on file in the Office of Community Development.

SECTION 2. That this measure shall take effect and be in force after the earliest time allowed by law, after its passage and approval by the Mayor.

Caucus 19 January 2021
1st Reading 19 January 2021
2nd Reading _____
PASSED 19 January 2021

SIGNED /s/ Phillip E. Scott
Acting President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

CAPER 2019



JANUARY 7

Community Development
Authored by: Adrian Ackerman



Consolidated Annual Performance Evaluation Report (CAPER)

2019 Summary

The City of Mansfield continues making homeowner rehabilitation a high priority in both the Consolidated Plan and the Annual Action Plan, funding \$492,638 in CDBG rehabilitation projects.

Economic Development spent \$80,000 with direct financial assistance for development of local businesses.

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|-------------------------|--------------------------|-------------------------------------|
| CDBG | public - federal | 1,701,282 | 1,066,227 |
| HOME | public - federal | 795,701 | 155,945 |

Primary goals for the 2019 program year as related to housing were listed as rehabilitation. Despite the COVID-19 pandemic, we were able to meet and exceed our anticipated goal.

| | One-Year Goal | Actual |
|---|---------------|-----------|
| Number of households supported through Rental Assistance | 0 | 26 |
| Number of households supported through The Production of New Units | 0 | 0 |

| | | |
|---|-----------|-----------|
| Number of households supported through Rehab of Existing Units | 30 | 36 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| Total | 30 | 62 |

The Home Repair Program offers assistance for the repair or replacement of items such as HVAC, roofs, broken gas water lines, hazardous electrical situations, etc. This program is the backbone of Community Development, and need continues to outweigh available funding.

The City of Mansfield also funded Mansfield Metropolitan Housing Authority with CDBG funds for emergency subsistence payments. This program has proven to be extremely beneficial to residents of the City of Mansfield, through the COVID-19 pandemic.

Total number of Households served through housing and other programs, by income level, are as follows:

| Number of Households Served | CDBG Actual | HOME Actual |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income | 480 | 1 |
| Low-Income | 521 | 0 |
| Moderate-Income | 10 | 0 |
| Total | 1,011 | 1 |

- Total number of households benefitting from all programs is difficult to determine (programs such as community gardens are estimates only and listed as area benefit). These are reportable numbers only.

Below is a summary of the PR-26 financial statement report, as submitted with the CAPER to the Department of Housing and Urban Development. Community Development fell within all CDBG rules and regulations for disbursement of funds.

Metrics

Grantee **MANSFIELD , OH**

Program Year 2019

PART I: SUMMARY OF CDBG RESOURCES

| | |
|--|---------------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | 588,597.23 |
| 02 ENTITLEMENT GRANT | 854,631.00 |
| 03 SURPLUS URBAN RENEWAL | 0.00 |
| 04 SECTION 108 GUARANTEED LOAN FUNDS | 0.00 |
| 05 CURRENT YEAR PROGRAM INCOME | 191,797.10 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00 |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | 0.00 |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07) | 2,035,225.33 |

PART II: SUMMARY OF CDBG EXPENDITURES

| | |
|---|---------------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 896,639.18 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | 0.00 |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10) | 896,639.18 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 169,588.50 |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | 0.00 |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14) | 1,066,227.68 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15) | 968,997.65 |

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

| | |
|---|-------------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 896,639.18 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT | 0.00 |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20) | 896,639.18 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11) | 100.00% |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

| | |
|--|-------------------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION | PY: 2019 PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 896,639.18 |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS | 896,639.18 |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24) | 100.00% |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

| | |
|---|-------------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES | 133,992.22 |
|---|-------------------|

| | |
|--|---------------------|
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 58,010.25 |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 63,777.83 |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | 0.00 |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 128,224.64 |
| 32 ENTITLEMENT GRANT | 854,831.00 |
| 33 PRIOR YEAR PROGRAM INCOME | 31,562.09 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | 0.00 |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) | 886,393.09 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) | 14.47% |
| PART V: PLANNING AND ADMINISTRATION (PA) CAP | |
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION 169,588.50 | |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 105,787.75 |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 104,410.05 |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | 0.00 |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 170,966.20 |
| 42 ENTITLEMENT GRANT | 854,831.00 |
| 43 CURRENT YEAR PROGRAM INCOME | 191,797.10 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | 0.00 |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) | 1,046,628.10 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 16.33% |

Full CAPER report, as well as details for the PR-26, are available on the City of Mansfield's Website. The comment period for this CAPER was published on or about January 11, 2021. We will accept public comment on this report through January 25,2021.

<https://ci.mansfield.oh.us/community-development/>

BY: MR. DAVENPORT

Authorizing the Public Works Director to enter into a contract for Fair Housing Services with the Richland County Board of Commissioners and the Richland County Regional Planning Commission, and declaring an emergency.

WHEREAS, the City of Mansfield, the Richland County Board of Commissioners, and the Richland County Regional Planning Commission are desirous of insuring that the affirmative efforts of fair housing are maintained throughout the City of Mansfield and Richland County, and

WHEREAS, the City of Mansfield maintains a Fair Housing Office, and

WHEREAS, the City of Mansfield, in the past, with the cooperation of the Richland County Board of Commissioners, has acted as the fair housing agent for Richland County, and

WHEREAS, the City of Mansfield, the Richland County Board of Commissioners, and the Richland County Regional Planning Commission are desirous of formalizing and renewing their contractual service agreement for Fair Housing Services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the Safety-Service Director be, and she is hereby, authorized to enter into a contract with the Richland County Board of Commissioners and the Richland County Regional Planning Commission for Fair Housing Services throughout the City of Mansfield and Richland County. The Terms and Conditions of this Agreement are set forth fully in the Fair Housing Agreement which is on file with the City of Mansfield Department of Community Development and incorporated herein by reference.

SECTION 2. That by reason of the immediate necessity for providing fair housing services throughout the City of Mansfield and Richland County, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

Caucus 19 January 2021
1st Reading 19 January 2021
2nd Reading _____
PASSED 19 January 2021

SIGNED /s/ Phillip E. Scott
Acting President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED /s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM: John R. Spon
Law Director
City of Mansfield, Ohio

Fair Housing Agreement

This Agreement is made and entered into this ____ day of _____, 2021, by and between the City of Mansfield, Ohio, a duly incorporated municipal corporation in the State of Ohio, hereinafter referred to as "Mansfield" whose mailing address is 30 North Diamond Street, Mansfield, OH 44902, and the Richland County Board of Commissioners, Richland County, Ohio, hereinafter referred to as "Richland County" whose mailing address is 50 Park Avenue East, Mansfield, OH 44902 and the Richland County Regional Planning Commission, hereinafter referenced as "RCRPC" whose mailing address is 19 N. Main St., Mansfield, OH 44902.

WHEREAS, the parties are desirous of insuring that the affirmative efforts of fair housing are maintained throughout the City of Mansfield and Richland County, and

WHEREAS, Mansfield maintains a Fair Housing Office, and

WHEREAS, Mansfield, in the past, with cooperation of Richland County, has acted as the fair housing agent for Richland County, and

WHEREAS, Mansfield, by power granted under Section 715.02 of the Ohio Revised Code, and Richland County by the power granted under the Ohio Revised Code Sections 307.15 and 307.85 (A), are desirous of formalizing and renewing this cooperative relationship by means of this agreement, so

NOW THEREFORE, in consideration of the mutual promise and covenants contained herein, the parties agree as follows:

1. **Agency:** The parties hereby agree that Mansfield's Fair Housing Office shall act as the agent of Richland County with respect to dealing with citizens' complaints and educating citizens of Richland County as to their rights under federal, state, and local law.
2. **Duties and Purpose:** Mansfield's Fair Housing Office is to serve as an intake office for Fair Housing issues and complaints within the geographical limits of Mansfield and Richland County's CBDG jurisdiction.
 - 2a. The Community Development Office will maintain records of time and other costs associated with this work, and shall invoice for these fair housing services. The invoice shall include total hours worked, and a brief description of the efforts or initiatives undertaken on behalf of Richland County.
 - 2b. The Community Development Office will provide to RCRPC appropriate documents for its files concerning any fair housing complaint filed and processed within the Richland County CDBG jurisdiction.
 - 2c. The Community Development Office will retain all records pertaining to Richland County Fair Housing for a minimum of three (3) years following the final payment for the services in a fiscal Year. Records shall be open for inspections by RCRPC officials and others associated with the Richland County CDBG program.

3. **Fair Housing Commission:** Richland County shall have the authority to appoint two members to the joint Mansfield-Richland County Fair Housing Commission. The members shall serve without compensation, and shall not be of the same political party. Members of the Commission will serve three year terms. The City of Mansfield's representation on the board shall adhere to Section 515.03 of the City's Codified Ordinances subpart (a).
4. For Program Year 2021 (January 1, 2021 – December 31, 2021) the Richland County CDBG program will provide a total of \$3,600 to support the fair housing effort. This agreement shall continue in full force thereafter unless modified by written agreement of the parties, or unless either party provides (90) days written notice of its desire to terminate this agreement, in which event it shall terminated ninety (90) days after receipt of said notice.

In witness whereof, the Richland County Board of Richland County Commissioners, The Richland County Regional Planning Commission, and the City of Mansfield, Ohio have set their hands hereto on the date first herein above mentioned by the respective and duly authorized officials and parties.

Signed in the presence of:

Richland County Board of Commissioners

Tony Vero

Darrell Banks

Cliff Mears

Richland County Regional Planning Commission

Jotika Shetty

City of Mansfield

Tim Theaker, Mayor

David Remy, Public Works Director

Approved as to form:

Gary Bishop, Richland County Prosecutor

John R. Spon, Mansfield Law Director